

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 13th June 2016

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(IG)	(Chair)
Councillor A Walker	(AW)	(Vice Chair)
Councillor E Gratton-Rayson	(EG)	
Councillor A Mills	(AM)	
Councillor G Sedgwick	(GS)	
Councillor F Shaw	(FS)	

Mrs Stephanie Tolson (Clerk), B Taylor (Resident).

b. Apologies

Apologies were received and accepted from Councillor I Stanley (FS, AM).

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 16th May 2016, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AW,IG). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- It was agreed that the Flag needs raising for the battle of the Somme start and end dates, (1st July, 18th November) and Yorkshire day (1st August). It was agreed to order a Yorkshire flag for Yorkshire day. The Clerk will arrange.
- The hanging baskets are in place along Sheffield Road and The Willows railings. The Clerk is awaiting confirmation from the Clean and Tidy team re the watering of the Willows. If this is not successful she will obtain a price from BMBC to water.
- The Clerk will provide a list of Ward Alliance meeting dates for the Chair.
- The Clerk confirmed that BMBC parking enforcement have stated that they will increase their patrols in the area around school at start and finish times.
- The leaning road sign on Roughbitchworth Lane and the damaged sign opposite the abattoir have been reported to BMBC highways department.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- It was reported that there have been a couple of enquiries from Yorkshire Land regarding the progress of the Neighbourhood Plan, the Clerk has replied.
- It was noted that the maximum funding available for Neighbourhood Plans has been increased and that the group are able to apply for a further £1000. It was agreed to apply for this as this funding would enable the NP to be completed.
- It was noted that the Regulation 14 consultation results are currently being analysed, and that the results and any changes required will be published on the NP website following approval at the July Parish Council

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meeting.

- A date to progress to Regulation 16 will be discussed with BMBC after the above.

b. Dry Stone Wall Repairs

- It was noted that the progress of the project is currently with John Openshaw and Cllr Wilson for the walls that pass through the village. No further update has been received.
- The suggested of a stone BBQ at Bower Dell was discussed, including the different options. The Chair will obtain some prices for the various suggestions.

c. Titivator Update

- It was noted that the Titivators will help with the planter near the Rookery due to the resident being ill.
- Work done by the group this last month included litter picking, weeding on the banking of Gordon's Garden, edging the Rose Garden and strimming around the seats at Bower Dell and the playingfield.
- Councillor Gratton-Rayson spoke about work she's done at Bower Dell and the Village Green. Three raised beds have been installed in the Village Green/playarea, and are now ready for planting by the school children.
- Councillor Gratton-Rayson will do any spraying required. It was noted that the Ginnels on Sheffield Road need spraying.
- It was noted that the Council grass cutters had left a mess after cutting the grass last week. The Clerk requested that they return to clear it. It was noted that they were there again on the date of the meeting doing some strimming.
- Councillor Walker reported that a resident had reported visibility issues with Bower Dell and that it is not so visible from the road anymore. The Titivators will take a look at what can be done.
- It was noted to ask Chris Booth regarding using the OHG funds for the Village In Bloom Project going forward.

d. Oxspring Open Gardens

- The event is on Saturday 9th July.
- Currently 6 gardens are opening. The main hub is at the School with the school garden, live music, cake stand and a herbal workshop.
- Bakers are needed for cakes, all donations welcome.
- Proceeds from the event are going to be donated to Bluebell Children's Hospice.

e. Seating Project

- It was agreed to use Sadolin to paint on the metal and wood seats, and Ronseal on the all wood seats that have been identified on the schedule.
- The total project cost will be £1036.93 including all labour and parts.
- The Chair will obtain proforma invoices for products that need to be purchased.

f. Other Business

- None

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW,GS)

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Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
13 Jun 16	20/102009	Tim Rivett Consulting Ltd	Website hosting & domain reg	35.64	ADMINISTRATION
13 Jun 16	21/102010	Kirkwells Limited	#Balance of draft NP invoice	1392.00	AGENCY SERVICES
13 Jun 16	22/102011	S Tolson	backpay for new pay scale	12.09	WAGES, PAYE, NI, PENS., EXI
13 Jun 16	23/102012	I Goldthorpe	Mole removal playarea	30.00	MAINTENANCE
13 Jun 16	24/102013	S Tolson	Clerk Overtime May 7hrs	87.08	WAGES, PAYE, NI, PENS., EXI
21 Jun 16	SO	S Tolson	Clerks salary	539.07	WAGES, PAYE, NI, PENS., EXI
21 Jun 16	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

Deposit Account

None

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
14 May 16	CR	Penistone Church football	donation to field maintenance	20.00	RECEIPTS
27 May 16	CR	Various	allotment rents	30.00	ALLOTMENTS

Deposit Account

None

b. Balances and Transfers

- There were two transfers during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
19 May 16	trf	HSBC	TRANSFER d/a to c/a	2000.00	BANK TRANSFERS
7 Jun 16	trf	HSBC	TRANSFER d/a to c/a	2000.00	BANK TRANSFERS

- The closing Balances for 31st May 2016 are c/a £2723.45 and d/a £8808.18, Imprest a/c £9.55.

c. Other Financial Matters

- None.

7. Planning Matters

a. Planning Applications.

- There was one planning application to consider:
- 2016/0537 – 11 Millstones – rear single extension – no objections.

8. Administrative Matters.

a. Correspondence

- A request for a shed on a plot at Clays Green was agreed.
- A request to split a plot into two smaller plots at Clays Green was agreed. The allotment rent will remain the same. The tenant will install a dividing fence.
- It was noted that the bin next to the village green carpark was damaged last month. It was agreed to obtain a larger/or double bin and to install a strong girder to stop cars damaging the bin. It was agreed to install the new one at the same location.
- A complaint regarding the bridges on the Toddler multiunit was discussed. The Clerk will obtain quotes for replacement bridges, and enquire about conformity to the new standards.

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- It was noted that the roof on the unit has been damaged. It was agreed to repair with replacement panels. The Chair will also replace the panels on the three platforms as they are showing signs of wear.

b. Items to Report

- It was reported that the Hunshelf Amble is on the 9th July. They wish to park in the field if dry. This was agreed. The Clerk will email the organisers.
- The Chair stated that he will get some more keys cut for the gate locks.
- Councillor Walker stated that Castle Green picnic area is a mess. The Clerk will speak to the Clean and Tidy team.
- Potholes on Bower Hill and Tollbar were reported. The Clerk will report to BMBC.
- Councillor Gratton-Rayson reported that A Coles has agreed to teach the school children Maypole dancing, and a club has been established at the school.
- Anti-social behaviour was reported for the Village green car park. The Clerk will report to police.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Dry stone Wall repairs, seating maintenance project, Titivators update.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 11th July 2016 at Saint Aidan's Church.

Signed this day _____ **2016.**