

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 1st February 2016

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(IG)	(Chair)
Councillor A Walker	(AW)	(Vice Chair)
Councillor E Gratton-Rayson	(ER)	
Councillor A Mills	(AM)	
Councillor G Sedgwick	(GS)	
Councillor F Shaw	(FS)	
Councillor I Stanley	(IS)	

Mrs Stephanie Tolson (Clerk), B Taylor (Resident).

b. Apologies

No apologies were received.

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 4th January 2016, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (GS,AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk reported the potholes near Mount Pleasant to BMBC. They stated that they were new potholes and not the ones that I had previously reported and had been repaired. The new ones have now been repaired. They have also reiterated the procedure for pothole repairs with operatives following the complaint of them being done with a shovel. Councillor Stanley reported that the previously repaired potholes have definitely come apart, therefore the Clerk will report again.
- The Clerk reported the fallen lamppost on Sheffield Road. This was removed and a new one ordered.
- The Clerk reported the poor lighting at East Road with the new lights. BMBC confirmed that an additional column is to be erected at East Road. Councillor Stanley confirmed that the new column is now in place and the lighting is much better.
- The Clerk informed J Openshaw that the PC was happy for the path clearing works to be done on the A629.
- The Clerk reported the full drain at the entrance to Manor Lane, this has now been cleared.
- The Clerk contacted BMBC re the dog foul signage, and they have stated that we cannot put these on lamp columns. This has been discussed with J Openshaw (who advised us to buy the signs) and also with Cllr Barnard who is trying to get us permission. Councillor Sedgwick reported that a number of signs are now up on Parish Council land, various other locations were suggested, and Councillor Shaw will look at some of these. Councillor Mills also suggested a couple of gardens on Tollbar and stated that she will ask the owners if they would object to a sign on their land.
- Any other matters would be included in later agenda items.

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5. Business Matters.

a. Neighbourhood Plan

- Responses received to the Draft NP were discussed, and a meeting will take place shortly with the consultant re the comments and a few small changes will be made to the document. The document will then be presented to the Parish Council for approval prior to the regulation 14 consultation. At this point all households will receive a copy of the plan.
- Some of the changes in the plan relate to protecting green space.
- A parcel of land close to Bower Dell was discussed and it was queried whether this is within the boundary. This will be looked into.
- The Clerk and Councillor Walker will return the grant completion form.
- Two further FOI's have been received from Yorkshire Land. The content of these was discussed. The Clerk will respond within the time limit. The letters that accompanied the FOI's were also discussed.

b. Playingfield Footpath

- Nothing further to report.

c. Titivators

- Councillor Sedgwick gave an update from the Titivators.
- Litter picking has been done regularly.
- Councillor Sedgwick spoke about improvements the Titivators would like to do to the playingfield car park.
- The hedge at the Anthills was discussed. It was noted that this is too big a job for the Titivators. Councillor will look at this with a view to getting it cut or laid professionally.
- Councillor Gratton-Rayson confirmed that she is moving the tree at Gordon's Garden.
- Councillor Gratton-Rayson is attending the spraying course shortly and the Council looked through the list of spraying equipment required. Councillor Gratton-Rayson confirmed she would be happy to store the equipment at her house. The equipment will be ordered before the spring.
- The Titivators are collecting bedding plants and Tulip bulbs from Neighbourhood Pride.

d. Oxspring Open Gardens

- Councillor Gratton-Rayson confirmed that she has had a meeting with Jayne and reported that a few gardens have agreed to be open as well as the school gardens where drinks and cakes will be served as well as having a plant stall. Jayne is helping find more gardens to be opened.
- Posters will be made and put up in prime places in the village.

e. Other Business

- Councillor Sedgwick and the Chair spoke about the walling meeting with John Openshaw, Councillor Wilson and Tom Handly of the walling project. The locations discussed were the village green car park wall, a BBQ at Bower Dell and the wall at the Culvert. The wall at the Culvert is being queried with BMBC as it is their responsibility. Councillor Wilson is also interested in getting the wall on Sheffield Road repaired. John Openshaw is coordinating the works. No quotes have been received so far.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS,GS)

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Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
1 Feb 16	53/101982	Barnsley College	printing letter	21.20	ADMINISTRATION
1 Feb 16	54/101983	Clerks & Councils Direct	LC update subscription	75.00	ADMINISTRATION
1 Feb 16	55/101984	Amazon	Printer inks	31.68	ADMINISTRATION
1 Feb 16	56/101985	BMBC	Grounds Maintenance	1962.00	MAINTENANCE
1 Feb 16	57/101985	S Tolson	Extra hrs worked 2015/16	1096.48	WAGES, PAYE, NI, PENS., EXF
21 Feb 16	SO	S Tolson	Clerks salary	533.74	WAGES, PAYE, NI, PENS., EXF
21 Feb 16	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

Deposit Account

None

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
None					

Deposit Account

None

b. Balances and Transfers

- There were no transfers during the month.
- The closing Balances for 31st January 2016 are c/a £1692.70 and d/a £8307.02, Imprest a/c £18.17.

c. Other Financial Matters

- The Finance Sub committee met in January to discuss budgets and the precept for 2016. It was agreed to keep the precept the same as 2015. Therefore the amount requested will be £18,906. The Clerk will inform BMBC. The Clerk will forward the detailed budget proposals to Councillors. (IG,IS).
- Earmarked Funds were discussed, and the Finance Sub committee suggested some changes. The Clerk will forward the proposed earmarked funds for 2016 to Councillors. If Councillors have ideas for projects please bring to the March meeting so that these can be factored into the earmarked funds. It was noted that the earmarked funds and ongoing projects should be reviewed at each meeting.
- The finance sub committee proposed paying off the balance of the loan that the Parish Council has. The Clerk will forward the loan schedule and repayment proposal to Councillors for discussion at the March meeting.
- The Clerk outlined the changes to external audit arrangements from 2017 onwards. The Council agreed to opt in to the new arrangements, which means that the new sector led body will appoint the auditor for Oxspring PC.

7. Planning Matters

a. Planning Applications.

- There was one planning application to consider.
- 2016/0044 – Moor View, Manor Lane. It was noted that this application is very similar to one submitted in 2013 for this property. It was agreed that the comments remain the same; that the new windows will intrude on the neighbours privacy. The Clerk will inform BMBC.

8. Administrative Matters.

a. Correspondence

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- An invitation from Hogwatch was circulated.

b. Items to Report

- Councillors reported that the builder's wall on Sheffield Road where the new houses are being built has a large gap that pedestrians could fall through as there is a drop behind. The Clerk will report to BMBC.
- Councillors reported that the roof on the bus shelter on Bower Hill opposite Manor Lane is in great need of repair. The Clerk will report to SYPTE.
- Councillor Mills reported that potholes on Tollbar keep re-opening, and that they don't appear to be repaired properly.
- Councillor Gratton-Rayson reported that she is working with the school to build a pond in the school garden and is in need of funding. It was agreed to ask the school PTA if they would make a donation with the Parish Council match funding it, to help get the project off the ground.
- It was noted that the flag will next need raising in April, and that this should be arranged at the March meeting.
- Newsletter distribution was discussed. Councillor Sedgwick is taking over Bill Taylor's route, and Councillor Gratton-Rayson will take it in turns with the Chair to do his route.
- Councillor Stanley reported a blocked drain at the bottom of East Road.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Dog Foul Signage, Dry stone Wall repairs, Playingfield footpath, Titivators update, Oxspring Open Gardens.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 7th March 2016 at Saint Aidan's Church.

Signed this day _____ 2016.