

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 3rd October 2016

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor E Gratton-Rayson	(EG)
Councillor A Mills	(AM)
Councillor G Sedgwick	(GS)
Councillor F Shaw	(FS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk), Ward Councillor R Barnard.

b. Apologies

None.

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 5th September 2016, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS,AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The next occasion for the raising of the flag will be the weekend for the end of the Battle of the Somme centenary – 18th November. (Not October as stated at the meeting).
- It was noted that the new bin for the playarea carpark is due for delivery, and new bridges for the toddler unit are on order. The Chair stated that he has cut the boards ready for the new Toddler Unit platforms.
- The issue of another gate to the playarea was discussed for where the steps to the road are, and was voted on. It was agreed to have a site meeting to consider the possibility.
- Regarding playarea inspections, the Clerk has confirmed that the inspections that the Parish Council has are acceptable to the insurance company. They advised that the Chair's visual inspection should be documented. This was agreed.
- It was noted that Elaine Down is attending the November meeting to discuss Clean and Green projects.
- Regarding spraying of weeds, it was noted that the Clean and Tidy team do not yet have certification for this. It was agreed that Emily will do some spraying. Suggested areas were around the seats in Bower Dell, the communal area at Clays Green allotments, and the footpaths at Roughbitchworth Lane allotments. It was agreed that the Clean and Tidy team are asked to remove the weeds along the footpath all through Sheffield Road and the Ginnels off of Mayfield.
- Bower Dell and access to the stream was discussed with regards to which areas to trim. Councillors Gratton-Rayson and Sedgwick decided on a plan of action.
- It was noted that dog fouling has increased on Sheffield Road. A notice will go in the next newsletter. The Clerk will ask SYPTE if the PC may put a sticker on the bus shelter opposite Mount Pleasant.

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- Sarah Ford has confirmed that the Japanese Knotwood on the trail and near the Anthills has been sprayed and will be done so regularly. It was noted that there is also some near Willow Bridge. The Clerk will report.
- The Clerk has reported the anti-social behaviour at the playarea. It was agreed to invite the police to the next Parish Council meeting. Councillor Barnard will provide the Clerk with a contact.
- The Chair stated that he is painting the Bower Dell sign.
- It was noted that some further work has taken place on the house building site on Roughbitchworth Lane. BMBC planning has confirmed that there are no issues with Planning Enforcement for this site and that once development has started, there is no time limit for completion.
- Regarding the s106 agreement for Roughbitchworth Lane, Councillor Walker has received confirmation from Helen Willows that the agreed sum will be paid by the future developer of the site to BMBC. The PC can make proposals as to what the sum should be spent on. There was no separate agreement with the Parish Council. The Vice Chair stated that she would speak with Helen Willows to confirm that the amount cannot change if a new developer takes on the site, and also confirm the procedure for the Parish Council to have influence on what the money is spent on.
- It was noted that allotment inspections have been carried out in September with several tenants being written to regarding the state of their plots.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- Councillor Walker updated those Councillors who were not present at the last meeting with the latest news.
- The NP is presently on hold until the BMBC Local plan has been inspected.
- An update was put on the website.

b. Dry Stone Wall Repairs

- The Clerk reported that John Openshaw has obtained agreement from the estate landowner to contribute towards the wall repairs. Final details are currently being drawn up.
- A Ward Alliance grant application has been received for BMBC's share of the repairs.
- Work will not go ahead until the agent for the landowner has forwarded their share to the Parish Council.

c. Titivator Update

- The area for the Christmas tree has been cleared.
- The Titivators will trim the tree next to the bus shelter opposite East Road.
- It was agreed for the brush cutter to be serviced.
- Bower Dell is to be strimmed.
- Work has been carried out on the trough near the Pinfold.
- J Mitchell will carry out the installation of posts for the Christmas tree and Bin installation next week.
- The Chair will order a Christmas tree.

d. Village in Bloom

- Councillor Walker informed the Council that Oxspring School has won a Gold Award from Yorkshire In Bloom. This was mostly due to Councillor Gratton-Rayson's hard work. Councillor Gratton-Rayson circulated the schools portfolio. A similar portfolio will need to be done by the Parish Council for the Village in Bloom competition. The Council congratulated Councillor Gratton-Rayson for the schools award.
- The suggestion of a community orchard was discussed. This would require approximately six fruit trees on the village green.
- A community allotment was discussed. It was discussed whether to do this at Roughbitchworth or an area

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of the playingfield behind the Pinfold. It was agreed that Councillor Gratton-Rayson would start work on her Roughbitchworth Allotment plot with assistance from a few parishioners that have shown interest as soon as possible. In the meantime, the area on the playingfield is to be looked at by Councillors as an alternative for an official community allotment at a later date.

- The hanging baskets on Sheffield Road were discussed. It was agreed that the Clerk find out the price of a further 8 baskets so that they can be extended in both directions on Sheffield Road.
 - The Clerk informed the Council that a letter had been received from a resident thanking the Council for how wonderful the village has looked this summer with the additional baskets and work done at Bower Dell.
- f. **Other Business**
- None

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS,GS)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
2 Oct 16	DD	Southern Electric	Electricity playingfield	14.82	OTHER PAYMENTS (Not listed)
3 Oct 16	41/102024	Melvyn Carr Ltd	steel posts bin girder xmas tree	525.00	MAINTENANCE
3 Oct 16	42/102025	Myers Building Supplies	#board for toddler unit	67.14	MAINTENANCE
3 Oct 16	43/102026	C Dempsey	Planter 1st prize	50.00	S. 137 PAYMENTS
3 Oct 16	44/102027	J Wainwright	Planter 2nd prize	30.00	S. 137 PAYMENTS
3 Oct 16	45/102028	C Langley	Planter 3rd prize	20.00	S. 137 PAYMENTS
3 Oct 16	46/102029	Chris Sharp	planter compost	17.00	MAINTENANCE
3 Oct 16	47/102030	S Tolson	clerk overtime sept 8 hrs	99.52	WAGES, PAYE, NI, PENS., EXI
21 Oct 16	SO	S Tolson	Clerks salary	539.07	WAGES, PAYE, NI, PENS., EXI
21 Oct 16	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

Deposit Account

11 Aug 16	HSBC	Money market reinvestment	24000.00	INVESTMENTS
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Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
11 Sep 16	CR	Penistone Church football	donation to field maintenance	20.00	RECEIPTS
Deposit Account					
2 Sep 16	CR	HSBC	interest	0.84	INTEREST on INVTS & A/CS

b. Balances and Transfers

- There were no transfers during the month.
- The closing Balances for 30th September 2016 are c/a £3494.13 and d/a £12810.33, Imprest a/c £32.86.

c. Other Financial Matters

- None.

7. Planning Matters

a. Planning Applications.

- There was one planning application to consider:
- 2016/1095 – 1 Brookfield extension – No objections.

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8. Administrative Matters.

a. Correspondence

- The Supertram and Parliamentary Constituency consultations were discussed. No response comments were made for the consultations.
- The issue of fracking in South Yorkshire was noted.

b. Items to Report

- Councillor Walker spoke about the fitness equipment she has seen at Locke Park. It was noted that the Council has considered fitness equipment in the past. The concern is that it often isn't used. Councillors were urged to visit Locke Park. Councillor Walker has a leaflet for the brand of equipment used there. Councillor Barnard will ask a colleague about how well the Locke Park equipment is used.
- It was reported that the road surface at Long Lane is in need of repair. The Clerk will report to highways again.
- Councillor Stanley stated that he is meeting Sarah Ford soon to discuss the suggested new path from the playingfield to the TPT. It was suggested that creating the path could be a job for the clean and tidy team. Councillor Stanley will suggest this to Sarah Ford as she is also part of the clean and tidy team.
- Willow Lane and the seating area down by Willow Bridge were discussed. Tidying this area was a job given to the Clean and Tidy team last winter, but it appears it wasn't done. The Clerk will contact Sarah Ford and Elaine Down about it.
- It was noted that the stile at the end of Manor Lane is still broken. The Clerk will contact Sarah Ford. Councillor Stanley will speak to her about this also and a fallen post when he meets her.
- It was reported that the roadside drain near the playarea is blocked with leaves. The Clerk will report.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Dry stone Wall repairs, Titivators update, Village in Bloom.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 7th November 2016 at Saint Aidan's Church.

Signed this day _____ **2016.**