

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 6th October 2014

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(IG) (Chairman)
Councillor A Walker	(AWa) (Vice Chair)
Councillor A Mills	(AM)
Councillor F Shaw	(FS)
Councillor I Stanley	(IS)
Councillor B Taylor	(BT)

Mrs Stephanie Tolson (Clerk), Borough Councillor J Wilson.

b. Apologies

Apologies were received and accepted from Councillor A Wood. (IS, BT).

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- Councillor Wilson updated the Council on the situation for yellow lines on Roughbitchworth Lane near the school. This is still going ahead and the Penistone East Team has agreed to fund the project from the devolved budget. The Council thanked Councillor Wilson for progressing this, and agreed that it was good news.
- It was noted that the double yellows will be enforceable but there may not be the budget within the Council for regular enforcement. Enforcement is the responsibility of the Council and not the police.
- Councillor Wilson spoke about the Ward Alliance budget and made a request for projects. The projects for more seats at the playarea and the grass verge matting at Sheffield Road were discussed as projects that could apply for Ward Alliance grants.
- Councillor Mills spoke about issues of parking outside houses at Mount Pleasant and enquired about the parking spaces being marked for specific houses on this stretch. Councillor Wilson agreed that he would look into this, and Councillor Mills would send him a photo of the location. It was doubtful that anything could be done though as this is public highway and anyone can park here. Marked bays would not be enforceable.
- Councillor Taylor mentioned to Councillor Wilson the issues of resurfacing and grates/manholes not being lifted to the same level. The Clerk will forward the correspondence to Councillor Wilson to look into.

4a. Minutes of the Meeting held on Monday 1st September 2014, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (FS,BT). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk reported that Penistone Tree Service have looked at the hedge at the Anthills but stated that it is not ready for laying yet. It may be suitable with a couple more years' growth.
- Councillor Stanley spoke about planting at the top of the banking and suggested more planting. He will look at a plan for planting Blackthorn and Hawthorne and work out the requirements.
- It was also noted that the path up to the trail needs looking at/widening. It was agreed that the Titivators should look at this primarily.
- The Clerk confirmed that OSI no longer wished to sponsor the newsletter.

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- The Clerk showed the Council the amendment required to the Councils Standing Orders for the new 2014 legislation on the recording of Council meetings. This amendment was agreed.
- Councillors looked at the NALC template policy for managing the recording of Parish Council meetings. It was agreed to adopt the template policy. These rules will be shown to anyone who attends a meeting with a view to recording it. (BT, IS).
- The proposed notice board for the village green was discussed in terms of size and build. The Clerk presented Councillors with prices for various models. It was agreed that it would be good if a local joiner could make a noticeboard. The Chair will contact a couple of joiners for quotes for a double display hard wood noticeboard of similar size to the one near the school.
- Additional seating at the playarea was discussed, and the Clerk presented prices of various benches. The favored bench was the Reston by Broxap made from recycled plastic at £264 each. It was agreed that three benches would be ideal and concrete bases would be required. Councillors will meet at the site to look at the best locations before the project is finalised. The Chair will obtain the quote for the concrete bases. When the prices have been confirmed and locations decided the Clerk will submit a Ward Alliance Grant application for the project, requesting funding for 2 seats, with a view that the Parish Council will pay for the third.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- The NP committee have had a meeting with BMBC re housing plans for Oxspring.
- Policies are currently being written and will hopefully go to the village for comment later this year.
- The housing assessment suggested between 58 to 63 houses were needed in the village, this includes any that are already being built.
- The group would like to put up a third banner and discussions re putting one up on Saint Aidans Land are ongoing. The Chair will speak to Reverend Joy re location.
- A budget meeting has been held as the grant must be used up by the end of the year. Invoices are required as proof of all spend. The intention is to complete the grant spend by December. Any unspent grant will need to be returned.

b. Playingfield Drainage

- The quote from Fielding Construction to repair a blocked drain on the playingfield was discussed, and also a quote from Naylor Myers for the materials required was discussed.
- It was agreed to purchase the materials separately and contract Mr Mitchell to do the works, as this worked out better value for money. The materials are £610 plus VAT and the cost to do the work is £480. (FS,IG).
- It was agreed to get the field spiked as soon as possible. The Clerk will contact BMBC.

c. Playingfield Footpath

- Nothing to report.

d. Titivators

- An update from Alan Walker was read out. Work completed has included litter picking, painting the storage hut, maintenance of the Pinfold herb garden and Gordon's Garden including cutting back the Laurel bushes.
- The litter being left from youths that congregate in the playingfield carpark in the evenings was discussed. It was agreed that Councillors Mills, Stanley and Taylor will speak to those concerned.

e. Grass Verge Sheffield Road

- This has been suggested as a potential project for Ward Alliance funding.
- Councillor Stanley has been in contact with Andrea Jackson regarding permission to do the works. He will contact her again to progress this.

g. Other Business

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- It was noted that a newsletter is due; Councillors are to provide information for it to the Clerk by early November. Councillor Shaw will provide the Clerk with a few words from a resident that wishes to thank those that helped with a recent accident. Christmas event details need to be passed to the Clerk.

6. Financial Matters

a. Balances and Transfers

- There were no transfers during the month.
- The closing Balances for 31st September 2014 are c/a £991.83 and d/a £10300.31, Imprest a/c £59.81.

b. Payments and Receipts

Payments amounting to £1634.46 and receipts of £42.21 were presented and **agreed** for payment. (AWa,BT)

c. Other Financial Matters

- None.

7. Planning Matters

a. Planning Applications.

- There was one planning application for consideration:
- 2014/1036 – Martree Business estate- unit change of use. No objections.

8. Administrative Matters.

a. Correspondence

b. Items to Report

- The Chair outlined the items that had been reported in the latest playarea inspection; the swing bridge wood splitting & chains, rotting boards on the train, boards rotting on the small multi-unit. It was agreed to get the repairs done. The Chair will make most of the repairs with the aid of Councillor Taylor. The Chair will obtain prices for materials. It is expected that the repairs may cost up to £2000.
- Councillor Taylor reported that Mrs Hjulgaard has been granted permission by Berneslai Homes to erect a fence to protect her privacy from the neighbour's conservatory, following her making a formal complaint.
- A Christmas Tree for this year was discussed. Councillor Taylor will obtain a quote for a tree in addition to the Chair obtaining a quote from Windmill Nurseries.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, playingfield drainage, Playingfield footpath, Titivators update, Grass Verge Sheffield Road.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 3rd November 2014 at Saint Aidan's Church.

Signed this day _____ **2014.**