

# OXSPRING PARISH COUNCIL

## Minutes of a meeting held on Monday 7th July 2014

At

7.15 in Saint Aidan's Church

### 1. Attendance

#### a. In attendance

|                         |                    |
|-------------------------|--------------------|
| Councillor I Goldthorpe | (IG) (Chairman)    |
| Councillor A Walker     | (AWa) (Vice Chair) |
| Councillor A Mills      | (AM)               |
| Councillor F Shaw       | (FS)               |
| Councillor I Stanley    | (IS)               |
| Councillor B Taylor     | (BT)               |
| Councillor A Wood       | (AWo)              |

Mrs Stephanie Tolson (Clerk).

Residents in attendance: M Hjulgaard, Claire Rodgers.

### b. Apologies

None

### 2. Prioritisation of Agenda Items.

None.

### 3. Community Matters.

#### a. Public Participation Adjournment.

- Ms Hjulgaard from the Willows and her Carer Ms Rodgers spoke about the issues that they had with Berneslai Homes in relation to the issues with their next door neighbour's conservatory.
- The conservatory is on the boundary of the two homes and impinges on Ms Hjulgaards privacy.
- They explained the processes and communications that they had followed so far to resolve the issue, however the issue is not resolved and it is felt that the neighbour is not co-operating and Berneslai homes have not dealt with the matter satisfactorily.
- The Parish Council agreed that there is a problem and that Ms Hjulgaard has not been treated fairly. They advised her to write a further letter and what to do depending on the reply, and to keep the Parish Council informed.
- Councillor Taylor will attend the next Housing Steering Committee meeting and raise the issue.

#### 4a. Minutes of the Meeting held on Monday 12th May 2014, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS,BT). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Councillor Walker will return the time capsule to the Titivators for them to re-bury at the Pinfold.
- OHG has agreed that the grant can be spent on environmental projects and that the footpath the playingfield car park is not necessary. The Council will inform OHG as and when it spends the grant.
- The new matting at the playarea cannot be walked on yet as the grass seed has not established yet.
- It was agreed to put the arms back on the Waltz in time for the school summer holidays, but that they would be removed again in September if the grass hasn't grown properly.
- The grass verge at Sheffield Road was discussed. It was agreed that there are three verges that require the matting. Councillor Stanley will approach Andrea Jackson about permission to do the work. It was agreed to get J Mitchell to do the works.

## OXSPRING PARISH COUNCIL

- The Clerk informed the Council that the Highways have objected to a Neighbourhood Plan banner at the Rookery. It was agreed to site one at the playarea. The Clerk will resubmit maps to BMBC showing the new location.
- Any other matters would be included in later agenda items.

### **5. Business Matters.**

#### **a. Neighbourhood Plan**

- The NP had a marquee at the Wagon & Horses Gala. There was a lot of interest and four more volunteers have offered to help with the Neighbourhood Plan.
- The NP was due to be at the Duck Race but it got moved indoors due to the rain.
- The group have started to write the draft policy documents. The housing policy is not being written yet as PAE are doing a Housing Needs Analysis Survey. This will be an independent review of the housing needs in Oxspring, and will take a couple of months to be completed.
- A new volunteer has offered to look at improving the Neighbourhood Plan website.
- The NP committee have objected to the planning application for the land adjacent to Millstones.

#### **b. Playingfield Drainage**

- Councillor Taylor reported that he is meeting with Fielding Construction this week at the playingfield to investigate the drainage with a digger. It is anticipated that the hole in the field will be filled in.

#### **c. Playingfield Footpath**

- Councillor Taylor reported that he can no longer access the chippings that he had sourced.
- Councillor Wood and Taylor will try and source a new topping for the path.

#### **d. Titivators**

- Councillor Shaw gave an update on the work that the Titivators had done in the last few weeks.
- Councillor Wood asked if the Titivators could do the following; Cut back the trees overhanging the pavement at the point where the Culvert comes out on Sheffield Road, mend the broken fence/gate slats at the Pinfold, and paint the two gates at the playingfield car park. Councillor Shaw will pass this information on to the Titivator group.

#### **e. Other Business**

- The Chair will request a quote from J Mitchell for repairing the fence post at the Anthills.

### **6. Financial Matters**

#### **a. Balances and Transfers**

- There were two transfers during the month.

##### **Transfers**

| Date     | Ref | Name | Service/Item        | Amount  | Account        |
|----------|-----|------|---------------------|---------|----------------|
| 1 Jul 14 | TR  | HSBC | transfer d/a to c/a | 2000.00 | BANK TRANSFERS |
| 4 Jul 14 | TR  | HSBC | transfer d/a to c/a | 2000.00 | BANK TRANSFERS |

- The closing Balances for 30th June 2014 are c/a £2657.15 and d/a £9265.22, Imprest a/c £22.17.

#### **b. Payments and Receipts**

Payments amounting to £4567.94 were presented and **agreed** for payment. (AWa,IG)

#### **c. Other Financial Matters**

- It was agreed to adopt the following policies that had been circulated for approval; Risk Management Policy Statement, and Oxspring Parish Council Risk Assessment. (Awa, IG).

## OXSPRING PARISH COUNCIL

- The External Auditor has finalised the Audit and found no issues for the year ending March 14. The Accounts were circulated and approved. (Awa,IG).

### **7. Planning Matters**

#### **a. Planning Applications.**

- There were three planning applications for consideration.
- 2014/0633 – Alterations at the Travellers Inn – no objections.
- 2014/0634 – signs at the Travellers Inn – no objections.
- 2014/0684 – 3 dwellings at land on Roughbitchworth Lane – It was agreed to object to this on the grounds of prematurity in relation to the NP, the land being designated “Open Green space”, surface drainage and flooding issues and the fact that this is for executive homes.

### **8. Administrative Matters.**

#### **a. Correspondence**

- The Clerk informed the Council of correspondence received from Mr Marsland about his allotment fence and the fact that he cannot paint the other side of the fence due to the trellising put up by his neighbour. It was noted that he should not be going onto his neighbours plot to paint his fence. It was agreed that a Councillor will visit Mr Marsland to assess the situation and the plot boundaries.

#### **b. Items to Report**

- It was noted that the dry stone wall near Argo had been repaired and a good job done.
- A reply from Highways regarding road surfacing and manholes on Knabbs Lane was discussed. The Clerk will ask for confirmation that highways will rectify the issues on the two manholes that they have mentioned in their correspondence.
- The work done on the TPT in anticipation of the TDF was praised. Councillor Wood commented on the TPT in the direction of Thurgoland as he felt more cutting back was required. Councillor Taylor will ask Graham Sedgwick about it as he is a TPT ranger.
- It was noted that the Waggon & Horses Gala on the playingfield was a success. The Clerk will enquire as to how much was raised for Charity, and whether they would like an article in the next newsletter about it.

### **9. Other Matters**

#### **a. Emergency Items**

- None reported.

#### **b. Matters for future discussion.**

Neighbourhood Plan, playingfield drains investigation, Playingfield footpath, Titivators update, Grass Verge Sheffield Road.

### **7. Date and Time of the Next Meeting.**

**The next full meeting will be at 7.15pm on Monday 1<sup>st</sup> September 2014 at Saint Aidan’s Church.**

**Signed this day \_\_\_\_\_ 2014.**