

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 9th March 2015

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(IG) (Chairman)
Councillor A Walker	(AWa) (Vice Chair)
Councillor F Shaw	(FS)
Councillor B Taylor	(BT)
Councillor A Mills	(AM)
Councillor A Wood	(AWo)

Mrs Stephanie Tolson (Clerk).

b. Apologies

Apologies were received and accepted from Councillor I Stanley (AWa, BT)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 2nd February 2015, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (BT,AWa). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The concrete bases for the playarea seating will be done when the weather is dryer. The Clerk will order the seats once the bases are done.
- No information was available on the notice board progress in the absence of Councillor Stanley.
- Councillor Taylor will measure the existing flagpole so that a specification can be made for a new pole.
- The playingfield was spiked and rolled by BMBC in February.
- Councillor Shaw presented the school offsted report as the school had been spoken about at the last meeting. The school has a 'good' rating. Councillor Walker reiterated that she had stated that in her opinion the outdoor facilities and space at the school is not adequate. It was noted that the offsted report does not mention such issues and focuses on the teaching and learning at the school. Councillor Walker reiterated that she had not spoken about the education that the school provides.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- Councillor Walker updated the Council on the NP progress.
- Councillor Walker reported on the meeting held with the BMBC Planning Department.
- It was noted that the NP cannot include a new school in its plans if the BMBC Local Plan has no new schools planned for the Penistone area. At present, this is an unknown factor but it is not expected that there will be a plan for a new school. If this is the case, the NP cannot include a school in its policy, but can have it as an aspiration.

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- Also discussed with the planning officers were the NP draft policy document on the issue of sports facilities and employment land.
 - The s106 agreement for the Paddock Land has not been signed off yet, and therefore the planning officers could not comment on the NP Committees thoughts about using the s106 money for a riverside footpath.
 - The planning officers made no comment on the Oxspring Fields site plans.
 - With regards to the application for an alteration to the NP boundary, there has been one objection. This is from Yorkshire Land. Helen Willows will inform the Parish Council on the next steps with regards to the objection. It is expected that the Parish Council will be invited to reply to the objection and state whether they wish to continue with the application for the boundary change.
 - The question of obtaining legal representation was discussed. The Clerk will check the Councils spending powers.
 - It was noted that a new round of funding is available for the NP Committee to apply for.
 - The surveys in response to the NP Draft Consultation have been sent off for analysis.
- b. Playingfield Footpath**
- Nothing to report.
- c. Titivators**
- An update from the Titivators was as follows:
 - Village litter pick with families from Oxspring School is taking place on the 14th March at 10am.
 - Mrs Gratton-Rayson will be planting bulbs in the Rose garden in April.
 - At Bower Dell, the area between the small river inlet and the wall is to be strimmed.
 - The suggestion of planters being moved to the playarea was dismissed due to child safety/tripping hazard concerns.
 - Mrs Gratton-Rayson has a tree to plant in Gordon's Garden. Councillor Shaw will work out the best location.
 - Schoolchildren will be working on the raised herb garden at the Pinfold.
 - The Rookery is to be reviewed for habitats.
 - Litter clearance will be done at Willow Bridge.
- d. Grass Verge Sheffield Road**
- It was noted that it is not going to be possible to put the grass grids in these verges as the Parish Council do not want to remove any trees.
- e. Playing field Car park**
- Police have visited the site and the problem of youths parking after dark seems to be subsiding.
 - The litter problem has lessened.
 - It was noted that the gate has been shut at night recently, but it is not known who has been doing it.
- f. Electricity for Christmas Tree**
- Councillor Shaw will find out from her contact about how the lights at Penistone are connected, and whether they pay a charge to BMBC.
 - The quote received from BMBC is £1350 for a pillar installing behind the lamp column, and £55 connecting charge each year.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AWo,BT)

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Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
9 Mar 15	72/101927	Rapid Hire Centre	#Titivator equipment	119.30	MAINTENANCE
9 Mar 15	73/101928	Saint Aidans	hall hire OPC	85.00	ADMINISTRATION
21 Mar 15	SO	S Tolson	Clerks Salary	533.74	WAGES, PAYE, NI, PENS., EXP
21 Mar 15	SO	S Tolson	Imprest Account	15.00	BANK TRANSFERS
1 Apr 15	1/101929	Zurich Municipal	Insurance renewal	2463.93	ADMINISTRATION

Deposit Account

10 Feb 15	10719285	HSBC	Money Market Reinvestment	30000.00	INVESTMENTS
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Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
6 Feb 15	CR	HSBC	deposit bond interest	30.50	INTEREST on INVTS & A/CS
18 Feb 15	CR	CDF	Neighbourhood Plan grant	691.94	RECEIPTS
Deposit Account					
6 Feb 15	CR	HSBC	bond maturity	37000.00	INVESTMENTS

b. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
10 Feb 15	TR	HSBC	transfer d/a to c/a	2000.00	BANK TRANSFERS

• The closing Balances for 28th February 2015 are c/a £2144.98 and d/a £5301.57, Imprest a/c £59.85.

c. Other Financial Matters

- The PC insurance quote for 2015/16 of £2463.93 was accepted. (IS,IG).
- The high interest deposit bond matured in February, and a money market account was invested in on the same terms as the previous bond.
- The Clerk will look at other forms of investment.

7. Planning Matters

a. Planning Applications.

- There were no planning applications for consideration.

8. Administrative Matters.

a. Correspondence

- The Clerk informed Councillors of the deadline for election nominations which is the 9th April 4pm. Nomination packs will be available from the 23rd March. The election date is the 7th May. Election expense forms must be handed in by the 4th June. Electoral numbers are required for proposer and seconder details, and can be obtained from the electoral office at Barnsley or from the Parish Clerk.
- Graham Sedgwick has asked whether the Council knows what demolishing work is being carried out at the ex Conoco site. The Clerk will ask Hunshelf PC if they know.
- A letter from the Waggon & Horses was read in response to the Parish Councils complaint. The owners comments were noted. There was nothing further to add.
- The Clerk informed the PC of the new legal duties with regards to Pensions. Oxspring PC's staging date is February 2017.

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- An invitation from Penistone Area Council to attend a meeting to look at designing a Clean & Green Project was noted. It is on the 23rd April at 2pm at Penistone Town Hall. Councillors Shaw and Taylor will attend, and possibly Titivator members.
- The Clerk informed the Council of the new Transparency Code regulations that have come into force, and that they will be mandatory for small Parish Councils from 2017 onwards. The Audit Commission is being abolished. Councils with an income greater than £25,000 must still appoint an Auditor.
- **b. Items to Report**
- Councillor Mills complained about potholes, and stated that a pothole at the top of Tollbar had been filled in three times in the last couple of years, only to break up soon after every time. She questioned why they don't last. The Clerk will report to BMBC.
- The mattress is still in the Rookery and the dog bin on the tin bridge is overflowing. The Clerk will inform Neighbourhood Pride.
- Councillor Mills reported that a tree in the playarea to the right of the Neighbourhood Plan sign had a loose branch. The Chair will take a look.
- The Seniors Tea will take place on the 9th May. The Clerk will do a flyer and reply slip for distribution to Parishioners. Councillor Shaw to provide details.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Playingfield footpath, Titivators update, Planters, electricity for Christmas tree.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 20th April 2015 at Saint Aidan's Church.

Signed this day _____ **2015.**