OXSPRING PARISH COUNCIL

Minutes of the Annual Meeting held on Monday 10th May 2010,
Following the Annual Assembly at
6.30pm in Saint Aidans Church.

Present.	Councillor I Goldthorpe.	(IG)
	Councillor C. Booth.	(CB)
	Councillor W.Taylor.	(BT)
	Councillor I. Stanley.	(IS)
	Councillor R. Chitoriski.	(RC)
	Councillor A Mills	(AM)
	Councillor F Shaw	(FS)

In Attendance. Mrs S Tolson. (Clerk.) Borough Councillor Barnard.
The meeting was opened by the previous Council's retiring Chair Councillor Goldthorpe, up to and including item 3 -
"Appointment of Chairperson of Oxspring Parish Council",

1. Apologies.
No apologies were received.
2.Councillors' Declaration of Office.
Not required as there were no new Councillors.
3. Appointment of Chairperson of Oxspring Parish Council.
Nominations for the coming year were called for, Councillor Goldthorpe was the uncontested nominee and he declared himself willing to stand and so was **elected** unopposed. (CB, FS).
Councillor Goldthorpe continued the meeting in the Chair.
4. Declaration of Acceptance of Chair of Oxspring Parish Council.
Councillor Goldthorpe read and signed his declaration of office which was witnessed by the Clerk and dated.
5. Appointment of Vice Chair of the Oxspring Parish Council.
Nominations for the coming year were called and Councillor Stanley was the only nominee and declared himself willing to stand (CB,BT) so was **elected** unopposed.
Councillor Stanley read and signed his declaration of office which was witnessed by the Clerk and dated.
6. Appointment of Representatives of Oxspring Parish Council.
These were **elected** unopposed for the next 12 months. (CB,IS)
Penistone Road Safety Committee (2) Councillor Taylor and Councillor Mills.
CARE (2) Councillor Chitoriski and Councillor Booth.
7. Appointment of Allotments Manager.
The Clerk by job description.(CB,IS)
8. Appointment of Responsible Finance Officer, Accounts Monitoring Officers (2), Confirmation of Internal Auditor, Finance Regulations, and any other members of the Council Finance Sub Committee.
The following were **agreed. (CB,IS)**
RFO The Clerk by job description
A/C Monitoring Officers Councillor Taylor, Councillor Shaw.
Internal Auditor - Mr Dean Howford.

Finance Sub Committee Member Councillor Booth, Councillor Shaw, Councillor Taylor.
Financial Regulations confirmed.

9. Appointment of Membership of Playingfield Sub Committee.

Councillor Stanley, Councillor Booth and Councillor Chitoriski. (CB,IS)

10. Appointment of Membership of Planning Committee.

All Council members are **appointed** to this committee but to be quorate it must include either, the Chair or Vice Chair plus two members one of which should live near any proposed development. (CB,IS)

11. Prioritisation of Agenda Items.

None.

12. Community Matters.

Public Participation Adjournment

- Councillor Barnard updated the Council on the recent Local election results.
- He reported that no one was prevented from voting in Penistone at the recent General Election, but that there had been queues.
- He reported that public finances will be tight for years to come. The issue of Grit bins for next winter was discussed. It is not know whether they will be filled. Councillor Barnard will provide the Clerk with the Councils location plan of bins in Oxspring for comment.

13. Minutes of the Meeting held on Monday 12th April 2010, and Matters Arising from them.

The minutes were **agreed** as a true record and should be signed accordingly. (CB,RC)
The Clerk had circulated a written report on her actions from the last meeting and this was up-dated.

- It was agreed to discuss having a gate on the Village Green car park at the next meeting. Councillors are to report to the meeting with barrier/gate ideas and prices for the different options. Suggestions included a wooden gate, sliding barrier and chain. Councillor Shaw, Taylor and Goldthorpe will follow up some of their proposals with costings.
- Any other matters would be included in later agenda items.

14. Business Matters.

a. Community Partnership Facilities.

- Councillor Booth reported that OPSCC's Solicitor had written to OPC's solicitor with OPSCC's and the Chairs comments on the lease document.

b. Culvert Repair

- The application to the Community Support Fund for £1500 has been successful, and the grant should be received soon.
- The application to EPIP was discussed. Since the meeting EPIP have informed the Clerk that the application for funding was unsuccessful and that no grant would be available to the Parish Council. The reason being that in view of EPIPS current pressures on its programme budget, the Culvert Repair project is too low a priority in terms of its fit with the LEADER programme to be supported.
- Since the meeting the Clerk has received "borrowing approval" from the Department of Communities and Local Government. This means that the Parish Council is authorised to apply for a loan of £10,000 specifically for the Culvert Repair. This must be done by the end of September 2010.

- The Clerk will now complete a loan application to the Public Works and Loan Board for £10,000 as previously agreed. The process should take two weeks.
- The Clerk will contact the prospective contractor regarding the work and when it can be done.
- The Clerk will inform the Trunce and the School when a date for the work has been set.

c. Oxspring Fishery

- Councillors Chitoriski and Shaw have approached Mr Wade as agent of the land owner, requesting permission to form a fishing club which would have access to the rover Don from Willow Bridge to Bower Hill Bridge. Mr Wade has stated that now is not the right time to discuss the matter.
- Councillor Chitoriski provided the Council with some notes of how the Club would be run and how it would be regulated and controlled.

d. Playingfield Development Plan

- The Clerk is to write to the Football club requesting that they remove the urinal, old goal post and roller from the playingfield. The roller could be put on the car park.
- Councillor Booth reported a pile of stone and drum in the Mayfield corner of the field. This is to be tidied and removed. A Councillor is to inform the Clerk as to which house it may belong to.
- Councillor Booth is seeking advice as to whether a cricket pitch would fit between the current football pitches.
- Councillor Booth is to provide Councillors Stanley and Chitoriski with copies of the playingfield site plan.
- The far corner of the field at the Thorpe's side of the field is very wet underfoot. The Chair and Councillor Booth have investigated, and found that it is due to clay underneath the field at that location. The Chair is to get a cost for a diagonal drain in that corner.

e. Other Business

- None.

15. Financial Matters.

a. Payments and Receipts.

Payments amounting to £616.92 and receipts amounting to £18287 were presented and **agreed** for payment. (CB,BT).

b. Balances and Transfers.

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
14 Apr 10	TRF	HSBC	Bank Transfer c/a to d/a	15000.00	BANK TRANSFERS

- The closing Balances for 30th April 2010 are c/a £1659.31 and d/a £21332.28, Imprest Account £3.72.

c. Other Financial Matters

- The Financial accounts and the Annual Governance Statement for the year ending 31st March 10 were reviewed and circulated. The Annual Return and Governance Statement were signed and accepted. (IG,CB).

- The internal auditor will now perform an audit on the Financial Accounts for the year ending 31st March 2010.

16. Planning Matters

There were no planning applications for consideration by the Council.

17. Administrative Matters.

a. Correspondence.

A list of correspondence items had been circulated, and the Clerk added to this with recently received items.

- A councillor is invited to attend the next Penistone Housing Steering Group meeting in May. Councillor Taylor may attend.
- The Penistone & District Committee for Yorkshire Cancer Research have requested permission to use the playingfield car park on Sunday 13th June for their sponsored walk. This was agreed. (CB,BT).
- The Clerk has received a request for information from Steve Robinson who is carrying out an EPIP project on beacons and viewing points in the area. Councillor Booth is following up on the request.

b. Items to Report.

- The Clerk is to find out the price for a hooded bin at the playingfield car park.
- The Clerk is to notify BMBC that there are still potholes on Long Lane.
- A van was reported as being parked regularly over the dropped kerb and on Gordon's Garden recently. The Chair has already spoken to the owner and requested that they refrain from doing this.
- The Clerk is to write and thank Alan Walker for his litter picking.

18. Other Matters.

a. Emergency Items.

None.

b. Matters for Future Discussion.

Culvert Repair, Community Partnership Development, Playingfield Development Plan.

19.Date and Time of the Next Meeting.

The next full meeting will be on Monday 14th June 2010, from 7pm at Saint Aidans Church.

Signed this day___________________2010.