

OXSPRING PARISH COUNCIL

Minutes of the Annual Meeting held on Monday 14th May 2012,
Following the Annual Assembly at
6.45pm in Saint Aidans Church.

Present.

Councillor I Goldthorpe.	(IG)
Councillor W.Taylor.	(BT)
Councillor I. Stanley.	(IS)
Councillor F Shaw	(FS)
Councillor A Mills	(AM)
Councillor A Walker	(AWa)
Councillor A Wood	(AWo)

In Attendance. Mrs S Tolson. (Clerk.)

The meeting was opened by the previous Council's retiring Chair Councillor Goldthorpe, up to and including item 3 -

“Appointment of Chairperson of Oxspring Parish Council”,

1. Apologies.

None.

2.Councillors' Declaration of Office.

Not required as there were no new Councillors.

3. Appointment of Chairperson of Oxspring Parish Council.

Nominations for the coming year were called for, Councillor Goldthorpe was the uncontested nominee and he declared himself willing to stand and so was **elected** unopposed. (IS, BT). Councillor Goldthorpe continued the meeting in the Chair.

4. Declaration of Acceptance of Chair of Oxspring Parish Council.

Councillor Goldthorpe read and signed his declaration of office which was witnessed by the Clerk and dated.

5. Appointment of Vice Chair of Oxspring Parish Council.

Nominations for the coming year were called and there were two nominees. Councillor Stanley and Councillor Walker. A vote was taken, with the majority in favour of Councillor Walker, and therefore she was elected.

Councillor Walker read and signed her declaration of office which was witnessed by the Clerk and dated.

6. Appointment of Allotments Manager.

The Clerk by job description.(IG,AWa)

7. Appointment of Responsible Finance Officer, Confirmation of Internal Auditor, Finance Regulations, and any other members of the Council Finance Sub Committee.

The following were **agreed**. (IG,AWa)

RFO The Clerk by job description

Internal Auditor - Mr Dean Howford.

Finance Sub Committee Member Councillor Shaw, Councillor Taylor, Councillor Walker.

Financial Regulations confirmed.

8. Appointment of Membership of Planning Committee.

All Council members are **appointed** to this committee but to be quorate it must include either, the Chair or Vice Chair plus two members one of which should live near any proposed development. (IG,AWa)

9. Prioritisation of Agenda Items.

None.

10. Community Matters.

Public Participation Adjournment

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None.

11. Minutes of the Meeting held on Monday 16th April 2012, and Matters Arising from them.

The minutes were **agreed** as a true record and should be signed accordingly. (BT,IS)

The Clerk had circulated a written report on her actions from the last meeting and this was up-dated.

- It was agreed to discuss the Willows and Roughbircworth allotments as an agenda item for a future meeting.
- Spiking of the playingfield was discussed, The Chair will see if he can get a price from elsewhere. The Clerk will contact BMBC with a view to getting it done in the autumn.
- The searches offered by the solicitor for the purchase of land at Sheffield Road were discussed. It was agreed that the searches were not necessary. (IG,BT).
- The permissions for garden buildings at the Willows were discussed. It was noted that Berneslai Homes give permissions on an individual basis, and that sheds etc are not permitted in front gardens or protruding beyond the property level.
- The trees planted in the farmer's field at Sheffield Road were discussed. Councillor Taylor will contact the farmer with a view to moving them to the riverside.
- Councillor Stanley informed the meeting that John Crowther would like to meet with the Council at the next meeting.
- Any other matters would be included in later agenda items.

14. Business Matters.

a. Community Partnership Facilities.

- Nothing to report.

b. Bower Dell Area project

- Nothing to report.
- The Clerk will chase the grant application.

c. Jubilee Walk

- The badges have been ordered, and the brochures are being printed.
- The roundels are being redone as there was a problem with the first batch.
- The Chair will arrange sale or return refreshments.

d. Boules Pitch

- A quote was received fro J Mitchell for £2770, this was noted as being too expensive.

e. Other Business

- Councillor Wood spoke about "Community Payback" that can be arranged through Yorkshire probation service whereby small projects can be done with free labour.
- Councillors are to give project ideas to the Clerk this week and these will be passed on to Councillor Wood, who will approach his contacts.

15. Financial Matters.

a. Balances and Transfers.

- There were no transfers during the month.
- The closing Balances for 30th April 2012 are c/a £1278.62 and d/a £7040.10, Imprest Account £10.68.

b. Payments and Receipts.

Payments amounting to £534.69 were presented and **agreed** for payment. (IG,FS).

c. Other Financial Matters

- None.

16. Planning Matters

There were no planning applications for consideration by the Council.

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17. Administrative Matters.

a. Correspondence.

A list of correspondence items had been circulated, and the Clerk added to this with recently received items.

- Oxspring PTA has requested the Duck Race for the 6th July on Bower Dell. This was **agreed**. (BT,IG).
- The Moris Minors Owners Club has requested to use the field on the 5th July. This was agreed, and the Clerk is to request a donation. (IS,IG).

b. Items to Report.

- Councillor Wood reported that about 15 wall toppers had been knocked off at the village green. The Chair would see about getting these fixed.
- Councillor Stanley reported that the Football club have had copies of the field gate key made, so that they can open the gate if an ambulance was required on the field.
- Councillor Shaw reported that residents at the Willows were not happy with the grass cutting as the grass is not picked up and often ends up on the pavement which when wet can be slippery. The Clerk is to write to Berneslai homes highlighting the problem.
- Councillor Shaw reported a sign attached to the lamp post near the Waggon & Horses and near the Fours advertising a local gym. The Clerk is to request that these are removed.
- Councillor Mills reported that she has removed the conifers from the trough.
- Councillor Mills reported the grass verge on Sheffield Road before the Bridge being completely muddy with no grass. The Clerk will report to highways. The Chair will look at the cost of matting.
- Councillor Mills reported regular parking on the double yellow lines outside the post office. Councillor Taylor will report this at the upcoming PACT meeting. Councillor Mills will try and get the registration number.

18. Other Matters.

a. Emergency Items.

None.

b. Matters for Future Discussion.

Community Partnership Development, Allotments, Jubilee Walk.

19. Date and Time of the Next Meeting.

The next full meeting will be on Monday 11th June 2012, from 7.15pm at Saint Aidans Church.

Signed this day _____ 2012.