

OXSPRING PARISH COUNCIL

Minutes of the Annual Meeting held on Monday 13th May 2013,
Following the Annual Assembly at
6.45pm in Saint Aidans Church.

Present.

Councillor I Goldthorpe.	(IG)
Councillor W.Taylor.	(BT)
Councillor I. Stanley.	(IS)
Councillor F Shaw	(FS)
Councillor A Mills	(AM)
Councillor A Wood	(AWo)

In Attendance. Mrs S Tolson. (Clerk.)

The meeting was opened by the previous Council's retiring Chair Councillor Goldthorpe, up to and including item 3 -

“Appointment of Chairperson of Oxspring Parish Council”,

1. Apologies.

Apologies were received and accepted from Councillor A Walker. (AM,IS)

2.Councillors' Declaration of Office.

Not required as there were no new Councillors.

3. Appointment of Chairperson of Oxspring Parish Council.

Nominations for the coming year were called for, Councillor Goldthorpe was the uncontested nominee and he declared himself willing to stand and so was **elected** unopposed. (FS, BT). Councillor Goldthorpe continued the meeting in the Chair.

4. Declaration of Acceptance of Chair of Oxspring Parish Council.

Councillor Goldthorpe read and signed his declaration of office which was witnessed by the Clerk and dated.

5. Appointment of Vice Chair of Oxspring Parish Council.

Nominations for the coming year were called for, Councillor Walker was the uncontested nominee and she had declared herself willing to stand prior to the meeting and so was **elected** unopposed. (FS, BT).

6. Appointment of Allotments Manager.

The Clerk by job description.(IG,BT)

7. Appointment of Responsible Finance Officer, Confirmation of Internal Auditor, Finance Regulations, and any other members of the Council Finance Sub Committee.

The following were **agreed**. (IG,BT)

RFO The Clerk by job description

Internal Auditor - Mr Dean Howford.

Finance Sub Committee Member Councillor Shaw, Councillor Taylor, Councillor Walker.

Financial Regulations confirmed.

8. Appointment of Membership of Planning Committee.

All Council members are **appointed** to this committee but to be quorate it must include either, the Chair or Vice Chair plus two members one of which should live near any proposed development. (IG,AWa)

9. Prioritisation of Agenda Items.

None.

10. Community Matters.

Public Participation Adjournment

None.

11. Minutes of the Meeting held on Monday 8th April 2013, and Matters Arising from them.

The minutes were **agreed** as a true record and should be signed accordingly. (BT,IS)

OXSPRING PARISH COUNCIL

The Clerk had circulated a written report on her actions from the last meeting and this was up-dated.

- It was noted that the footpath extension is on the highways schedule, but we are to keep chasing.
- The mini wall at the entrance to the playingfield was discussed in the light of BMBC stating that it should not be there. Councillor Taylor will remove.
- The grass verge at Roughbitchworth has been sanded and seeded, and now needs to be left to settle.
- The grass verge at the entrance to the Willows has been dealt with.
- The problems with drainage at the playingfield were discussed, and there is currently a hole in the field. This has been fenced off. The Chair and Councillor Taylor are to arrange the dig investigation with J Mitchell, and ask Mr Fielding to look at the problem once the area has been dug. This is to be investigated as soon as possible while the weather is dryer.
- Any other matters would be included in later agenda items.

14. Business Matters.

a. Community Partnership Facilities.

- The following update from OPSCC was received and circulated:

It was necessary on hearing that Sport England (SE) would not grant us funding, to withdraw the Football Foundation (FF) grant application and suspend activities when no replacement for SE could be quickly secured.

OJFC consequentially withdrew their property from sale, but interest received confirms the value of their input into the project if a review has a positive result.

A review of the project was started with requests for their position on the project from our parent organisations OPC and OJFC. These were received as positive at our 9 May AGM.

Support from FF is now to be sought for a slightly less expensive format of phase 1 changing facilities whilst maintaining the quality and utilising the same contractors as specified by SE IF programme. This provision needs to remain within the FF eligibility and if positive detailed costings will then be sought and new grant applications prepared.

SE is to be approached to examine if there are aspects of the project they can support and if not another major funder will need to be approached.

The detailed costings already in place for the utilities groundwork's connections will remain constant and the renewed target of local fundraising once a positive response from FF is confirmed. Further funding promissory grants have already been received but not accepted pending the review.

On receipt of a response from FF a Trustees Meeting will be called to complete the review and set a strategic plan for developing the project.

b. Bower Dell Area project

- The tree work has been completed.
- It was agreed to plant 3 trees and wildflowers, and leave the central area open.
- The Chair is getting pricing for fencing for the roadside and is liaising with Jo Birch, as BMBC will pay for it from our S106 money.
- The cost of possible picnic benches are £399 for a recycled plastic table and 2 bench arrangement.

c. Neighbourhood Plan

- The drop in sessions and the public meeting were discussed.
- Two managers from planning are being invited to the June meeting to discuss BMBC's involvement in the process.
- A discussion was held regarding what happens to a NP if the Council change the Core Strategy.

d. Playingfield Footpath

OXSPRING PARISH COUNCIL

- Nothing to report.

e. The Willows

- Councillor Taylor reported back on his meeting with Sarah Ford, TPT officer. She stated that the PC would be able to use the land at the back to create a path to the allotments. She stated that a legal document would be required to formalise the arrangement. The Clerk will arrange this to be confirmed in writing.
- She stated that signage has to be to their specification.

f. Wall at Sheffield Road

- Councillor Stanley is chasing a reply from BMBC.
- Councillor Stanley is to find out a price for doing the whole wall. Councillor Mills feels that a fence is unsightly and that a wall is better. It is expected that doing the whole wall would be too expensive.

15. Financial Matters.

a. Balances and Transfers.

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
19 Apr 13	TRF	HSBC	Transfer c/a to d/a	15000.00	BANK TRANSFERS

- The closing Balances for 1st May 2013 are c/a £4447.37 and d/a £8140.06, Imprest Account £15.

b. Payments and Receipts.

Payments amounting to £580.80 and receipts of £19711.85 were presented and **agreed** for payment. (BT,FS).

c. Other Financial Matters

- The Financial accounts and the Annual Governance Statement for the year ending 31st March 11 were reviewed. The Annual Return and Governance Statement were signed and accepted. (IS,BT).

16. Planning Matters

There was one planning application for consideration by the Council.

- 2013/0429 – Castle Hill House – no objections.

17. Administrative Matters.

a. Correspondence.

A list of correspondence items had been circulated, and the Clerk added to this with recently received items.

- Oxspring PTA has requested the Duck Race for the 5th July on Bower Dell. This was **agreed**. (BT,IG).
- An invite from Langset PC re the tour de France was discussed. Councillor Stanley stated he hoped to attend.
- A request to build a fence at the allotment at 48 the Willows was agreed. (IS,IG).
- An offer to mark out games/tracks at the playingfield by the football club for the school children was agreed. Councillor Walker will make the offer to the school.
- A request for an allotment shed was agreed at plot 11 West Crescent.
- No one is able to attend the Mayors service in June. The Clerk will reply.
- A request from Stocksbridge advice centre was discussed. It was decided not to make a donation. The Clerk will reply.
- A letter from OHG regarding giving the PC a grant for environmental work was discussed. It was agreed to accept the offer. The Clerk will reply. (IS,IG).

OXSPRING PARISH COUNCIL

- It was noted that in the next newsletter an advert would go in about the gala fund, to see if anyone wants to put on a gala.

b. Items to Report.

- The fishing club was discussed. Councillor Stanley has spoken with several residents about it. He is going to speak to the resident, Mr Robinson, at the bottom of Winterbottom. At the moment the only place that can be fished is Bower Dell. A set of rules is needed. Only Oxspring residents may fish there.
- Councillor Taylor is going to enquire why certain streets in Oxspring keep being swept so regularly, as it is unnecessary.
- Councillor Wood stated that the top fence panels are loose in the alley between 2 and 3 Sheffield Road. The Clerk will report to Berneslai Homes.
- Councillor Wood stated that the dog walk area needs cutting. Councillor Taylor will speak to Andy Poole.
- Councillor Wood reported that a wall at 43 Mayfield has been damaged and wondered if an accident had occurred at the junction. The Clerk will enquire with the police.
- Councillor Wood reported that he is going contact the Community Payback Service about the Boules Pitch.

18. Other Matters.

a. Emergency Items.

None.

b. Matters for Future Discussion.

Community Partnership Development, The Willows, Bower Dell, Playingfield footpath, Neighbourhood Plan.

19. Date and Time of the Next Meeting.

The next full meeting will be on Monday 10th June 2013, from 7.15pm at Saint Aidans Church.

Signed this day _____ 2013.