

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 6th April 2009,

At

7pm in Saint Aidan's Church.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe.	(IG)	(Chair)
Councillor I. Stanley.	(IS)	(Vice Chair)
Councillor C. Booth	(CB)	
Councillor R. Chitoriski	(RC)	
Councillor F Shaw	(FS)	
Councillor A. Mills.	(AM)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk), Borough Councillor R Barnard.

b. Apologies.

No apologies were received.

2. Prioritisation of Agenda Items.

No prioritisation was necessary.

3. Community Matters.

None

a. Public Participation Adjournment.

None

b. Update from Councillor Barnard.

- Sheephouse Heights Windfarm is expected to go before the BMBC Planning Board in June or July this year.
- The recent report showing the transport route to the site was discussed. It was noted that the drawings showing the turbine blades travelling the route are two dimensional and don't realistically show how they will get round the corners in Oxspring.
- The weight and length of the construction traffic was discussed. The turbine blades are 44 meters long. The effect this will have on the roads in Oxspring and the bridge on Roughbitchworth Lane is of great concern.
- Councillor Barnard expects that the application will be approved.
- It was **agreed** to make a further objection based on the latest information. (IS, RC). Councillor Booth abstained from voting.
- Councillors Chitoriski and Stanley proposed that a public meeting be held to enable the parishioners of Oxspring to be aware of the full details. It was **agreed** that Councillor Shaw would organise this. (CB,RC).

4a. Minutes of the Meeting held on Monday 2nd March 2009, and Matters Arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AM,IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.

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- The new quote from Civil Smart was discussed to provide the design work for the Culvert repair. It was **agreed** to go ahead with this work (AM,IS).
- The Clerk and the Chair updated the Council on the work done on the Memorial Garden and that the work had cost £1260. Councillor Booth noted that this was over budget, as the cost has been estimated at £1000.
- Councillor Shaw and the Chair are to arrange for the stones to be engraved in April.
- The seat for G Wood is to be purchased once the grass has grown and the stones are in place.
- Councillor Shaw reported that she attended a meeting recently at Penistone Paramount and has notified the cinema committee that Oxspring Parish Council will no longer be giving an annual donation as it is no longer required by the cinema. This was **agreed**. (FS,CB).
- The Clerk reported that an allotment inspection occurred in March. Two plots were found to be poorly maintained. Both tenants have since told the Clerk that they are now working on their plots and wish to continue with their tenancies.
- The Clerk reported the removal of the asbestos shed at Roughbitchworth allotments. Quotes obtained by the Chair to remove rubbish and other panels of asbestos were discussed. All allotment holders at Roughbitchworth are moving their rubbish into piles for removal. It was **agreed** to get the allotments cleared of the rubbish. (IS,IG). The Clerk is still awaiting quotes from neighbourhood Pride. The work will go to the cheapest quote. It was **agreed** that all asbestos is to be removed for Health and Safety reasons. (FS,AM). The Clerk will give notice to the tenants that this will affect.
- Councillor Mills suggested that a retainer/deposit is taken when an allotment plot is rented out, so that this can be held back if work is required to clear up the plot at the end of the tenancy. The Clerk is to check if this is allowed with the YLCA.
- The Clerk is to obtain the dates for the Penistone East Crime & Safety meetings.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Community Partnership Facilities

- The Steering Committee had a meeting in March, and Councillor Stanley gave an update on progress.
- The Committee have appointed a Mr Robinson as the Solicitor for the Charitable Trust.
- The Committee is to stay at four members for the current time. Two further members will be sought at a later date.
- The Trust will follow the principle of Non Betterment. This means that at the end of the useful life of the building, the football club will receive the remains of the Sinking Fund and the Parish Council will receive the land back.
- The Valuation report for the land value at the playingfield has been received, but has been done incorrectly. Councillor Booth is to speak to Wilby's Surveyors.
- The architect's role was discussed, and the Committee have not made the decision whether to continue with the services of Mr Clynch yet.
- The Committee are looking into applying for funding to employ a project manager.

b. Culvert Repair

- The Clerk is to investigate whether there is any funding available from Yorkshire Water for environmental projects.

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- The Playingfield is no longer within 10 miles of a landfill transfer station since the station at Stairfoot recently closed. This means that Oxspring Parish Council cannot apply for landfill tax credits. The Clerk is to write to Michael Clapham enquiring about this.
- The sump and chamber at the top of the field was discussed. It was **agreed** that this would be dug out to find out if it is working correctly. (IS,FS). Councillor Stanley agreed to progress this.
- Other matters regarding the culvert repair were discussed under matter arising from the previous minutes.
- c. **Memorial Garden**
 - This was discussed under matters arising from the previous minutes.
- d. **Play Area Maintenance**
 - The Chair reported that he has fixed the missing drop pin.
 - The other works will be carried out before the summer.
- e. **Future Projects**
 - Longley Ings: Councillors Stanley and Shaw will work on this project, and survey the residents.
 - Wayside Gym: Councillors Booth and Taylor will work on this project. The Clerk will provide the information previously looked at to Councillor Taylor.
 - Boules Pitch: Councillors Stanley and Chitoriski will work on this project.
 - Fence Tree and Hedge Planting at the Anthills: All councillors will be involved with this project, with Councillor Booth leading.
 - General Maintenance Survey: All Councillors will survey their own areas that they distribute newsletters to. This is to check for any maintenance works that need doing to Parish Council owned land.
 - Oxspring Fishery: The Chair reported that Mr Green has said that the Parish Council can have fishing rights for the Rocher Valley. This will be arranged via John Wade. Councillor Chitoriski is to contact Mr Wade.
- f. **Litter Picking**
 - Councillor Mills reported that Neighbourhood Pride had cleared the litter near the post office. Any other areas requiring litter picking are to be reported to Neighbourhood Pride.
- g. **Other Business**
 - The Chair reported that Mr Green would like the Parish Councils support with changing the use of three pieces of land in Oxspring that he owns. He would like the banking that runs along the top side of Millstones put back to Green Belt from building land, and he would like the land at the end of Millstones and the other side of the river making into building land from Green Belt. It was **agreed** that the Parish Council would be prepared to meet with Mr Green or his representatives, and the three Borough Councillors in a separate meeting. (RC,IG). The Chair will report back to Mr Wade.
 - The tree inspection carried out by Councillor Taylor was discussed. Councillor Taylor reported that he would sort the trees at the Anthills that needed work doing to them. The Willow on the Culvert needs to be removed. The tree shading 8 Mayfield was discussed; the Clerk is to write to Mr Shirtcliffe stating that he may trim any overhanging branches. (BT,AM). It was noted that there is a tree at the Rookery with bark damage, and some trees on the Village Green where the top branches have died. Councillor Taylor is to meet with the tree person from BMBC for advice about these trees.
 - The Clerk has written the Spring Newsletter. A couple of further items were requested to be added. The Clerk will obtain the approval of the Chair prior to printing.

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6. Financial Matters

a. Balances and Transfers

- There were two transfers during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
8 Mar 09	TRF	D/A to C/A	Bank Transfer	1500.00	BANK TRANSFERS
23 Mar 09	TRF	D/A to C/A	Bank Transfer	1000.00	BANK TRANSFERS

- The closing balances for the 31st March 2009 were: c/a £1266.41, d/a £5101.36, Imprest a/c £0.

b. Payments and Receipts

Payments amounting to £5125.92 were presented and **agreed** for payment, receipts amounted to £843.22 (CB, RC)

c. Other Financial Matters

- A review had been carried out of the Insurance and it was **agreed** that the current insurance quote is to be accepted. (CB,BT).
- The Financial accounts for the year ending 31st March 09 were circulated and accepted. (IG,CB).
- The Accounts were signed by the Clerk and Chair, and are now ready for the Internal Auditor.

7. Planning Matters

a. Planning Applications.

- There were three Planning Applications for consideration by the Council.
1. 2009/0308 Park Cottages, Long Lane, Roughbitchworth – side extension.
There were no objections to the application assuming the extension area is within the permitted percentage allowance of the existing floor area.
 2. 2008/0838 Sheephouse Heights Windfarm – further reports. The Clerk is to make further objection of the transport route for construction traffic.
 3. 2009/0428 Manor Cottage, Manor Lane, Oxspring – Extension. No objections.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items. All other items requiring discussion by the Council were discussed under the relevant agenda items.
- It was **agreed** that the tenant of Plot 3 Roughbitchworth allotments could erect a new shed as per the dimensions provided. (CB,BT).
- It was **agreed** to give permission for the Morris Minor Owners Club to hold their annual barbecue and games evening on the playingfield on 2nd July. (RC,BT).
- No members of the Council wished to be nominated for the South Yorkshire branch of the YLCA.

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- A request for newsletter sponsorship from Century Commercial Ltd was discussed. It was **agreed** that they could sponsor the newsletter for a charge of £20. (BT,IS).

b. Items to Report

- Councillor Taylor reported that he found a dead badger in the river and arranged for it to be removed.
- Councillor Stanley reported that a horse riding event took place at the weekend on the Trans Pennine Trail through Oxspring, but no signs were up and walkers were taken by surprise. The Clerk is to report this to the TPT officer at BMBC.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Memorial Garden, Allotments, Oxspring Fishery, Other Project updates.

7. Date and Time of the Next Meeting.

The next full meeting will be the Parish Annual Assembly at 6.30pm to be followed by the Council's Annual Meeting on Monday 11th May 2009 at Saint Aidan's Church.

Signed this day _____ 2009.