

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 9th February 2009, At 7pm in Oxspring School.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe.	(IG)	(Chair)
Councillor I. Stanley.	(IS)	(Vice Chair)
Councillor R. Chitoriski.	(RC)	
Councillor A. Mills.	(AM)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk).

b. Apologies.

Apologies were received from Councillor C. Booth (CB) and Councillor F Shaw (FS)

2. Prioritisation of Agenda Items.

No prioritisation was necessary.

3. Community Matters.

None

Public Participation Adjournment.

None

4a. Minutes of the Meeting held on Monday 4th January 2009, and Matters Arising from them.

- The Chair agreed to sign the minutes as a true record after **agreement** by the Council (AM, IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The ditch at the playingfield has been cleared by BMBC. Councillor Taylor has yet to check whether the sump has been cleared.
- The Clerk updated the Council on her enquiries for grant funding for the Culvert with SYFAB. They were not able to do a funding search on behalf of a Parish Council. They provided information on Landfill Communities Fund. Unfortunately there is only one landfill site that the Playingfield is within 10 miles of, and this is due to close in the next couple of weeks. Therefore at present the Parish Council cannot access this fund.
- The Clerk confirmed that the Capital Reserve could be used for a Capital project such as the Culvert repair.

5. Business Matters.

a. Memorial Garden

- The Purchase of the strip land is with the solicitors. BMBC are presently ensuring that an agreement is in place with Mr Pogson regarding the services running under the land prior to transferring the land.
- As discussed at the previous meeting, the levelling work is to be completed and paid for prior to the end of March 09.

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b. Culvert Repair

- The Vice Chair suggested that as no grant funding appeared to be available for this project, then the Council could look into borrowing part of the money. The Clerk will investigate this avenue.

c. Community Partnership facilities

- No update in the absence of Councillor Booth.

d. Other Business

- None

6. Financial Matters

a. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
7 Jan 09	TRF	D/A to C/A	Bank Transfer	2000.00	BANK TRANSFERS

- The closing balances for 31st January 2009 were: c/a £1172.43, d/a £10414.53, Imprest a/c £51.86

b. Payments and Receipts

- Payments amounting to £602.98 were presented and **agreed** for payment. (BT, AM)
- Receipts amounted to £50.

c. Other Financial Matters

- It was **agreed** that the £50 bonus given to Oxspring Parish Council for introducing the Sport and Community Building committee to HSBC, be donated to the committee. This will be actioned at the next meeting. (IS, IG).
- The quote for BMBC ground maintenance was discussed. The Clerk also circulated the full schedule of maintenance works and maps. Several issues were raised regarding the grounds maintenance; the Clerk is to clarify these with BMBC before the quote is agreed to.
- Councillor Taylor confirmed that he still has the Imprest account. He is to pass this to Councillor Shaw for checking prior to returning it to the Clerk.
- The Council received the Finance Sub-Committee's report of their meeting of 14th January 2009. This had been circulated prior to the meeting and the Clerk went through the report presenting its recommendations. These were considered and the following were **agreed** by the Council. (IS, IG).
- To treat the Earmarked Funds as follows:
 1. 106 Maintenance Fund: Continue to use as at present for the maintenance of the Village green and Play area. Maintenance work previously specified is to be carried out prior to the end of March 09.
 2. Election Fund: To remain on account until required.
 3. Cinema Fund: Before continuing with this payment, the Clerk is to investigate whether this is still supported by other Parish Councils and obtain a copy of the accounts.

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4. Oxspring Fishery fund: To remain on account until required. However, Councillors reported that after investigations they were not able to make contact with the land owner at present.
5. Planter fund: To continue to use as present, and close when used up. Costs would then come from the maintenance budget.
6. G Wood Memorial and Memorial garden: Agreed to roll into one fund and close the fund when the project is complete.
7. Playingfield 106 Fund and Community Building fund: Change these into the following 2 funds:
 - a. Playingfield Drainage Fund: For saving towards the Culvert repair.
 - b. Playingfield Development Fund: For improving facilities at the playingfield.

The Clerk is to carry out the above changes.

- To carry out the following spending proposals:
 1. Longley Ings Open space – survey residents. Cost project for provision in 2010/11 financial year.
 2. Anthills:
 - a. Wayside Gym – investigate this for provision in 2010/11 financial year.
 - b. Boules Pitch – investigate for provision 2009/201 financial year.
 - c. Fence Tree and hedge planting – carry out next winter.
 3. General Maintenance Survey – survey all areas of PC ownership for maintenance. To come from the maintenance budget.
- It was noted that project managers need to be assigned to future projects to ensure projects are carried through to fruition. It was suggested that two Councillors are assigned to each project. Future projects are to be put on the forthcoming meeting agendas.
- The Council **agreed** that based on the report it would inform BMBC that its precept call for 2009/10 would be £16,482 represented by a band D increase of £2.04 at £37.29 for Oxspring Parish. (AM, IG)
- The High Interest Investment bond will continue on the three month investment programme. (IS, IG).

7. Planning Matters

a. Planning Applications.

- There was one Planning Application for consideration by the Council.

2009/0088 12 Vale View, Oxspring – extension.

1. There were no objections to the application.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items. All items requiring discussion by the Council were discussed under the relevant agenda items.
- A request from Penistone Footpath Runners to use the Playingfield for the South Yorkshire Road Race was **agreed**. (IS, IG).

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- A request from Derek Liddell for Parish Council representation at the next South Yorkshire YLCA meeting was noted.
- The specification for the memorial seat on Bower Hill Bridge was circulated. It was **agreed** that the license could be signed. (IS, IG).
- A request from Stainborough PC for further support was discussed. It was **agreed** that as an objection has already been lodged by Oxspring PC, that no further objections were necessary.
- It was noted that the charges for Oxspring School Hall are increasing in April. The Clerk is to investigate using St Aidan's hall as an alternative.

b. Items to Report

- None.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Memorial Garden, Play Area Maintenance, Future Projects and responsibility assignment.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7pm on Monday 2nd March 2009 at Oxspring School.

Signed this day _____ **2009.**