

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 5th October 2009,

At

7pm in Saint Aidan's Church.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe	(IG)	(Chair)
Councillor I. Stanley	(IS)	(Vice Chair)
Councillor C. Booth	(CB)	
Councillor R. Chitoriski	(RC)	
Councillor F. Shaw	(FS)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk), Chris Sharp (TPT ranger).

b. Apologies.

Apologies were received and accepted from Councillor A Mills (FS,CB).

2. Prioritisation of Agenda Items.

None

3. Community Matters.

- Chris Sharp introduced herself as a Volunteer Ranger for the TPT, and stated that we can report any findings we have regarding the TPT to her.
- Chris Sharp also made a suggestion regarding the allotment waiting list, and spoke about Land share allotments. To gauge whether there is any interest in Oxspring for such an arrangement, she is going to provide an article for the next newsletter.

a. Public Participation Adjournment.

None

4a. Minutes of the Meeting held on Monday 7th September 2009, and Matters Arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (CB,FS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Regarding the two dead trees on the Village Green, Councillor Taylor is going to contact Jo Birch from BMBC to see how low the stumps should be cut from a safety perspective.
- A full allotment inspection will be carried out in October by the Clerk and Councillor Booth.
- The vacant plot at West Crescent has been taken, and the contract is in the process of being signed.
- Councillor Taylor updated the Council on the water leak at Roughbitchworth Lane. Yorkshire Water is currently laying a diversion pipe, and the work should be completed shortly.
- Regarding the trees at the Willows overhanging the garages. Berneslai Homes have agreed via Neighbourhood Pride to pay for the trees to be cut back, and this will be done in due course.
- The two spare planters have been placed at the Tanyard, and are going to be looked after by Mrs Cooper of Tanyard Farm.

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- Councillor Shaw spoke to Trevor Mayne about the Himalayan Balsam and Japanese Knotwood plants at Willow Bridge. BMBC are aware of these non native plants, and advised not to touch them until next summer, as doing so could make them spread further. These plants are all over the Borough and destroy native plants by taking over areas.
- Councillor Booth has arranged since the meeting to receive 40 roundels from BMBC to continue Oxspring Heritage Group's way marking project. This will be completed in October. The £50 donation to OHG for this work should be paid at the next meeting. This was agreed at the October 2007 meeting.
- Regarding the loose highway markers on Sheffield Road, BMBC highways have notified the Clerk that they have now issued a works order to get these rectified.
- Steve Gibson of Oxspring Wrought Iron has repaired the Monkey bars at the play area for no charge. The Clerk is to write and thank him.
- Councillor Shaw spoke about the gardening group that she is gathering together, and stated that they would like to sort out the Christmas tree area. This was agreed. (CB,IS).
- Regarding the missing Oxspring sign on Castle Lane, neighbourhood pride have not located it. Councillor Booth is to enquire with the neighbouring farmer.
- Councillor Chitoriski reported on his TPT 5 mile race that took place on the 26th September. It was very successful with 42 runners. The proceeds of £167 are to be donated to Oxspring Friends. £32 of cheques received made payable to Oxspring Parish Council will be paid to Oxspring Friends. Councillor Chitoriski wished to thank all the individuals who helped on the day.
- It was reported that the Football Club have done a litter pick at the Playingfield and Councillor Booth has thanked them.
- The Parish Council thanked Councillor Booth for the work he had done clearing the vegetation at the Pinfold and the playingfield car park.
- The Clerk reported that she had been in contact with the solicitor, Mr Hoyland, regarding the lease, and he has promised to work on it as soon as possible.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Community Partnership Facilities

- OPSCC had a meeting in September.
- Councillor Booth reported that OPSCC have written to 13 professional consultants regarding their fees for assisting with planning the build. Two fundraising consultants have also been written to.
- The application to the Charity Commission has been submitted.
- The committee have been advised to go down the architect led route, rather than a design and build route.
- It was agreed that due to the changes ongoing at the PC's solicitors, now would be a good time to request an audit of all Parish Council documents held at the solicitors. (CB,IS).

b. Culvert Repair

- Councillor Stanley reported on his meeting with Mr Kilner. Mr Kilner advised that he had not requested the 90 degree turn of piping at the outfall section. Councillor Stanley has requested Mr Jowitt to send a copy of the full design specification to Mr Kilner. Since the meeting, the Clerk has received a letter from BMBC. They confirm that they are unable to make a contribution

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towards the cost of pipe work that was to be on BMBC land, and advise that the Culvert should terminate at the boundary wall between the playingfield and the open watercourse. Thereby making it unnecessary to obtain a contribution from them, and also removing the need for the Parish Council to obtain a license for working on BMBC land. In addition, BMBC have stated that they will undertake any necessary scour prevention works at their expense, once the culvert has been built.

- An application for grant funding for the Culvert Repair is to be made to the East Peak Innovation Partnership. (EPIP). It was agreed to use £20,000 of the Capital Reserve for the project, leaving a small contingency. The average of the three quotes so far received is £59,000. Thus it was agreed to apply for the shortfall of up to £39,000 from EPIP. (IS,IG).
- Councillor Booth explained the report and diagram he had done for the Sump investigation. The sump had been excavated by Impress Drives and an invoice for the work is to be obtained from them.
- The work required as a result of the investigation is as follows: - The brickwork in chamber D needs repairing and two new manhole covers are required. The chambers need refilling with broken brick rubble. Trees and vegetation need clearing to allow more sunlight to the area, to help the ground dry out better. It was noted that Willows are beneficial to groundwater removal. The remains of removed sump material need to be spread thinly over the cleared area.
- The Chair and Councillor Booth are to meet on site, and the Chair is to contact J Mitchell re doing the above work under the Councils supervision.

c. Gordon's Memorial Garden

- The stone carvings have been done and placed in Gordon's Garden. It was noted that Shaun Mellor assisted with lifting the carved stone. The Clerk is to write and thank him.
- The photo time capsule was put in place on the 6th October, under the stones.
- The grass cutting quote from BMBC for cutting the whole area, apart from the wood chipped banking is £292.22. It was discussed whether to also leave the lower level as wild grass and flowers, rather than getting it cut. The Clerk has since received a further quote to just cut the upper level, this is £265.71. These are the annual quotes to include 14 cuts, spraying obstacles, trees, path edges and fence bottoms. A decision re this land is to be decided at the next meeting.
- It was agreed that John Wade could put a plaque at the Memorial Garden for Mr Hoyland. A tree had been planted there in his memory when he died. (CB,IS).

d. Oxspring Fishery

- Councillor Chitoriski is going to see Mr Wade in October about this. The Chair is to give him the phone number.

e. Longley Ings Open Space

- Councillors Stanley and Shaw are still to carry out a survey of the residents to find out their thoughts about this piece of land; this will be on the next agenda.

f. Boules Pitch

- Councillors Stanley has been in contact with someone about dimensions for a boules pitch, and will report at the next meeting. Councillor Shaw is to give Chris Sharps number to Councillor Stanley as she has some information.

g. Other Business

- The Clerk reported that the Council needs to decide on some rules regarding the locality of groups and businesses that are entered onto the website. Councillor Shaw, Mills and the Clerk are to form a working party to discuss and report back to the next meeting. (CB,IS).

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- It was reported that a Silkstone United Football Club junior team has been training on Oxspring Playingfield on a Saturday morning. Permission has not been granted for this. The Clerk is to contact the Club and inform them that they do not have permission.

6. Financial Matters

a. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
7 Sep 09	TRF	D/A to C/A	Bank Transfer	1500.00	BANK TRANSFERS

- The closing Balances for 30th September 2009 are c/a £1615.69 and d/a £7221.15, Imprest a/c £62.66.

b. Payments and Receipts

Payments amounting to £1783.68 were presented and **agreed** for payment. (CB, IS)

c. Other Financial Matters

- The Clerks contract has been amended to show 21 days of annual leave in line with the National Joint Councils recommendations. This was agreed and signed. (CB,IS).

7. Planning Matters

a. Planning Applications.

- There were no Planning Applications for consideration by the Council.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items. All items requiring discussion by the Council were discussed under the relevant agenda items.

b. Items to Report

- Councillor Stanley reported that the "East Road" road sign had gone missing. The Clerk is to report.
- The Christmas Newsletter is to be prepared during October. OPSCC are going to do an insert providing information on the Community Centre build project. Oxspring Friends and Oxspring Heritage Group are to inform the Clerk of Christmas event information. Could all Councillors provide the Clerk with any articles, or event details that can go in the Newsletter.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Memorial Garden, Oxspring Fishery, Longley Ings Open Space, Boules Pitch.

7. Date and Time of the Next Meeting.

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The next full meeting will be on Monday 2nd November 2009 at Saint Aidan's Church at 7pm.

Signed this day _____ 2009.

DRAFT