

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 1st December 2008, At 7pm in Oxspring School.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe.	(IG)	(Chair)
Councillor I. Stanley.	(IS)	(Vice Chair)
Councillor C. Booth.	(CB)	
Councillor R. Chitoriski.	(RC)	
Councillor A. Mills.	(AM)	

Mrs Stephanie Tolson (Clerk).

b. Apologies.

Apologies were received and accepted from Councillor B. Taylor (IS,AM) and Councillor F. Shaw (IG,CB).

2. Prioritisation of Agenda Items.

No prioritisation was necessary.

3. Community Matters.

None

Public Participation Adjournment.

None

4a. Minutes of the Meeting held on Monday 3rd November 2008, and Matters Arising from them.

- The Chair signed the minutes as a true record after **agreement** by the Council (CB,IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The memorial seat for Mr Daley was discussed. The Clerk is waiting for Mr Daley to choose a seat and provide the seat specification details for the license. The Clerk has given Mr Daley the contact at BMBC who can provide him with an installation quote.
- The parking situation at Penistone Group Practice was discussed. The practice manager has informed the Clerk that they have plans awaiting approval at BMBC for a separate entry and exit with barriers to the surgery.
- The weeds on Bower Hill Bridge were discussed. It was noted that if BMBC had to “chip off” the weeds, rather than spray, then they would have to ensure that no damage was done, or that gaps would have to be refilled with sand. The Clerk is to contact neighbourhood pride.
- Regarding the request for a dog bin at the top of Willow Lane, it was noted that the request was due to fouling on Sheffield Road rather than Willow Lane itself, and that this location was a handy point for dog walkers both on Sheffield Road and Willow Lane. As Neighbourhood pride will only install in essential areas, the area needs to be monitored again to see if the problem still exists. Councillor Shaw to notify the Clerk if the problem is still severe.

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5. Business Matters.

a. Culvert Repair

- The reply from BMBC regarding laying the drainage pipes was discussed. As BMBC do not think it is a good idea, it was agreed for the Chair, Councillor Booth and any other Councillor who wishes to do so, to meet with Mel White and Steve Sykes to hear their findings/advice.
- The Clerk is to pass the contact details to the Chair.

b. Memorial Garden

- The stones are with the engraver. The estimated cost is at least £150. The Chair has suggested wording ideas to Mrs Wood.
- The purchase of the strip park is currently in the hands of our solicitor and BMBC's Legal department.
- The work that will be required by John Mitchell will be to use a mini digger to level the ground, rotivate the top of the soil and then seed it. This work is to be done in one go. It was suggested that it is done before March, so that payment can be made this financial year.
- The work cannot be done until Mr Pogson has finished building the house next door, as the PC gave him permission to use the strip of land. The Clerk is to write to Mr Pogson asking if it would be possible for the strip to be cleared before March so that the work can be carried out by John Mitchell as detailed above.

c. Community Partnership facilities

- The reply from the football club was discussed. They have provided 2 names for the project steering committee.
- Councillor Booth updated the Council on a meeting he had had with the SYFAB regarding grant funding. He is looking into the Coalfield regeneration fund. SYFAB had also suggested WREN.
- Councillor Stanley is to check that Mr Clynych is renewing the planning permission for the current changing room site.
- It was decided that as OUFC have given the Parish Council their commitment to the project that the next steps mentioned at the November meeting can now be progressed.
- The Clerk is to contact Tim Scourfield at Wilby's Estate Agents with regards to providing a valuation of the centre's footprint.
- It was **agreed** that Oxspring PC's current solicitors would be used to draw up the lease of the land to the Charitable Trust once it is set up. The above valuation would be used as a formal document in the drawing up of the lease. (IS,IG).
- Membership of the project steering committee was discussed. Councillor Stanley was nominated for membership, and he agreed. Councillors Goldthorpe, Booth, Chitoriski and Mills informed that they did not wish to be for various reasons. The Clerk is to speak to Councillors Shaw and Taylor to request that one of them joins the committee. Councillor Booth, although abstaining from being a member due to him not residing in Oxspring, stated that he would be happy to be co-opted to the committee/Charitable Trust to do the role of secretary/treasurer, if the Clerk did not wish to take up this role. The Clerk was happy with this, and it was **agreed**. (IS,RC).
- The Clerk is to write to Mr Clynych to thank him for his services so far, and update him on the next steps that are currently being taken.

d. Publication Scheme adoption

- All parish councils are duty bound to adopt a new publication scheme by 31st December. This is in the form of a new model guide to Published information which has been produced for Parish Councils.

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- Oxspring Parish Council **agreed** to adopt the scheme (CB,IS).
- The Clerk is to complete the form and publish it on the website.
- It was agreed to keep the charging structure for information the same as previously.
- e. **Other Business**
- None

6. Financial Matters

a. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
4 Nov 08	TRF	D/A to C/A	Bank Transfer	1000.00	

- The closing balances for 30th November 2008 were: c/a £1136.17, d/a £5703.04, Imprest a/c £28.34

b. Payments and Receipts

- Payments amounting to £654.27 were presented and **agreed** for payment. (IS,RC)
- Receipts amounted to £600.

c. Other Financial Matters

- c. The HSBC bond expires on the 17th December. It was agreed to reinvest £50,000 for another three months.
- d. A date was set for the Finance Sub Committee meeting in January 09. It will be on 14th January at 7:30pm in the home of Councillor Booth. Councillors Shaw and Taylor, and the Clerk to attend.
- e. At the January meeting the Chair will ask Councillors to submit spending proposals for 2009/2010. Councillors are requested to consider this now and bring proposals to the January meeting.

7. Planning Matters

a. Planning Applications.

- There was one Planning Application for consideration by the Council.

2008/1694 Bell Hagg Cottage, Oxspring.

- The Chair declared an interest, and stated that he cannot vote.
- It was agreed to support the application with the following observations:
 1. That the Parish Council is concerned that the proposed extension is within the green belt.
 2. That the Parish Council assumes that the previous extension to this property has time lapsed.

8. Administrative Matters.

a. Correspondence

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- A list of correspondence had been circulated, and the Clerk added to this with recently received items. All items requiring discussion by the Council were discussed under the relevant agenda items.
- Correspondence received from C Sharpe was discussed with regards to celebrating Ben's service at the Post office of 21 years next year. It was agreed to encourage Mrs Sharpe to go ahead with her plans.
- It was agreed that the Clerk would write to Ben thanking him for his continued hard work and fair attitude during the difficult closure process that took place this summer, and for his long service so far of 20 years.
- Councillor Stanley agreed to attend the civic carol service at Penistone on the 14th December.
- No one was available to attend the BMBC civic carol service. The Clerk is to ask Councillors Shaw and Taylor.
- The letter from Stainborough Parish Council was discussed. Stainborough PC would like Oxspring PC's support in objecting to the planning application for a composting facility in Hood Green. It was **agreed** to object on the grounds of traffic on narrow roads only. (CB,IG). This was agreed by Councillors Booth, Stanley and Goldthorpe. Councillors Mills and Chitoriski wanted to object on the grounds of fumes also, but were outnumbered.

b. Items to Report

- Councillor Booth enquired whether Councillor Taylor had done a tree inspection. Councillor Taylor to confirm.
- Councillor Chitoriski brought up the subject of Oxspring Fishery. It was agreed to try and get in contact with Mr S Green with a view to meeting with him about that stretch of the river Don. There is a lot of debris along the river back on his land. Councillor Mills will take some photos. It was noted that it would be good to start up the fishery again if this could be agreed with Mr Green.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Memorial Garden.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7pm on Monday 5th January 2009 at Oxspring School.

Signed this day _____ 2008.