

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 4th January 2010, At 7pm in Saint Aidan's Church.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe	(IG)	(Chair)
Councillor I. Stanley	(IS)	(Vice Chair)
Councillor C. Booth	(CB)	
Councillor R Chitoriski	(RC)	
Councillor A Mills	(AM)	
Councillor F Shaw	(FS)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk).

b. Apologies.

None.

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

None.

a. Public Participation Adjournment.

None.

4a. Minutes of the Meeting held on Monday 7th December 2009, and Matters Arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (CB,AM). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk reported that the TPT rangers have a meeting in January with BMBC and will request feedback on the situation of the trail surface near where the water leak was.
- The Clerk reported that the Sheephouse Heights Windfarm was rejected by Barnsley MBC planning board on the 15th December. The Windfarm was discussed briefly, and it was **agreed** that the Clerk write to the "Protect Sheephouse Heights" group to congratulate them on their efforts in fighting the plans. (RC,IS).
- The Eastfield Turkey signs were discussed, in the light of the recent article in the Chronicle newspaper. It was **agreed** to take no further action on this matter. (AM,FS).
- The Chair reported that the lights on the Village Christmas tree would be taken down this week.
- Councillor Stanley is to provide the contact details for the prospective tenderer for the Culvert, so that the Clerk can notify them of the deadline for quoting.
- Councillor Taylor is still to speak to the grass cutter about the cutting behind West Crescent.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Community Partnership Facilities

OXSPRING PARISH COUNCIL

- Councillors Taylor and Booth met with the Solicitor in December and have obtained a quote for the lease of £750 - £1250. This is lower than the original quote due to the briefing details not all being required in the details of the lease. Councillor Taylor signed the “terms and conditions of business” at the meeting. The letter of understanding that was distributed at the December meeting will back up the lease document.
 - The Clerk informed Councillors that the Solicitor expects to have a draft lease document available within the next week.
 - The plan required for Land registry is going to be done by a Mr Rowley. He will meet with Councillor Booth on site.
 - Helen Goldsby-West is writing the business plan, and grants have been applied for to fund this.
 - Councillor Booth spoke about the two potential volunteers that had shown an interest in the project. One is a civil engineer and the other has experience with funding. They will potentially become trustees; Councillor Booth is providing them with information about this. They are invited to the next OPSCC meeting.
 - Councillor Booth notified the Council that OPSCC have made two applications to an organisation called “Pro Help” whereby they can receive 20 hours of free advice from different specialists. The applications made are to an architect, and a “green” specialist, to get advice on these areas.
 - The Clerk wrote to OPSCC explaining the delay in receiving the lease document. This is required as evidence for OPSCC to obtain the second half of their funding from a grant provider. OPSCC have until the end of January to report on the first half of their funding.
 - Councillor Booth reported that quotes are being obtained for 3rd party public liability insurance, and trustee liability insurance.
 - Councillor Mills raised the issue of potential vandalism of the building. Councillor Booth outlined various measures that can be taken to tackle this issue and protect the building.
- b. Culvert Repair**
- The Clerk reported that the Environment Agency have approved the Culvert repair scheme in December, and issued a “notice of consent to works” document. The work must be completed within 12 months of the document date.
 - A date of Monday 25th January at 7:30pm was set for a meeting to discuss quotes and funding. This has been confirmed, and will be held at St Aidans Church. All to attend. The Clerk will provide a report on the Councils finances prior to the meeting, and details of the quotes submitted. (IS,IG).
- c. Oxspring Fishery**
- Nothing was reported.
- e. Longley Ings Open Space**
- Councillors Stanley and Shaw are still to carry out a survey of the residents to find out their thoughts about this piece of land.
- f. Boules Pitch**
- Councillors Stanley provided information on planning a boules pitch.
 - Size was discussed, and the work and materials required to create the pitch was discussed.
 - Possible locations were discussed, including the anthills, the village green and the playingfield.
 - The Playingfield was the favoured location, due to access, space, ground level and that it would provide another facility to complement the Community building.
 - It was **agreed** that Councillor Stanley would get the project costed. (CB,BT).
- g. Other**

OXSPRING PARISH COUNCIL

- The Parish Councillors term of office was queried. For confirmation, the last elections were May 2007 and the term is four years. Therefore the next election will be 2011.

6. Financial Matters

a. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
10 Dec 09	TRF	D/A to C/A	Bank Transfer	2000.00	BANK TRANSFERS

- The closing Balances for 31st December 2009 are c/a £567.47 and d/a £9279.92, Imprest a/c £49.22.

b. Payments and Receipts

Payments amounting to £1507.30 were presented and **agreed** for payment. (CB,BT). Receipts of £78.77 were reported.

c. Other Financial Matters

- The Finance Sub Committee meeting will be held on Monday 18th January at 8pm in the home of Councillor Booth. Councillors Taylor and Shaw to attend.
- The Chair requested that the sub committee bear in mind the Culvert project funding when determining the precept request.
- Could all Councillors consider the matter of spending proposals for 2010/11. These will then be considered at the Finance Sub committee meeting. Proposals must be submitted to the clerk by the 13th January.

7. Planning Matters

a. Planning Applications.

- None.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items.
- An invitation to an Age Concern workshop looking at tackling social exclusion was discussed. No one was available to attend.
- An invitation from One Barnsley to an "Exploring Rural Barnsley" was discussed. Councillor Booth may attend, and will reply direct if doing so.
- A parishioner's complaint regarding a local resident disposing of food waste into the village green was discussed. The Clerk is to write to the resident concerned. (CB,IG).

b. Items to Report

- The Wall toppers at the Village green were discussed, and will be fixed in due course. All Councillors are to take a look at the situation.
- Fencing is down at the junction of Bower Hill and Roughbitchworth Lane, leaving a drop the other side. The Clerk will report to BMBC.
- Councillor Mills reported a lamp post on Roughbitchworth Lane being on and off at the wrong times. Councillor Taylor will watch over the next few days and make a note of the lamp number, for the Clerk to report.
- Councillor Mills reported large pot holes on Thurgoland Bank. This is not Oxspring Parish. The Clerk will report to Thurgoland Parish Council.

OXSPRING PARISH COUNCIL

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Oxspring Fishery, Longley Ings Open Space, Boules Pitch.

7. Date and Time of the Next Meeting.

The next full meeting will be on Monday 1st February 2010 at Saint Aidan's Church at 7pm.

Signed this day _____ 2010.