

# OXSPRING PARISH COUNCIL

## Minutes of a meeting held on Monday 16<sup>th</sup> July 2012

At

7.15 in Saint Aidan's Church

### 1. Attendance

#### a. In attendance

|                         |                    |
|-------------------------|--------------------|
| Councillor I Goldthorpe | (IG) (Chair)       |
| Councillor A Walker     | (AWa) (Vice Chair) |
| Councillor A Mills      | (AM)               |
| Councillor F Shaw       | (FS)               |
| Councillor I Stanley    | (IS)               |
| Councillor B Taylor     | (BT)               |
| Councillor A Wood       | (AWo)              |

Mrs Stephanie Tolson (Clerk), Eric Steer (Berneslai Homes).

### b. Apologies.

No Apologies were received.

### 2. Prioritisation of Agenda Items.

S5(b) allotments will be discussed at the beginning of the meeting.

### 3. Community Matters.

#### a. Public Participation Adjournment.

- None.

#### 4a. Minutes of the Meeting held on Monday 11th June 2012, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS,FS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Councillor Wood declared an interest in a planning application and would leave the meeting when this was discussed.
- The Clerk reported that Councillor Wood and John Openshaw were meeting with BTCV at Bower Dell on Friday 20<sup>th</sup> at 10.30am. Councillor Taylor will also attend.
- Councillor Wood reported that the Community Payback scheme had done some work at Bower Dell prior to the Duck race, and is due to do some work to the village green wall and footpath down to the river in the near future. The invoices are to be passed to the Clerk.
- Councillors were given the adopted "Code of Conduct" and "Declaration of Interest" forms. These must be completed and returned to the Clerk ASAP.
- The contracts for the purchase of land at Sheffield Road have been signed and this is due to complete soon.
- Councillor Walker reported that the Jubilee Walk had gone well with 27 participants. She gave her thanks to all who helped and suggested making it an annual event. To be discussed at a future meeting.
- Any other matters would be included in later agenda items.

### 5. Business Matters.

#### a. Community Partnership Facilities

- Nothing to report.

#### b. Allotments

- Eric Steer from Berneslai homes attended the meeting to speak on this matter.
- He had a letter from Norfolk Property Services (the forerunner to Berneslai Homes), that confirmed that these were statutory allotments and that responsibility for them had passed to the Parish Council when BMBC purchased the TPT and allotment land from British Rail several years ago.

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- A site meeting was conducted of the Willows site at this point.
  - The fencing that the new allotment owner had put up was discussed. Berneslai Homes and Neighbourhood Pride are satisfied with the fencing as it now is.
  - It was noted by Councillors that Berneslai Homes require access across PC allotment land in order to mow the Berneslai Homes grass directly behind the bungalows. This is because many tenants have put in patios, ponds, and steps etc that prevent the mower from going directly along the Berneslai Homes land. This is why neighbourhood Pride insists that allotment owners leave a 2m strip to allow the mower to pass.
  - As the PC are being required to make allotment plots smaller to accommodate BMBC mower access for both the PC and Berneslai Homes, the PC requested that Berneslai Homes pay a contribution towards the PC's grass cutting costs. Eric Steer to investigate.
  - One of the bungalow tenants has put in new fencing that intrudes onto PC allotment land without permission. Eric Steer will request that the tenant moves his fence back onto Berneslai Homes Land.
  - Eric Steer will insist that the wire fence is removed permanently that is blocking access to part of the allotment land.
  - Councillor Walker requested that no more fences were to be allowed to be installed as this could cause problems if the tenant leaves and the plot needs to be opened up again.
  - Councillor Taylor suggested that an access route to the allotments is put along the top of the TPT bank and that the allotments are turned back into proper allotments. To be discussed at a future meeting.
  - Regarding the area of fenced off land that has been used for dumping material, Eric Steer is going to look into getting this cleared.
  - Berneslai Homes will inform the Clerk when there is a change of tenants.
- c. Bower Dell**
- The work done so far by Community Payback has cost £80. (trimmer petrol and a one off PPE cost).
- d. Boules Pitch**
- Councillor Stanley stated the size as being, 16 x 32 ft. The material required would be 12 sleepers, 14 tonnes limestone crush, and 5 tonnes ash. Cost £1100.
  - He noted that he had been informed about Demex from Rotherham who will sell very cheap crushed brick. Councillor Wood reported that this material would be fine. Councillor Stanley is to look into this.
- e. Other Business**
- It was agreed to judge the planters in the first week of September due to the poor recent weather.
  - Councillor Mills reported that Oxspring Open Gardens had been cancelled due to the weather and would now take place on the 26<sup>th</sup> August.

### **6. Financial Matters**

#### **a. Payments and Receipts**

Payments amounting to £3937.71 and receipts of £78 were presented and **agreed** for payment. (IS,IG)

#### **b. Balances and Transfers**

- There were no transfers during the month.
- The closing Balances for 30<sup>th</sup> June 2012 are c/a £2717.61 and d/a £7041.07, Imprest a/c £2.78.

#### **c. Other Financial Matters**

- None.

### **7. Planning Matters**

#### **a. Planning Applications.**

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- There were 2 planning application to be considered:
- **2012/0575 – Argo Feeds Kirkwood Mill** – feed storage building. No objections.
- **2012/0670 – 2 Old Mill Cottages, Roughbitchworth Lane** – 6 dwellings.
- Councillor Wood had declared an interest in 2012/0670 and left the meeting when this was discussed.
- The following observations were made on 2012/0670 and are to be submitted to BMBC planning:
  1. That access to the development is to remain off Roughbitchworth Lane and should not be moved to Sheffield Road.
  2. That the houses should be built sympathetically to their surroundings. I.e. The building materials used should fit with the other stone built properties in the neighbourhood.
  3. Due to the increased traffic that would result on Roughbitchworth Lane, that BMBC should look into making Roughbitchworth Lane into a one way system. Especially as it's close to the play area entrance.
  4. The PC will support the addition of small affordable housing to the village, but would not welcome more large detached properties. Therefore they would request that when detailed planning is done that the plans keep to the suggested size of dwellings as shown in the outline planning.

### **8. Administrative Matters.**

#### **a. Correspondence**

- A list of correspondence had been circulated, and the Clerk added to this with recently received items.
- An invitation from the mayor to tea in October was read out. Councillor Mills and Walker will attend. The Clerk will reply.

#### **b. Items to Report**

- Councillor Taylor reported kids hanging around in the village green car park late in the evenings. He will report it to the upcoming PACT meeting.
- The Chair suggested a sign at the play area to say “no dogs allowed”. This was agreed. (AWa, IG)
- Councillor Wood reported that the kerbstones at the bottom of Mayfield had been filled with tarmac.
- Due to the recent flooding large holes have appeared in Blackmoor Lane. The Clerk will report.
- It was reported that on the TPT surface on the Thurgoland side of the tunnel that a lot of leaves had rotted, and the bark is washed out. The Clerk will report.
- Following the recent flooding, the Clerk is to report the drains on Sheffield Road leading down to Bower Hill as they were all overflowing.
- The Chair reported the footpath outside his house as having caved in due to the flooding. This is to be reported.
- The Chair reported the fencing that had been broken at the back of the play area leaving a drop down to the river. He will fix this. (AWa,BT).
- The flooding on the field was discussed; Councillors are to investigate the piping connections, so that we can ensure that the ditch is piped into the Culvert.

### **9. Other Matters**

#### **a. Emergency Items**

- None reported.

#### **b. Matters for future discussion.**

Annual Walk event, Community Partnership Facilities, Willows Allotments, Bower Dell area project, Boules Pitch.

### **7. Date and Time of the Next Meeting.**

**The next full meeting will be at 7.15pm on Monday 3rd September 2012 at Saint Aidan's Church.**

## OXSPRING PARISH COUNCIL

Signed this day 2012.