

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 16th June 2008, At 7pm in Oxspring School.

1. Attendance.

a. In Attendance.

Councillor I. Stanley.	(IS)	(Chair)
Councillor R. Chitoriski.	(RC)	
Councillor C. Booth	(CB)	
Councillor F. Shaw.	(FS)	
Councillor W Taylor.	(BT)	

Mrs Stephanie Tolson (Clerk)

b. Apologies.

Councillor I. Goldthorpe, Councillor A. Mills

2. Prioritisation of Agenda Items.

No prioritisation was necessary.

3. Community Matters.

Public Participation Adjournment.

None

4a. Minutes of the Meeting held on Monday 12th May 2008, and Matters Arising from them.

- The Chair signed the minutes as a true record after **agreement** by the Council (CB,RC). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Regarding the replacement parts for the multi play unit and train at the playground, the Council agreed in principle to replace the bridges and replace certain panels on the train. It was decided to wait for Councillor Goldthorpe to return and for him and the Clerk to arrange which parts to order. (CB, BT). This will be deducted from the earmarked fund for playground maintenance.
- Regarding the Willows allotment plot that is now on a lifetime tenancy agreement, the Parish Council need to arrange for the land to be leveled and seeded. Councillor Shaw is to obtain a quote from Impress Drives for rubbish removal and rotivating and seeding the plot and report back.
- The rotas issued by the Clerk were accepted. It is a rota to Councillors to attend the Area Forum meetings and the Penistone East Crime and Safety Sub-Group meetings. One Councillor is to attend each meeting each month. If the Councillor is not available they need to ask the reserve on the list to attend in their place.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Community Partnership Facilities

- The Chair confirmed that the Football Club will be looking for grants to assist the Parish Council with the funding still required in getting the Planning Permission.

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- It was **agreed** that if the Parish Council get an indication that the Planning Application is going to be successful, and that the further groundwork and intrusive surveys will be required, then OPC could possibly apply to CARE for funding on behalf of user groups. (CB,IS).

- Councillor Booth will contact Mr Clynch to enquire about the planning application's progress.

b. Culvert repair

- Councillor Stanley reported that a company is coming out for a second visit to the culvert to look at it in more detail. Councillor Booth and Shaw will meet the company at the field.
- The aim is to create a new culvert and pipe the water to the chamber at the side of the road.

c. 2003 Parish Plan

- The Council reviewed the Parish Plan and went through each section in detail, as below:
 1. General: The aims and objectives still stand, no changes required.
 2. Transport: Aims and objectives still appropriate, it was agreed that notices regarding changes to public transport are to be placed on the village notice board and the new website. (FS, IS).
 3. Safety: Aims & objectives still applicable. These objectives will be assisted by Councillors regularly attending the monthly Penistone Crime and Safety Sub Group meetings.
 4. Information: These objectives still applicable going forward. New website now in place which assists greatly in information provision.
 5. Projects: Objectives still applicable. Detail on facilities listed under playingfield development to be removed so that the objective is more general and open. Under Landscaping, the Bower Dell area is complete and this objective can be removed.

d. Memorial Garden

- Councillor Goldthorpe has been arranging for soil to be delivered to the site, this will be used for ground levelling when the builders next door have finished on site. In the meantime Councillor Goldthorpe is to be reminded of the need to cut the grass.

e. Other Business

- The new website is now complete and went live on the internet this week. The website is www.oxspring-parish.com. Now that the set up is complete, Mr Rivett will be training the Clerk on how to update and edit this website going forward. The Clerk is to arrange for an announcement of the new site in the Oxspring News section of the Barnsley Chronicle.
- The Clerk and Councillor Booth are to do an allotment inspection during June. The Clerk will arrange.
- Councillor Stanley has purchased replacement parts for the water tap at Roughbitchworth allotments. He is to fix this as soon as he can.

6. Financial Matters

a. Payments and Receipts

- The following items were presented and **agreed** for payment. (CB,RC)

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Payments

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
16 Jun 08	16/101574	Impress Drives	Anthills Rubbish Removal	646.25	MAINTENANCE
16 Jun 08	17/101575	Mrs Wainwright	#Planter Plants- Sheff Rd	20.89	MAINTENANCE
16 Jun 08	18/101576	NGN Technologies Ltd	Printer Cartridges	40.00	ADMINISTRATION
16 Jun 08	19/101577	Mr Ian Stanley	Parts for Water Tap repair	7.50	MAINTENANCE
23 Jun 08	SO	Stephanie Tolson	Clerks Salary	498.11	WAGES, PAYE, NI, PENS., EXP
23 Jun 08	SO	Stephanie Tolson	Imprest Account	15.00	BANK TRANSFERS

Deposit Account

None

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
13 May 08	CR	Mrs Murphy	Allotment Rents	9.00	ALLOTMENTS
Deposit Account					
23 May 08	150	HSBC	Bond Maturity	20000.00	INVESTMENTS
23 May 08	150	HSBC	Bond Interest	892.44	INTEREST on INVTS & A/CS
29 May 08	348	HSBC	Bond Maturity	32000.00	INVESTMENTS
29 May 08	348	HSBC	Bond Interest	374.79	INTEREST on INVTS & A/CS

b. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
21 May 08	TRF	C/A to D/A	Bank Transfer	8000.00	BANK TRANSFERS

- The closing balances for 31st May 2008 were:
c/a £4295.81, d/a £65428.22, Imprest a/c -£10.70

c. Other Financial Matters

- The Financial update report on projects and earmarked funds that the Clerk circulated was accepted. It was **agreed** to rename the Toll Bar Planter fund as the 'Planter Fund', as the work to the Toll Bar Planter was complete. (CB,RC). The remaining £450 is to be used to fund the purchase of plants for other planters and the prizes for the planter competition in coming years.
- The Financial accounts for the year ending 31st March 08 were circulated. The Internal Audit report was accepted. (CB, FS).
- The Accounts were signed by the Clerk and Chair, and are now ready for the External Auditors.
- The Notice of Electors Rights is to be displayed from 16th June to 29th June.
- The Records must be available from 30th June to 25th July.
- The Internal Auditor expressed concern regarding his position in doing the Internal Audit in that he doing it voluntarily and therefore not insured. The Clerk is to contact the YLCA for advice.

5. Planning Matters

a. Planning Applications.

- There was one application for consideration by the Council.

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2008/0752: 8 Vale View – Erection of single storey rear and side extension.

This application was supported. (CB, IS).

b. Other Planning Matters

- It was noted that the Planning application for the Sheephouse Heights Wind farm had been submitted to BMBC, but we have not received a copy. The Clerk is to obtain a copy and circulate ASAP. Councillors are to get together to discuss, so that comments can be fed back.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items. Most items requiring discussion by the Council were discussed under the relevant agenda items.
- The donation request from the Safe at Last charity was discussed. It is the Council's policy not to donate to charities as it is the public's funds that the Council holds.
- The donation request from Hunshelf Parish Council was discussed. This is to be declined for the same reason as above. The Clerk is to suggest they form a charity in order to make grants more accessible.

b. Items to Report

- Councillor Shaw reported that a doggy bin would be useful at the top of Willow Lane. The Clerk is to contact Neighbourhood Pride.
- Councillor Shaw reported that there is a water leak from Roughbitchworth Lane bridge, pouring down onto the Trans Pennine Trail. The Water Board fixed this recently, but the leak has reappeared. The Clerk is to notify the water board.
- Councillor Shaw reported that there have been recent fires at the Anthills which are believed to have been started by kids. Councillor Chitoriski to bring this to the attention of the CSSG when he attends the meeting.
- Councillor Shaw reported bushes growing over onto the pavement on Roughbitchworth Lane belonging to the school and first bungalow. The Clerk is to request that these are cut back.
- Councillor Shaw has received a complaint about a school bus stopping on Roughbitchworth Lane opposite Toll Bar Close. Councillor Shaw is to find out which school it is for.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Memorial Garden.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7pm on Monday 21st July 2008 at Oxspring School.

Signed this day 2008.