

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 5th June 2017

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor A Mills	(AM)
Councillor G Sedgwick	(GS)
Councillor F Shaw	(FS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk), John Crowther (OUFC).

b. Apologies

Apologies were received and accepted from Councillor E Gratton-Rayson (AW,AM)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- John Crowther spoke to the Council about the changing room project from previous years and how it has not been possible. There is no intention to try to restart the project.
- The current building on the other side of the road was flooded last year and is mostly used by the adult teams and as storage. It was agreed that in the future it may be useful to move the building to the field side of the road and the land sold.
- John Crowther updated the Council on the current junior OUFC teams and how they have done this season. He also reiterated that the club is grateful for the help they get from the Parish Council. The issue of litter was noted and the club makes every effort to clear all litter. It is a possibility that it is other clubs training on the field that have left litter from time to time.
- The Council stated that they are happy with the current donation from adult football and do not wish to charge the junior teams for the use of the field.
- Field maintenance was discussed, and it was suggested that if OUFC can raise funds through the course of the next season, the Parish Council will arrange for the delivery of top soil to level the field and repair the boggy patches. The Chair will estimate the tonnage of soil required.

4a. Minutes of the Meeting held on Monday 8th May 2017, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (GS,IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk contacted Hunshelf PC regarding the Community Governance review and the suggestion of making the playingfield boundary the Parish boundary, rather than the boundary being along the route of the old Culvert. The Clerk to Hunshelf is putting this idea to Hunshelf Councillors.
- The Clerk wrote to Val Borham and the allotment tenant to state that the conifer will not be removed as the quote for a bat survey was too expensive. Val Borham has stated that she is disappointed about the conifer. She has also asked for a site meeting to discuss the other trees and the hawthorn at the back of the allotments. Councillor Stanley will speak with Councillor Gratton-Rayson regarding whether hedge laying is appropriate yet and will then meet with Val Borham to discuss what is possible or not regarding the trees.

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- The Clerk responded to the planning application for the micro pub with the Council's comments.
- The Clerk, Chair and Cllr Shaw looked at the West Crescent allotment area with regards to the request from a tenant to construct a fallen wood block and builder bag planters. It was agreed that the fallen wood block is fine. The Council discussed the idea of builder bag planters in the corner of the entrance area to the allotments and decided that this would not be a good idea. The Clerk will inform the allotment holder. Councillor Sedgwick will look at the stated corner to see whether an alternative planter would be suitable there.
- The Clerk explained to the playarea complainants that the wobbly bridge meets all legislative requirements.
- The Clerk submitted receipts to the Ward Alliance for TDY spend and this was approved and the funding received of £143.50.
- It was agreed to leave the TDY bunting and decorations up until the VIB judging.
- The Clerk informed the resident that has requested permission for a bun sale at the village green that the council had agreed.
- It was agreed to take down the Yorkshire Flag soon and discussed whether it should be at half mast for terrorist attacks. The next occasion for raising the union jack flag will be the queen's birthday this month, this year it is Saturday 17th June.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- It was noted that the BMBC Local Plan has been formally submitted to the Secretary of State for inspection and is having several hearings. The public may attend the hearings. It was noted that the examiner may allow the plan to continue as it is or may require minor or major amendments. The Parish Council will submit their neighbourhood plan when they know the result of the hearings.

b. Dry Stone Wall Repairs

- The work on the Dry stone walls is progressing well and looking very good.
- Councillor Stanley is obtaining a quote for another section and the Rookery wall.

c. Titivator Update

- Weeding has taken place in Gordon's Garden and the playingfield car park work is coming on nicely.
- Councillor Sedgwick reported that the snicket at Mayfield to the playingfield needs weed spraying.
- Councillor Sedgwick will speak with Councillor Gratton-Rayson about the spraying that is needed and the route of the VIB judging so that preparation can be done.
- Councillor Gratton-Rayson is planning two community work days on the 10th and 24th June.

d. Clean and Tidy Projects

- The Council discussed the correspondence regarding the footpath at the top of the playingfield from Sarah Ford and Andy Plummer. It was agreed that the best solution would be for a site meeting with all parties to agree the exact location and dimensions of the path and gap in the fence. Councillor Stanley will arrange the meeting.

e. Village in Bloom

- The Judging will take place on the 7th July at 10.30am and will take 1 hour.
- Councillors will speak to Councillor Gratton-Rayson in the next couple of weeks to see what needs to be done prior to the judging.

f. Playarea Fence

- The chair supplied a quote for the work to fence off the access to Sheffield Road from the playarea and to remove the steps. This is £669.80. This was agreed.

g. Fitness Equipment

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- Quotes from two companies were reviewed, Caloo and Fresh Air Fitness.
 - It was agreed to purchase two items of equipment, an Air Slider and a bike if the project goes ahead.
 - Councillor Walker is looking into grant opportunities.
 - It was agreed to include installation by the manufacturer in the project.
 - Installation requirements will be forwarded to the Chair for information on whether this will fit with grounds maintenance requirements.
- h. **Community Orchard**
- A ward alliance grant of £700 has been received towards the Orchard.
 - Councillor Gratton-Rayson is purchasing wild flower seed mix to plant around where the trees will go.
- i. **Community Allotment**
- The NCS has stated that we can still submit a project request.
 - Councillor Gratton-Rayson is still drawing up plans for the site.
 - This will be sent to the NCS hopefully for this summer.
 - It was noted that the NCS run the project at other times of year if we don't get this sorted in time for this August.
- j. **War Memorial Plaque**
- The Council discussed having a plaque in the village to commemorate the War dead.
 - It was noted that the Council was currently aware of 10 names for a plaque.
 - The location was discussed, with the suggestion of an engraved stone at Gordon's Garden or a plaque on the front wall of Saint Aidans.
 - Councillor Walker stated she would enquire with a signage company on the costs of a wall plaque.
- k. **Gate to Bower Dell**
- The new gate has been installed and looks great.
 - It was discussed what to do with the old gate and post.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AM,GS)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
5 Jun 17	17/102063	Amazon	Printer Ink	35.47	ADMINISTRATION
5 Jun 17	18/102064	Photobox	photos TDY	8.87	ADMINISTRATION
5 Jun 17	19/102065	HAGS SMP	#Seesaw seats	147.60	MAINTENANCE
5 Jun 17	20/102066	Windmill Nursery	Willows planters	240.00	MAINTENANCE PLANTERS
5 Jun 17	21/102067	JS Mitchell	#Community Orchard	255.00	MAINTENANCE ORCHARD
5 Jun 17	22/102068	JS Mitchell	#Gate Bower Dell	245.00	MAINTENANCE BOWER DELL
21 Jun 17	SO	S Tolson	Clerks Salary	544.44	WAGES, PAYE, NI, PENS., EXPENSES
21 Jun 17	SO	S Tolson	Imprest Account	15.00	BANK TRANSFERS

Deposit Account

15 May 17	HSBC	Money market investment	32000.00	INVESTMENTS
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Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
22 May 17	cr	M Bramall	Hanging basket sponsorship	50.00	RECEIPTS

Deposit Account

15 May 17	cr	HSBC	Money market maturity	15000.00	INVESTMENTS
15 May 17	CR	HSBC	Money market interest	9.72	INTEREST on INVTS & A/CS

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b. Balances and Transfers

- There were no transfers since the last meeting.
- The closing Balances for 31st May 2017 are c/a £2994.10 and d/a £5313.17, Imprest a/c £21.20.

c. Other Financial Matters

- The money market account was re-invested for a further 3 months at £22,000.
- The internal auditor has completed his audit. The accounts will be sent to the external auditor, BDO Stoy Hayward in July.
- It was agreed to leave the allocation of Earmarked Funds as they were.

7. Planning Matters

a. Planning Applications.

- There were no planning applications to consider.

8. Administrative Matters.

a. Correspondence

- None.

b. Items to Report

- Councillor Walker reported that an employee of the Waggon & Horses has requested, via Sam Brewiss, if they can use the field for a marquee for a wedding. This was discussed and it was noted that it is possible if permission is granted and conditions were imposed. However the request was voted on, and it was resolved to not grant permission in this instance.
- It was noted that the Titivators would like to recruit more members. A notice will be put in the newsletter.
- Councillor Walker gave an update on the recent Ward Alliance meeting that she attended.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Dry stone Wall repairs, Titivators update, Clean & Tidy Team requests, Village in Bloom, Fence off playarea access, Fitness Equipment, Community Orchard, Community Allotment, War Memorial Plaque, Trees at West Crescent.

7. Date and Time of the Next Meeting.

The next meeting will be at 7.15pm on Monday 10th July 2017 at Saint Aidan's Church.

Signed this day _____ 2017.