

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 7th March 2011,

At

7pm in Saint Aidan's Church.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe	(IG)	(Chair)
Councillor I. Stanley	(IS)	(Vice Chair)
Councillor C. Booth	(CB)	
Councillor A Mills	(AM)	
Councillor F Shaw	(FS)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk). Members of the public: Andrew Mears, John Wade.

b. Apologies.

Apologies were received and accepted from Councillor R Chitoriski. (CB,IS).

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- Andrew Mears spoke about the vandalism and damage that had occurred on his allotment site over the last 10 months since he took on the allotment at West Crescent. This included broken panes in his greenhouse, broken fencing, pots being overturned etc – taking place on several occasions. There are no witnesses to the damage taking place. The Clerk is to notify the police of the matter, and to write to West Crescent residents and West Crescent allotment holders to see if anyone has any information.

4a. Minutes of the Meeting held on Monday 7th February 2011, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (CB,BT). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The reply from the government regarding Chinese Lanterns was discussed. The Council still felt that not enough was being done regarding animal safety, and will look at this issue again in the future.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Community Partnership Facilities

- Councillor Booth informed the Council that the OPSCC are to have a special meeting in the near future.
- Councillor Booth reported that meetings have taken place with BMBC and MP Angela Smith.
- Councillor Booth reported that a report to the trustees has been done.
- It was reported that Oxspring Football Club have approached OPSCC with regards to their idea for a Portacabin on the site. Councillor Booth has been to visit one at a playingfield site in Royston, and showed the photo and plan to the Parish Councillors.

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- John Wade mentioned that in the past when a building on the field had been discussed, there had been a requirement that the building was not intrusive on the landscape. It was noted, that this had been a requirement necessary to obtain planning permission.
- It was noted that the new sports facilities at Penistone Grammar School will be open to the public, and this could affect the business plan for the building.

b. Playingfield Development Plan

- The Clerk reported that further quotes have been requested, but not received yet.
- The Clerk reported that the grant application has been made to Awards for All.
- Councillor Taylor reported that he has cleared the drain and that it is working ok. It was agreed to leave as it is and inspect it when the tree inspection is done. A tree inspection is now due.
- Councillors have looked at the damp patch on the far pitch, and it was noted that the soil is stopping water from draining away, due to a lot of clay. Councillor Goldthorpe is to obtain a price to correct the problem for the next meeting.

c. Other Business

- It was agreed to have a meeting with Stuart Fielding to discuss what is required for the field surface where the Culvert was installed. The Clerk is to request the morning of the 26th March 10am. To be confirmed. Councillors are to have a pre meeting at the field on Sunday the 20th March at 11am.

6. Financial Matters

a. Balances and Transfers

- There were no transfers during the month.
- The closing Balances for 28th February 2011 are c/a £1077.17 and d/a £5435.35, Imprest a/c £24.80.

b. Payments and Receipts

Payments amounting to £728.86 were presented and **agreed** for payment. (CB,IS)

c. Other Financial Matters

- It was agreed to renew the Grounds Maintenance Contract. The Clerk will submit the papers. (CB,IG).
- The Parish Councils insurance was reviewed. (CB,IG). It was **agreed** after discussing different lengths of agreements, to renew the insurance this year on an annual basis rather than commit to a longer term arrangement. (BT,CB)
- The Clerk will reinvest the High Interest Bond in March as per the Council policy of a 3 month rolling bond. The amount reinvested will take into account budgeted expenditure for the next 3 months.
- It was **agreed** that the donation from Samuel Wordsworth Charity be passed to Oxspring Friends. (CB,IG).

7. Planning Matters

a. Planning Applications.

- There was one planning application to consider:
- 2011/0165 – Oxspring Wire Mills. There were comments regarding the removal of trees, the Clerk will give the comments to the planning officer concerned.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items.

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b. Items to Report

- Councillor Mills reported that Oxspring Open Gardens would be on the 10th July 11.
- Councillor Goldthorpe had received a letter from Sharon Hodgson regarding a project to install Internet Access in Saint Aidans. She is requesting the Councils assistance with obtaining a grant from EPIP. It was **agreed** to possibly apply for the grant on the Communities behalf. (IS,IG). The Clerk will contact her for more information.
- Councillor Stanley reported that he knew of someone who was moving from West Crescent who has an allotment behind their house. It was **agreed** to write to the person concerned to notify them that they can't offer the allotment to the new home owner and that the Parish Council will fill the vacancy. Councillor Stanley is to inform the Clerk of the house number. (IS,BT).
- The Clerk circulated a timetable for the May Parish Council elections. The Clerk will be receiving nomination packs in the week commencing the 21st March, and will distribute a pack to each Councillor that week. The packs will provide full details of how and when to put your name forward. Close of nominations is noon 4/4/11. It is advised to make an appointment to submit your nomination early in case of any problems with the application form. It is up to the candidate to return their nomination form, the Clerk is not allowed to do it for the candidate.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Playingfield Development Plan.

7. Date and Time of the Next Meeting.

The next full meeting will be on Monday 4th April 2011 at 7pm at Saint Aidan's Church.

Signed this day_____ **2011.**