

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 4th September 2017

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor E Gratton-Rayson	(EGR)
Councillor A Mills	(AM)
Councillor F Shaw	(FS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk).

b. Apologies

Apologies were received and accepted from Councillor G Sedgwick (AM,AW)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 10th July 2017, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AM,IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk responded to the Community Governance review and requested that the Parish boundary be changed in line with the playingfield boundary.
- The Clerk contacted Sarah Ford regarding the TPT trees overhanging the school garden again. She responded stating that they had been inspected and were healthy and not a danger. The Clerk responded again to state that they were a health and safety issue for the school. There has been no response since. The Clerk will follow this up.
- The Clerk reported to BMBC that the lime trees on Sheffield Road needed pruning.
- The Clerk reported that the Oxspring sign near the field carpark was blocking the sight lines for vehicles. BMBC have investigated and disagree. They have sent photos showing that the view is not blocked. Councillors agreed that they too will take photos to compare.
- The Clerk informed the Penistone Church Football u13's team that they could use the field in return for an annual donation.
- A memorial seat has been placed in Bower Dell in memory of former Clerk Sue Morton.
- The Clerk requested the owner of the Hawthorne hedge on the corner of Bower Hill/Roughbitchworth Lane to trim the hedge. This has been carried out.
- Councillor Mills reported that 2 residents on Mayfield had spoken to her regarding trees on the field at the back of their houses and that they were blocking their views. They also wished for the brambles to be removed as these were stopping them maintaining to other side of their hedges. The Council agreed that the trees must remain, although the residents could remove the brambles themselves if they wished. The Clerk will speak with Councillor Sedgwick to obtain his view.

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- It was noted that there had been a couple of requests to Councillor over the summer for bouncy castles on the field to accompany christenings taking place at the Waggon and Horses. Permission had been sought and very late notice, and was not given. It was agreed that if permission is sought, at least a months notice must be given to give time for it to be put before the Council, and also that permission can only be given if they have appropriate insurance that covers it for accidents that are on public land. The Clerk will inform the Waggon & Horses manager.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- It was noted that the BMBC local plan is at stage three of inspection but that some modifications relating to housing have been requested by the examiner. Councillor Walker will contact Helen Willows for an update.

b. Titivator Update

- It was noted that Councillor Sedgwick has weeded the Orchard.
- It was noted that the brush cutter does not need servicing this year.
- The spraying was discussed, and it was noted that it had been quite successful this year.
- Councillor Sedgwick has been working on the corner of the playingfield car park and it was noted that it looks much better.

c. Clean and Tidy Team

- It was noted that a path has been cut between the top of the playingfield and the trail. It is not known who has done this. Councillor Stanley will take a look. He has not spoken with the landowner recently.
- The Council has not been notified as to who has obtained the contract for Clean and Tidy this year.

d. Sheffield Road playarea access

- It was noted that the fencing is complete and the steps have been removed, and that a great job had been done.
- It was noted that there had been no adverse comments from the public.

e. Fitness Equipment

- An application has been submitted to the Lottery awards for all grant program.

f. Community Orchard

- The fencing has been installed and looks good.
- Councillor Gratton-Rayson will rotivate the ground.
- The fruit trees are to be ordered at the end of October. There will be plum, apple, cherry and pear trees.
- The Clerk will thank Mr Pears for the top soil.

g. Community Allotment

- A grant application has been made to the Ward Alliance and Tesco bags of help scheme.
- Councillor Gratton-Rayson will bring the plan to the next meeting for Councillors to view.

h. War Memorial Plaque

- An application has been made to the Ward Alliance.
- A quote has been received from Brian Totty Signs.
- The layout and wording for the plaque was reviewed by Councillors.

i. Trees at West Crescent

- Councillor Gratton-Rayson stated that the hawthorne hedge is not quite ready to be laid yet. She expects it will be in the autumn of 2018. She stated that some of the depth can be pruned back carefully by the Titivators in the meantime, and that she will inspect it in February with a view to doing this.
- Councillors Gratton-Rayson and Stanley will meet with Mrs Borham to discuss the trees. The Clerk will

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facilitate a meeting.

j. Other Business

- None.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS,FS)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
21 Jul 17	DD	Yorkshire Water	Water allotments	6.52	ALLOTMENTS
4 Sep 17	29/102072	Penistone Engineering Suppli	#bolts seat	14.95	MAINTENANCE
4 Sep 17	30/102073	Kenrey Steels Ltd	#Fixings fence	18.00	MAINTENANCE
4 Sep 17	31/elec	JS Mitchell	#Works at Orchard fence	320.00	MAINTENANCE
4 Sep 17	32/elec	JS Mitchell	#Fixing seat, fence,steps removal	420.00	MAINTENANCE
4 Sep 17	33/102074	Melvyn Carr ltd	#fencing playarea	60.18	MAINTENANCE
4 Sep 17	34/102074	Melvyn Carr ltd	#Orchard fencing materials	230.04	MAINTENANCE
21 Sep 17	SO	S Tolson	Clerks Salary	544.44	WAGES, PAYE, NI, PENS., EXF
21 Sep 17	SO	S Tolson	Imprest Account	15.00	BANK TRANSFERS

Deposit Account

15 Aug 17		HSBC	Money market investment	25000.00	INVESTMENTS
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Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
23 Aug 17	cr	Charity of Samuel Wordsworth	Donation to seniors	27.00	RECEIPTS
15 Aug 17	CR	HSBC	Money market interest	17.74	INTEREST on INVTS & A/CS

Deposit Account

15 Aug 17	cr	HSBC	Money market maturity	32000.00	INVESTMENTS
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b. Balances and Transfers

- There were no transfers since the last meeting.
- The closing Balances for 30th August 2017 are c/a £856.44 and d/a £9313.17, Imprest a/c £48.24.

c. Other Financial Matters

- None.

7. Planning Matters

a. Planning Applications.

- There were four planning applications to consider:
- 2017/0935 – Martree business park – change of use – No objections.
- 2017/1034 - 43 Mayfield- extension – No objections.
- 2017/1048 – Kontiki – extension – No objections.
- 2017/1082 – 8 Old Manor Drive – extension – No objections.

8. Administrative Matters.

a. Correspondence

- A request from a resident to refurbish the basketball court was discussed. It was noted that the PC may own some nets. The Chair will make enquiries as to where they are stored. Also, Councillor Gratton-Rayson believes another resident may own some nets as she has seen a resident teaching children to play basketball

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there. She will make enquiries. Regarding flooring and a backboard, it was agreed that these would not be changed. The Clerk will inform the resident.

- Correspondence with Berneslai Homes and residents at the Willows was discussed regarding the fencing at the back of the Willows allotments. There are three plots that have put their fencing to the back border which is not allowed. The Clerk and Councillor Stanley will go and take a look. Residents will be told to reinstate their fences to the previous configuration leaving an access pass behind, and one resident will be asked to remove the plastic temporary mesh fence, which can be replaced with proper fencing if the resident wishes.
- An allotment tenant at Clays Green had reported that someone else had dug an area of his allotment, but it is not known who. The Clerk will let the tenant know that it's nothing to do with the Council's plans for the site.

b. Items to Report

- The Chair reported that he will repaint the line markings in the playground car park and look into what's needed to redo the basketball court markings.
- Councillor Mills reported that the line markings have not been done on the Long Lane/Roughbitchworth Lane junction following recent road works. The Clerk will report.
- Councillor Gratton-Rayson reported a large dying elder tree on the TPT directly behind 2 West Crescent. The Clerk will report.
- Councillors expressed thanks to BMBC for the beautiful hanging baskets this summer. The Clerk will forward their thanks.
- It was noted that next year we will need the Willows residents to water the baskets on the railings.
- Councillor Walker reported that the lorry spill off of Long Lane was still there, the Clerk will report again.
- The Clerk and Councillor Shaw will judge the village planters imminently.
- It was reported that at the top of Roughbitchworth Lane after you leave Oxspring that the road is falling away. The Clerk will report.
- It was reported that the Japanese Knotweed on the trail is getting particularly bad and growing fast. Councillor Gratton-Rayson felt that it needs more than spraying. The Clerk will contact Sarah Ford.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Titivators update, Path at top of playingfield, Fitness Equipment, Community Orchard, Community Allotment, War Memorial Plaque, Trees at West Crescent.

7. Date and Time of the Next Meeting.

The next meeting will be at 7.15pm on Monday 2nd October 2017 at Saint Aidan's Church.

Signed this day _____ 2017.