

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 2 October 2023, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick (Vice Chair)
Cllr Norma Mckay
Cllr Ian Stanley
The Parish Clerk
Cllr Robert Barnard.

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

- 2.1 **To receive apologies for absence**

The Council received apologies from Cllr Emily Gratton-Rayson and Cllr Lisa Chambers.

- 2.2 **To consider the approval of reasons for absence given by councillors**

The reasons for absence given by Cllrs Gratton-Rayson and Chambers were considered

RESOLVED that Cllr Gratton-Rayson and Cllr Chambers absence be approved for this meeting.

- 3.1 **To receive, consider and decide upon any applications for dispensation**

No members of the council had any requests for dispensation.

- 3.2 **To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests**

No members of the council had any declarations of interest.

4. **To confirm the minutes of meeting held on 4 September 2023, as a true and correct record**

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 4 September 2023 be approved as a true record and signed by the Chair.

5. **To receive information on the following ongoing issues and decide further action where necessary**

- 5.1 ***Co-option of G Hinchliffe***

The Clerk had invited G Hinchliffe to attend the meeting, but he was not present and has not replied to the email.

RESOLVED that the Clerk contact him and enquire whether he is still interested in joining the Parish Council.

- 5.2 ***Pinfold Bench***

A resident who is looking to purchase a bench for the village has viewed the Pinfold but decided that they do not want a bench at that end of the village.

RESOLVED that the Chair contact the resident and put them in touch with John Wilson as he is on the TPT committee and the resident would like a bench on Willow Lane which is

part of the TPT. It was also RESOLVED to not replace the damaged bench in the Pinfold at this time.

5.3 ***East Road overgrown bushes***

It was noted that the overgrown bushes on East Road have now been cut back.

5.4 ***Christmas Tree***

The Christmas tree has been ordered and the neighbouring property contacted about supplying electricity which has been agreed.

RESOLVED to make a donation to the resident of £30 for electricity usage and to check that the cable still fits under the new garage doors.

5.5 ***YLCA Training***

Training has been booked with the YLCA for Tuesday 26 March 2024 6-9pm

5.6 ***Road repairs Roughbirchworth Lane***

Road repairs on Roughbirchworth Lane have stopped short of the crossroads. It has been confirmed since the meeting that the crossroads is not part of the works order and that the crossroads has been logged for investigation.

6. **To consider and decide upon the following planning applications**

There were no new applications to consider.

7. **Planning Decisions and information**

7.1 2022/0257 – Cedarwoods – 2 Storey extension – **Approved**

7.2 2023/0357 – Roughbirchworth Lodge – variation to condition 2 (double driveways, new house type – under consideration

7.3 2023/0418 – Roughbirchworth Lodge – variation to condition 3 (remove affordable housing) – **Withdrawn**

7.4 2023/0675 – Land adjacent to Smithy House – demolition of changing rooms & 2 storey house - under consideration

7.5 2023/0712 – Castle Hill House – Shepherds Hut – under consideration

7.6 2023/0714 – The bungalow Sheffield Road – demolition & new property – under consideration

8. **Matters requested by councillors**

8.1 **SID installation Sheffield Road**

The SID was installed on Tuesday 5th successfully. There is still an issue with Bluetooth connection on the new SID, the new software has not been released yet.

8.2 **SID Statistics**

The Clerk will bring statistics from the SIDS to the November meeting.

8.3 **Community Allotment & Orchard**

This was not discussed due to Cllr Gratton-Rayson's absence.

8.4 **Titivator Report**

Litter picking has taken place.

The village green tree seat has been strimmed around it.

The Willows planters are to be removed in October.

8.5 **Playarea Inspections**

There were no issues on the latest inspection reports.

8.6 Newsletter

Whether to continue with the Parish Council newsletter was discussed.

RESOLVED to discuss at the next meeting. The choices being:

- 1) Continue to deliver to all addresses
- 2) To email to those that have provided details and print approx. 50.
- 3) To stop producing a newsletter and provide information/event updates via social media as and when required.

8.7 Willows Planters

The watering issue of the Willows planters was discussed.

RESOLVED to write a letter which Cllr Stanley will deliver to the residents asking whether they want a planter and if they will water it, and explaining that if the planters are not going to be watered then no planters will be placed at all in that location.

9. To receive and consider for decision any recommendations from the Council's Committees

None.

10. Financial Matters

10.1 *To receive and note current bank balances*

Bank balances in the current and savings accounts were noted.

10.2 *To receive and note a bank reconciliation/finance report to 30 September 2023*

Relevant documents had been circulated to councillors prior to the meeting.

10.3 *To approve the following accounts for payment*

RESOLVED to approve payment to:

<u>Payments</u>					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
2 Oct 23	29	ROBERT BARKER GARDEN	GRASS CUTTING PLAYAREA	350.00	MAINTENANCE CONTRACTS
2 Oct 23	30	PKF LITTLEJOHN LLP	EXTERNAL AUDIT	378.00	ADMINISTRATION
2 Oct 23	31	ELAN CITY LTD	SOLAR SID	2483.89	CAPITAL SPENDING (Asset
2 Oct 23	32	A WALKER	KEY CUTTING	10.00	MAINTENANCE PLAYINGFIE
4 Oct 23	DD	OVO ENERGY	ELECTRICITY PLAYINGFIELD	15.00	MAINTENANCE PLAYINGFIE
				3236.89	
Deposit Account					
		NONE			
				0.00	
<u>Receipts</u>					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
7 Sep 23	CR	HSBC	MONEY MARKET INTEREST	214.50	INTEREST on INVTS & A/CS
24 Sep 23	CR	TRUNCE RUNNERS	DONATION TO FIELD MAINT	450.00	DONATIONS
				664.50	
Deposit Account					
1 Sep 23	CR	HSBC	INTEREST	54.72	INTEREST on INVTS & A/CS
				54.72	
<u>Transfers</u>					
Date	Ref	Name	Service/Item	Amount	Account
13 Sep 23	TRF	HSBC	BANK TRANSFER	2500.00	BANK TRANSFERS

10.4 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of September.

10.5 *To receive a report on Earmarked Funds*

Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

11. **Correspondence received**

11.1 Penistone Area Team have informed the Parish Council that there is some s106 funding available from the Little London site to be used for playarea phased refurbishments.

RESOLVED to obtain quotes in the first instance from Axo Leisure for flooring under the baby swings, a new Springy, two new fences either side of the swings and a new Zip Wire.

11.2 A request to use the playingfield for the Hunshelf Amble on the 28th December.

RESOLVED to give permission.

12. **To receive items to report from Councillors**

12.1 Cllr Stanley reported that the steps from Roughbitchworth Lane to the TPT are dangerous, slippery and rotten.

RESOLVED to report to the TPT. Cllr Barnard stated that he would report to Cllr Wilson who is on the TPT committee.

12.2 Cllr Stanley noted that the OUFC container is still in the playingfield car park.

RESOLVED to speak with Jenny.

12.3 The Chair reported that she has sourced a "No dogs" sign for the playarea.

RESOLVED to place an order.

13. **Items for the next ordinary meeting of the Council**

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. **Employment matters**

14.1 *To arrange a date for the Clerks Appraisal*

RESOLVED to arrange a date after the meeting.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the next ordinary meeting of the Parish Council would be held on 13 November 2023.

There being no other business, the Chair thanked all for attending and the meeting closed at 9.30pm.