

OXSPRING PARISH COUNCIL

Minutes of meeting held on Monday 4th April 2022 at 7.15pm at St Aidans Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor L Chambers	(LC)
Councillor I Goldthorpe	(IG)
Councillor N McKay	(NM)
Councillor E Gratton-Rayson	(EGR)
Councillor I Stanley	(IS)

In attendance: Mrs Stephanie Tolson (Clerk)

b. Apologies

None.

2. Prioritisation of Agenda Items.

None.

3. Public Participation

- None.

4. Previous meeting minutes

4a. Minutes of the Meetings held on Monday 7th March 2022, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AW, GS).
- The ground maintenance contract was renewed.
- The Willows baskets were re-ordered.
- Broken streetlight 10 Roughbriarworth and potholes on Fields End were reported to BMBC.
- Allotment invoices have been issued, a few remain to be paid.
- Several potholes have been reported and repaired.

5. Business Matters

a. Titivator Update

- The Titivators have done litter picking this month.
- Tree saplings have been planted along the border of the field.
- The playingfield car park garden has been weeded.
- Two new volunteers have joined the Titivators.
- It was noted that the landowner above Bower Dell has cut down the bordering hedge. The Clerk will write to the landowner and Cllr Gratton-Rayson will replant the hedge.

b. Community Allotment & Orchard

- Cllr Gratton-Rayson has planted a Queens Jubilee tree in the Orchard.

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- Cllr Gratton-Rayson has planted soft fruit along the wire fence at the community allotment.

c. Playarea Inspections

- Recent inspection reports were positive.
- A new brake for the zip wire trolley is being installed in April.
- A complaint regarding the gate at the playarea has been investigated. The gate is in good working order and it is noted that if the gate is flung open very hard then it will bounce back, and that there is nothing that can mitigate this. Parents should supervise children.
- It was agreed to apply for s106 funds for playarea works in three stages. The first stage will be: new safety flooring under the roundabout, the small multi-unit to improve the safety height of the slide, the baby swings, the toadstools, the footpath into the playground and under the train with a quote for a replacement piece of equipment. An indicative quote will be obtained.

d. Speed Indicator Devices

- The SID's have been installed and are working well. Positive feedback has been received from residents.
- The Clerk will contact BMBC regarding the broken lamp posts in the village at the Waggon and The Travellers.
- Wedges have been ordered so that the SID on Roughbitchworth Lane can be altered as it is not picking up some vehicles until they are at very close range.

e. Hanging Baskets 2022

- All but one of the 2021 sponsors have renewed and paid for their 2022 sponsorship.
- There are 10 new sponsors.
- Sponsor signs have been ordered.
- Permission for the new lamp posts is awaited from BMBC.

f. Facebook page

- Councillors discussed whether to start a Parish Facebook page rather than posting to the Oxspring Community group on Facebook. It was agreed to continue using the Oxspring community page for announcements.
- It was agreed to get a free health check from Breakthrough Communications.

g. OUFC

- Councillors have looked at various locations for the storage container on the football field. One suggestion is at the side of the Waggon & Horses as the land is flat. Bill Taylor will speak to the Waggon. The other possible location is in the top left-hand corner. Cllr Stanley has checked that there is space here but trees would need to be cut back.
- OUFC are replacing all original trustees on the committee that owns the existing hut with a new board of trustees and are making plans to sell the land. They wish to lease a plot of land on the playingfield to site a changing room, and the club would have full responsibility for the building. The Clerk will contact the YLCA to check that this is within the Parish Councils powers.

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6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW,GS)

Payments					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
4 Apr 22	1	DIGITAL ISLE LTD	JUBILEE CLIPS FOR SIDS	98.56	MAINTENANCE
4 Apr 22	2	KDA	PADLOCKS FOR SIDS	13.50	MAINTENANCE
4 Apr 22	3	AMAZON	PRINTER INK	53.33	OFFICE
4 Apr 22	4	YLCA	MEMBERSHIP 2022	427.00	SUBSCRIPTIONS
4 Apr 22	5	T RIVETT	WEBSITE HOSTING & DOMAIN	33.65	ADMINISTRATION
4 Apr 22	6	RV ROGERS	SOFT FRUIT COMMUNITY ALLOTMENT	129.85	COMMUNITY ALLOTMENT
4 Apr 22	7	KDA	MANURE FOR ALLOTMENT	24.75	COMMUNITY ALLOTMENT
4 Apr 22	8	AMAZON	WEDGES FOR SID	4.47	MAINTENANCE
31 Mar 22		HSBC	BANK CHARGES	8.00	ADMINISTRATION
20 Apr 22	SO	S TOLSON	CLERK SALARY	595.83	WAGES, PAYE, NI, PENS.,
20 Apr 22	SO	S TOLSON	IMPREST ACCOUNT	15.00	BANK TRANSFERS
				1403.94	
Deposit Account					
NONE					
				0.00	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
20/03/22	CR	HMRC	VAT RECLAIM	2711.35	VAT REFUND
30/03/22	CR	VARIOUS	ALLOTMENT RENT	515.00	ALLOTMENTS
20/03/22	CR	BMBC	ROUGH BIRCHWORTH DIG GRANT	500.00	ROUGH BIRCHWORTH DIG
28 Feb 22	CR	VARIOUS	HANGING BASKET SPONSORSHIP	350.00	HANGING BASKETS
				4076.35	
Deposit Account					
NONE					
				0.00	
Transfers					
Date	Ref	Name	Service/Item	Amount	Account
29 Mar 21		DEPOSIT TO CURRENT	TRANSFER	3500.00	TRANSFER

b. Balances and Transfers

- The closing Balances for 31st March 2022 are c/a £2,875.59 and d/a £4,853.96 Money Market £18,000, Imprest a/c £2.54.

c. Other Financial Matters

- The accounts will be audited by the internal auditor later in April.
- The accounts will be ready for approval at the May meeting.

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7. Planning Matters

a. Planning applications submitted to BMBC

There were three new planning applications.

- 2022/0257 – Cedarwoods, Sheffield Road – 2 storey side extension – no comments
- 2022/0262 – A629 – agricultural barn – no comments
- 2022/0313 – Agricultural building, middle farm, Roughbitchworth Lane – no comments

b. Other Planning Matters

The following applications are still **under consideration** with BMBC:

2020/1387 - Land at Roughbitchworth Lane - 7 dwellings

2022/0005 – 6 Sheffield Road – side and back 2 storey extension

The following applications have been **approved** by BMBC:

2022/0028 – two semi-detached bungalows at The Willows – BMBC will be contacted re the conditions of permission regarding the allotment access and the banking to the TPT

The following applications have been **refused** by BMBC:

None

The following applications have had an **appeal** lodged with the inspectorate:

2021/1335 – 4 Sycamore View – Porch – no further update

8. Administration Matters

a. Correspondence

- Silkstone NDP was discussed. No comments were proposed. The Council supports the plan.

b. Items to Report

- It was agreed to change the date of the June meeting to the 13th.
- The Chair reported that the Neighbourhood Plan is to be reviewed later this year. Policies will be updated.
- It is noted that Little London has now been fenced off and made safe to stop kids accessing the site. Work to the building site has not actually started yet.
- It was agreed to raise the flag on the 21st April for the Queen's birthday, and the 23rd April for St Georges day.
- It was agreed that more jubilee clips can be ordered for hanging basket repairs.

9. Other Matters

a. Emergency Items

- None reported.

8. Date and Time of the Next Meeting.

The next meeting will be the Annual Assembly on Monday 9th May 22 at 6.45pm at Saint Aidans Church followed by the Annual meeting.

Signed this day _____ **2022.**