

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 8 April 2024, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick (Vice Chair)
Cllr Norma Mckay
Cllr Emily Gratton-Rayson
Cllr Lisa Chambers
The Parish Clerk and 2 residents of Oxspring

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

Two residents at Oxspring attended the meeting and represented Oxspring United Football Club. (OUFC). Prior to the meeting they had submitted plans for drainage improvements at the playingfield that they intend to fund themselves. The plans were discussed in both the locations on the field and in particular the size of the soakaway was discussed. OUFC's plans for a changing room facility on the field was also discussed.

RESOLVED that the OUFC representatives meet with Parish Councillors on the field on Tuesday morning to discuss the drainage, and that the services plans are forwarded to the Parish Clerk. It was also resolved to approve the drainage plans.

2.1 To receive apologies for absence

Apologies were received from Cllr Emily Gratton-Rayson.

2.2 To consider the approval of reasons for absence given by councillors

The reason for the apologies was accepted.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

The Chair and Vice Chair declared a pecuniary interest in agenda item 8.12 to discuss a donation to Oxspring Friends.

4. To confirm the minutes of meeting held on 11 March 2024, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 11 March 2024 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

5.1 Cllr G Hinchliffe

Cllr G Hinchliffe hasn't submitted the required forms and did not offer apologies of absence to the meeting.

RESOLVED that he complete the Register of Interests forms and Eligibility forms and send to the Clerk this week.

5.2 New Springy in playarea

An order has been placed for the new Springy and ground surface with Axo Leisure. The work will take place on the week commencing 22nd April.

5.3 Playingfield Carpark surface

An order was placed with the contractor for the spreading of planings at the playingfield carpark. The work is taking place this week.

5.4 Flags

Two new flags were purchased in March. A D-Day 80th anniversary flag and a replacement St George flag.

5.5 Hanging Basket signs

The signs and baskets have been ordered. There will be 48 baskets which includes 19 new sponsors.

5.6 Dry Stone Walls

The dry-stone wall at Bower Dell has been repaired and the repair for the rookery will be ordered this week.

5.7 White Lining

The white lining has been done in March at the village green carpark.

5.8 Pest Control

BMBC were contacted about a rat problem near Willow Bridge and is in progress.

5.9 Whole Council Training

Whole Council training by the YLCA will take place on Tuesday 9th April. Councillors were reminded to please attend.

5.10 VAT reclaim

A VAT reclaim was made and received in March.

5.11 Allotment Invoices

Allotment invoices were issued in March for payment by the 1st April. There are two tenants still with outstanding rent. It was reported that the grass at the Willows allotments behind number 58 has not been cut.

RESOLVED to contact BMBC re the grass cutting.

6. To consider and decide upon the following planning applications

None.

7. Planning Decisions and information

7.1 2023/0357 – Roughbitchworth Lodge – variation to condition 2 (double driveways, new house type – **approved**

7.2 2023/1066 – Land West of Millstones – rural exception site 6 properties – under consideration.

- 7.3 2024/0058 – 2 Mayfield Court – rear extension to single storey dwelling – under consideration.
- 7.4 2024/0164 – 2 East Road – single storey rear extension – **approved**.

8. **Matters requested by councillors**

8.1 **Gate at Castle Dam**

Due to Cllr Hinchliffe's absence, this item will be moved to the next agenda.

8.2 **To receive information from OUFC on drainage plans at the playingfield**

This item was discussed under public participation.

8.3 **Community Allotment & Orchard**

Cllr Gratton-Rayson had nothing new to report.

8.4 **Titivator Report**

The new Environmental Support Services from Penistone were discussed. This includes the replacement TWIGS service, now to be delivered by Greenotes, and the non-volunteer service to provide support which will be delivered by the company Vital Services.

8.5 **Playarea Inspections**

The zip wire rope had again been damaged and bent. Advice is being sought from the supplier on how to remedy the situation.

Re the rust in the talk tubes, the Chair reported that they are working on a way to fix this.

8.6 **Anthills Plans**

The two footpaths at the Anthills were discussed and whether blocking off access to certain users was sensible.

RESOLVED to block off path along the railway fence so that only bikes can use it and to instal signs indicating this. Cllrs Chambers and Stanley will meet on site and will also clean the existing signage.

8.7 **Donation to Oxspring Friends**

The Chair and Vice Chair declared an interest in this item and did not partake in discussions. It was noted that the group need funds to be able to fund projects and events for the community.

RESOLVED to make a donation of £1,000 (s137) and to review each year.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

10.1 *To receive and note current bank balances*

Bank balances in the current and savings accounts were noted.

10.2 *To receive and note a bank reconciliation/finance report to 31 March 2024*

Relevant documents had been circulated to councillors prior to the meeting.

10.3 *To approve the following accounts for payment*

RESOLVED to approve payment to:

Payments					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
8 Apr 24	1	FLAGPOLE EXPRESS LTD	#ST GEORGE FLAG	48.48	MAINTENANCE GENERAL
8 Apr 24	2	YLCA	MEMBERSHIP SUBSCRIPTION	453.00	SUBSCRIPTIONS
8 Apr 24	3	NEWTON NEWTON FLAGS	#D-DAY FLAG	28.80	MAINTENANCE GENERAL
8 Apr 24	4	AXO LEISURE LTD	#LINE MARKING CARPARK	720.00	MAINTENANCE GENERAL
8 Apr 24	5	ST AIDANS	HALL HIRE	90.00	ROOM HIRE
8 Apr 24	6	ACORN WALLING	#DRY STONE WALL BOWER DELL	75.00	MAINTENANCE GENERAL
				1415.28	
Deposit Account					
NONE					
				0.00	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
1 Mar 24	CR	HSBC	INTEREST	49.39	INTEREST on INVTS & A/CS
31 Mar 24		VARIOUS	HANGING BASKET SPONSORSHIP	450.00	HANGING BASKETS
31 Mar 24		VARIOUS	ALLOTMENT RENTS	728.00	ALLOTMENTS
22 Mar 24		HMRC	VAT REFUND	2075.38	VAT RECOVERED
28 Mar 24		CADENT	GAS GOVERNOR RENT	5.00	RECEIPTS
4 Apr 24	CR	BMBC	PRECEPT	22930.00	PRECEPT
4 Apr 24	CR	BMBC	LCT GRANT	1070.00	OTHER GRANTS
				27307.77	
Deposit Account					
NONE					
				0.00	
Transfers					
Date	Ref	Name	Service/Item	Amount	Account
NONE					

10.4 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of March.

10.5 The precept of £24,000 was received in early April.

10.6 The Internal Auditor, Internal Audit Yorkshire, was appointed in March.

10.7 *To receive a report on Earmarked Funds*

Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

11. **Correspondence received**

11.1 A quote to resurface the playingfield carpark with the planings. This was agreed.

11.2 Agenda received for the Whole Council Training from the YLCA.

12. **To receive items to report from Councillors**

- 12.1 Parking issues on Lower Roughbitchworth Lane were reported as causing a road hazard and safety issues at the junction with Bower Hill

RESOLVED that the Clerk write to the builder.

- 12.2 The Chair reported that she has requested the cutting of the triangular wild area at the Anthills to be done by the new environment service via Penistone Area team.

- 12.3 Installing a gate for the pedestrian entrance to the playarea was discussed.

RESOLVED to look at installing a self-closing gate.

13. **Items for the next ordinary meeting of the Council**

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. **Employment matters**

- 14.1 None.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the Annual Assembly of the Parish Council would be held on 13 May 2024 at 6.45pm, followed by the Annual Meeting.

There being no other business, the Chair thanked all for attending and the meeting closed at 9.40pm.

Signed:

Clerk: Date:

Chair: Date: