

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 9 December 2024, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick (Vice Chair)
Cllr Ian Stanley
Cllr Emily Gratton-Rayson
Cllr Lisa Chambers
Cllr Ian Yems
Cllr Alan Harley
The Parish Clerk

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None.

2.1 To receive apologies for absence

No apologies were received.

2.2 To consider the approval of reasons for absence given by councillors

N/A.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 4 November 2024, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 4 November 2024 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

- 5.1 Cllr Stanley had a meeting with S Ford at the field to look at drainage on the field banking. It was agreed that an open drain needs to be cleared out on the embankment. A BMBC works order has been actioned to complete this work.
- 5.2 Cllr Stanley met Mr Rivett and now has his email working. Cllr Harley has the email working but will meet with Cllr Yems to set up use of it via an app on his phone.
- 5.3 The Clerk followed up with Cllr Burnett on the Willow Bridge issue and forwarded photos of the issues to Cllr Gratton-Rayson who is speaking to BMBC assets department. Cllr Gratton-Rayson reported on the discussions and it was reported that BMBC are going to be inspecting

it. The conservation department have explained in detail the requirements for any works to the bridge.

- 5.4 The noticeboard on Sheffield Road has been repaired by Men In Sheds and the Chair has obtaining new locks for the village green noticeboard. Keys have been copied and distributed.
- 5.5 Updated Councillor details have been put on the website and noticeboards.
- 5.6 BMBC have confirmed that they are regularly chasing Northern PowerGrid re the lampposts without light on Sheffield Road. The Clerk is chasing BMBC for regular updates.
- 5.7 Following on from the Greennotes training, an order was placed for safety items for the container and a long-handled litter picker for Cllr Harley. These items were distributed at the meeting.
- 5.8 Allotment tenants were informed of new prices from April 2025 and the allotment contract terms were updated for new tenancies.
- 5.9 The Clerk forward hanging basket prices for 2025 to Cllr Harley.
- 5.10 Give way road markings around the Tollbar estate were reported to BMBC and have been completed.
- 5.11 BMBC have installed the new lampposts on Roughbitchworth Lane, and have re-installed the SID.
- 5.12 The Clerk completed the survey on the remote meetings consultation.
- 5.13 The rubbish outside one of the Willows bungalows was reported to Berneslai homes by the Clerk and Councillors. It is still there currently.
- 5.14 The steps at the footpath on Millstones and the steps down to the trail at Roughbitchworth were both reported to BMBC public rights of way. They confirmed that both sets of steps would be inspected and orders made for repairs. Repairs at Roughbitchworth have since been done and the steps have been made safe to use. The repairs at Millstones are being discussed with highways due to the retaining wall, a change to the previous specification of the steps is likely.

6. **To consider and decide upon the following planning applications**

None.

7. **Planning Decisions and information**

- 7.1 2023/1066 – Land West of Millstones – rural exception site 6 properties – **refused**.
- 7.2 2024/0309 – 10 West Crescent – 2 storey side extension – **approved**.
- 7.3 2024/0614 – 41 Mayfield – single storey outbuilding – under consideration
- 7.4 2024/0673 – 4 Old Manor Drive – Front porch –**approved**.
- 7.5 2024/0763 – 23 Tollbar Close – single storey extension – **approved**.

8. **Matters requested by councillors**

8.1 **To discuss postbox at bottom of Eddyfield Road.**

A new postbox has been installed this week.

8.2 **To discuss allotments.**

Allotment splitting was discussed with regards to marking the splits.

It was RESOLVED to look at splits as they occur with a view to the Council marking the split with post and wire if required. It was noted that there will some fencing available to use which will be stored on the Bower Hill site. It was resolved to meet new tenants on site to discuss contract terms.

8.3 **Community Allotment & Orchard**

The shed at the community allotment has been added to the Parish Council insurance policy. Cllr Gratton-Rayson gave an update on the site.

8.4 **Titivator Report**

The Christmas tree has been installed and the Willows baskets removed. The purchase an Apex ladder and high vis jackets was discussed. To be investigated and discussed on next agenda.

8.5 **Playarea Inspections**

The playarea inspection report for October reported that all items were safe to use.

It was RESOLVED to request Axo to tighten the zip wire so that the seat is heightened.

8.6 **To discuss zip up platform scaffolding for the Titivators**

This is no longer required as it was resolved to purchase an apex ladder.

8.7 **To discuss playground zipwire**

Issue discussed in 8.5 above.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

10.1 RESOLVED to note the balances in the current, savings & money market accounts.

10.2 RESOLVED to accept the bank reconciliation to 30/11/24.

10.3 RESOLVED to accept the Receipts & Payment report to 30/11/24.

10.4 RESOLVED to approve payment to:

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
9 Dec 24	56	Amazon	Safety equip for container	105.51
9 Dec 24	57	Julie Hazledean	Donation for xmas tree electricity	30.00
9 Dec 24	58	SLCC	Membership fee	190.00
9 Dec 24	59	YLCA	Clr Training I Yems	70.20
9 Dec 24	60	Robert Acton Product Developmen	BAGO Litter picker	55.20
9 Dec 24	61	BMBC	Ground Maintenance 2nd installment	2,003.36
9 Dec 24	62	Men In Sheds	donation for repairing notice board	60.00
9 Dec 24	63	Windmill Nursery	Christmas tree	185.00
9 Dec 24	64	Timpsons	key cutting notice board	36.00
9 Dec 24	65	Lime Bathrooms	brass locks notice board	100.00
9 Dec 24	66	KDA	Christmas tree fittings	13.60
4 Dec 24	DD	Ovo Energy	Playingfield electricity	30.00
				2,878.87
Deposit Account				
NONE				-
				-
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
09/12/24	cr	HSBC	interest on money market a/c	186.99
				186.99
Deposit Account				
NONE				-
				-
Transfers				
Date	Ref	Name	Description	Amount
20 Nov 24	trf	HSBC	bank transfer	2,000.00

10.5 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of November.

10.6 RESOLVED to accept the earmarked funds report.

11. **Correspondence received**

11.1 A resident at Castle Dam had reported a car fire last month. The Council was aware of the fire. The resident had also expressed an interest in purchasing the land. This was noted.

11.2 A quote has been received from Barker Gardening for ground maintenance of the playarea. This was approved.

12. **To receive items to report from Councillors**

12.1 It was reported that the website needs to be updated due to new accessibility laws. Mr Rivett has agreed to work on this in the new year.

12.2 The Chair reported on the knocked down wall near The Willows. The company involved have agreed to pay for the repair. The Chair is finding a dry stone waller.

12.3 There is a problem of regular parking on the double yellow lines near the post office. It has been requested that BMBC repaint the lines so that they are enforceable.

13. **Items for the next ordinary meeting of the Council**

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. **Employment matters**

14.1 Cllr Stanley gave feedback from the Clerks appraisal meeting.

14.2 The changes to Employer National Insurance were noted from the recent Budget. It was agreed that these will need to be considered when budgeting for next year's precept.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the next ordinary meeting of the Parish Council would be held on 6th January 2025 at 7.15pm.

There being no other business, the Chair thanked all for attending and the meeting closed at 9.30pm.

Signed:

Clerk: Date:

Chair: Date: