

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 6th February 2017

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor E Gratton-Rayson	(EG)
Councillor A Mills	(AM)
Councillor G Sedgwick	(GS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk), Mr Paul Whitehouse (Barnsley Chronicle), Betty Wade & Elaine Marsh (Residents).

b. Apologies

Apologies were received and accepted from Councillor F Shaw and Councillor A Walker. (AM,IS)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- Residents Betty Wade and Elaine Marsh enquired about the Parish Council booking the hall at Saint Aidan's on the Tour De Yorkshire date. The Chair explained that it was Oxspring Friends that were hiring the hall and were planning on doing refreshments. Mrs Wade and Mrs Marsh will speak with Councillor Shaw about the plans and they will work jointly together.

4a. Minutes of the Meeting held on Monday 9th January 2017, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AM, IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- It was noted to alter the wording on section 5d of the January minutes, by removing the words "that it (the path) would probably be too small for the Truncheon runners to use," as this is not known yet.
- The Clerk wrote again to BMBC regarding road safety outside the school on Sheffield Road and reiterated the Council's concerns about enforcement on speeding and illegal parking. BMBC have confirmed that the enforcement van will visit the location at school starting/finishing times.
- The Clerk received a reply from the resident concerned regarding the hedge overhanging the pavement on the corner of Mayfield. The Clerk summarised the reply and explained that the resident was not pleased with the reply from BMBC that they would not be taking action re the hedge but that they would monitor it. The resident is also concerned about traffic issues around school times and bad parking/driving by those dropping children off at school. The Clerk has replied and explained that the Parish Council have been corresponding with BMBC regarding the traffic issues around the school and that the Parish Council asked BMBC to inspect the hedge as the Parish Council has no authority to ask residents to cut back hedges. The Council will also keep an eye on the hedges. It was also agreed to put an article in the next newsletter about the traffic and parking safety issues.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- There was nothing to report.

b. Dry Stone Wall Repairs

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- The work on the Dry stone walls is progressing well.
- The Council is pleased with the work done so far.
- c. **Titivator Update**
 - Councillor Gratton-Rayson reported that the roses have been delivered, and that weeding has been done in the Pinfold and Bower Dell.
 - Some plants have been obtained for the unused Willows planters.
 - The Clerk informed the Council that BMBC had given permission for the Roughbitchworth Lane planters to be moved to Longley Ings. Councillor Stanley will measure the planters and visit the site to see where best to put them.
 - The Willows trough planters were discussed and it was agreed to have the planters filled and grown at Windmill Nursery for £240. When the time is right Windmill Nursery will then deliver them back to Oxspring to be installed on the railings by the volunteers.
 - The Sheffield Road planters were discussed with regards to the Tour De Yorkshire. It was agreed to ask the residents that look after the planters if they would plant them in yellow or blue in time for the race day. If they are not able to it was agreed that the Parish Council would plant them. The Clerk will write to the residents concerned.
- d. **Clean and Tidy Projects**
 - No further update has been received regarding project requests for works to Willow Lane and Bridge, and the wall in the playingfield car park. The Clerk will enquire.
 - Councillor Stanley met with Sarah Ford re the footpath at the top of the playingfield proposal. It was noted that Sarah Ford needs to now speak with the landowner about the path.
 - The Clerk will give Councillor Stanley the number for Andy Plummer of the Trunce.
- e. **Village in Bloom**
 - The Parish Council has been registered; the Judging will take place in July.
 - It was noted that the Open Gardens is being planned again for this year, probably mid July.
 - The Duck race is probably going to be the 7th July.
 - Regarding the Community Orchard, the Chronicle has arranged to take a photo of the Parish Council/Titivators at the site on Saturday 10am.
 - It was noted to start working on the Orchard with a community workday.
- f. **Gate to playarea**
 - The responses received from residents regarding whether to have a gate to the playarea opening on Sheffield Road or whether to close off the access with fencing were discussed. There were approximately 10 responses with 7 in favour of a gate.
 - It was agreed to obtain quotes for a self closing metal gate. The Clerk will arrange.
- g. **Fitness Equipment**
 - An article will go in the next newsletter.
 - To be discussed at the next meeting.
- h. **Trees at West Crescent Allotments**
 - A quote of £190 has been received for the Conifer removal at West Crescent. It was agreed to go ahead.
- i. **Tour de Yorkshire**
 - It was noted that Councillor Stanley will attend the roadshow at Cubley Hall.
 - Letters have been sent to residents of the village explaining that cars cannot be parked on Sheffield Road on the day.
 - The Clerk updated the Council on the notes that Councillor Walker had taken at the Ward Alliance meeting and the meeting with the Waggon & Horses.

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j. Other Business

- None.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS, AM)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
6 Feb 17	65/102044	RV Roger Nurserymen	#roses for rose bed	64.80	MAINTENANCE
6 Feb 17	66/102045	Amazon	Printer Ink	34.04	ADMINISTRATION
6 Feb 17	67/102046	S Tolson	clerk overtime dec/jan 10hrs	124.40	WAGES, PAYE, NI, PENS., EXI
21 Feb 17	SO	S Tolson	Clerks salary	539.07	WAGES, PAYE, NI, PENS., EXI
21 Feb 17	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

Deposit Account

none

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
15 Jan 17	CR	Penistone Church football	donation to field maintenance	20.00	RECEIPTS

Deposit Account

None

b. Balances and Transfers

- There were no transfers since the last meeting.
- The closing Balances for 31st January 2017 are c/a £2413.15 and d/a £6311.61, Imprest a/c £44.21.

c. Other Financial Matters

- The Finance Sub committee met in January to discuss budgets and the precept for 2017. It was agreed to increase the precept by 2%. Therefore the amount requested will be £19,284. The Clerk will inform BMBC. This is due to the recalculation of essential expenditure, with the addition of Titivator expenses and the costs associated with the new hanging baskets, as it was agreed to continue with annual hanging baskets as they had such an impact last summer. The precept also provides for a small amount towards maintenance of the playarea equipment.
- All other expenditure during the next year will have to come from existing reserves or grant funding. It was agreed that a re-shuffle of the earmarked funds should be made at the next meeting, and a discussion on the minimum amount that the Council is happy for the reserves to fall to.
- The Clerk will enquire about the status of current and future Ward Alliance grants and whether they would consider grants for the community allotment and fitness equipment.
- Councillor Gratton-Rayson will enquire about a grant for the community orchard.

7. Planning Matters

a. Planning Applications.

- There was one planning application to consider:
- 2016/1561 – Smithy View – Extension. There were no objections.

8. Administrative Matters.

a. Correspondence

- None.

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b. Items to Report

- It was reported that Councillor Walker had discussed with the Waggon & Horses about whether the Titivators could help tidy some of the outside areas around the pub and carpark. This will be discussed when Councillor Walker is present.
- Councillor Gratton Rayson reported that she had been on the hedge laying course and found it very useful. She will inspect whether the hedge at West Crescent is ready to be done.
- Councillor Sedgwick is planning on working on the website. The Clerk will forward Tim Rivetts number to him.
- Councillor Stanley stated that he will ensure that the new noticeboard is installed soon.
- He is obtaining a new lock to replace the broken one on the board at the playarea.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Dry stone Wall repairs, Titivators update, Clean & Tidy Team requests, Village in Bloom, Gate to playarea, Fitness Equipment, Tour De Yorkshire.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 6th March 2017 at Saint Aidan's Church.

Signed this day _____ 2017.