

OXSPRING PARISH COUNCIL

Minutes of meeting held on Monday 7th March 2022 at 7.15pm at St Aidans Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor I Goldthorpe	(IG)
Councillor N McKay	(NM)
Councillor E Gratton-Rayson	(EGR)
Councillor I Stanley	(IS)

In attendance: Mrs Stephanie Tolson (Clerk)

b. Apologies

Apologies were received and accepted from Councillor L Chambers.

2. Prioritisation of Agenda Items.

None.

3. Public Participation

- None.

4. Previous meeting minutes

4a. Minutes of the Meetings held on Monday 7th February 2022, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AW, GS).
- The Clerk reported the tree roots coming through the TPT surface to Sarah Ford.
- Broken streetlight 58 Sheffield Road was reported to BMBC. Cllr Sedgwick reported another post, to be confirmed after the meeting.
- The Oxspring sign on Roughbitchworth Lane and the sign near the Fours crossroads were installed by BMBC in February.
- A post on the gate at Clays Green Allotments has rotted. Mr Hughes has agreed to repair. Cllr Gratton-Rayson will check if it's been done yet.
- A recent accident at the crossroads at Cross Lane/Back Lane was reported to BMBC. We have requested new white lines at the junction and a further warning sign of the junction from one side. Damon Brown who visited us last month has also confirmed that they will look at the junction to see if any other improvements can be made.

5. Business Matters

a. Titivator Update

- The Titivators have done litter picking this month.
- Tree saplings will be planted along the border of the field shortly.
- It was noted that someone has litter picked along the river bank, a thank you will be put on social media.

OXSPRING PARISH COUNCIL

b. Community Allotment & Orchard

- Cllr Gratton-Rayson reported that a Queens Jubilee tree will be planted in the Orchard.
- Cllr Gratton-Rayson will be planting soft fruit along the wire fence at the community allotment.
- Cllr Stanley suggested tape to be put around the allotment wire fence as the wire isn't visible at present, until the fruit grows up it.

c. Playarea Inspections

- Recent inspection reports were positive.
- A new brake for the zip wire trolley has been ordered.
- The s106 funding relating to the Little London site was discussed. The Chair suggested finding a project that this could be spent on and suggested works to the playarea.

d. Speed Indicator Devices

- The SID's have been delivered and will be unpacked and configured this week. Additional fixings and padlocks need to be purchased.
- BMBC have approved the three designated lampposts for use with the SID, and have been informed of the weight and dimensions of the equipment.
- The equipment has been added to the PC insurance.

e. Hanging Baskets 2022

- Most sponsors have renewed and paid for their 2022 sponsorship.
- There are 9 new sponsors.
- Cllrs Stanley and Chambers will identify the lamp posts for the new baskets and permission will be sought from BMBC.
- The Clerk will pass on the supplier details to the Waggon & Horses.

f. Facebook page

- Councillors discussed whether to start a Parish Facebook page rather than posting to the Oxspring Community group on Facebook. The Clerk will contact Silkstone PC regarding how much admin their page generates.

g. OUFC

- OUFC have been offered a container and are requesting if this can go on the field for storage. Cllrs will go and look at the top left corner for suitability.
- A community building on the field was discussed with regards to OUFC selling their land opposite. It has been suggested that the proceeds could be put towards a building on the field. The feasibility of this was discussed and the income generation and running costs of a building were discussed.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW,GS)

OXSPRING PARISH COUNCIL

<u>Payments</u>					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
7 Mar 22	BP/51	GALLAGHER INSURANCE	INSURANCE RENEWAL	1121.79	ADMINISTRATION
7 Mar 22	BP/52	COMMUNICORP	CLERKS/COUNCILS DIRECT SUBS	12.00	SUBSCRIPTIONS
7 Mar 22	BP/53	ELAN CITY LTD	SOLAR SIDS	5279.86	CAPITAL EXPENDITURE
7 Mar 22	BP/54	S TOLSON	CLERK BACKPAY APRIL 21	114.40	WAGES, PAYE, NI, PENS.,
20 Mar 22	SO	S TOLSON	CLERK SALARY	585.43	WAGES, PAYE, NI, PENS.,
20 Mar 22	SO	S TOLSON	IMPREST ACCOUNT	15.00	BANK TRANSFERS
				7128.48	
Deposit Account					
NONE					
				0.00	
<u>Receipts</u>					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
28 Feb 22	CR	VARIOUS	HANGING BASKET SPONSORSHIP	1250.00	HANGING BASKETS
				1250.00	
Deposit Account					
NONE					
				0.00	
<u>Transfers</u>					
Date	Ref	Name	Service/Item	Amount	Account
NONE					

b. Balances and Transfers

- The closing Balances for 28th February 2022 are c/a £2,408.52 and d/a £3,353.76, Money Market £23,000, Imprest a/c £39.63.

c. Other Financial Matters

- It was agreed to renew the insurance.
- It was agreed to renew the ground maintenance contract.
- The Clerk will confirm the Internal Auditor for this year.

7. Planning Matters

a. Planning applications submitted to BMBC

There were no new planning applications.

b. Other Planning Matters

The following applications are still **under consideration** with BMBC:

2020/1387 - Land at Roughbitchworth Lane - 7 dwellings
 2022/0005 – 6 Sheffield Road – side and back 2 storey extension
 2022/0028 – two semi-detached bungalows at The Willows

The following applications have been **approved** by BMBC:

OXSPRING PARISH COUNCIL

None

The following applications have been **refused** by BMBC:

None

The following applications have had an **appeal** lodged with the inspectorate:

2021/1335 – 4 Sycamore View – Porch – no further update

8. Administration Matters

a. Correspondence

- Silkstone NDP was discussed. No comments were proposed. The Council supports the plan.

b. Items to Report

- The chair reported on the Jubilee fun day, to be held on the 4th June. Plans are going well. It was noted for the race in memory of Gary Dean, that participants have been advised to park away from the field, near Millstones. Flyers will go to residents soon. A meeting will be held at the field in April to look at the layout plan. Cllr Gratton-Rayson is writing risk assessments and ensuring first aid requirements are in place.
- It was reported again that kids are messing about on the Little London site which Councillors believe to be dangerous. The police will be notified again and The Chair will see if she can find out who the new landowner is from the Planning department.
- It was agreed to re-order the Willows flower baskets.
- It was noted that standing orders, financial regulations, data audit privacy and internal financial controls are to be reviewed at the next meeting.

9. Other Matters

a. Emergency Items

- None reported.

8. Date and Time of the Next Meeting.

The next meeting will be on Monday 4th April 22 at 7.15pm at Saint Aidans Church.

Signed this day _____ 2022.