OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 11 March 2024, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick (Vice Chair)
Cllr Norma Mckay
Cllr Emily Gratton-Rayson
Cllr Lisa Chambers
Cllr Gareth Hinchliffe
The Parish Clerk

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None

2.1 **To receive apologies for absence**

Apologies were received from Cllr Ian Stanley.

2.2 **To consider the approval of reasons for absence given by councillors**

The reason for the apologies was accepted.

3.1 **To receive, consider and decide upon any applications for dispensation**

No members of the council had any requests for dispensation.

3.2 **To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests**

The Chair and Vice Chair declared a pecuniary interest in agenda item 8.12 to discuss a donation to Oxspring Friends.

4. **To confirm the minutes of meeting held on 5 February 2024, as a true and correct record**

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 5 February 2024 be approved as a true record and signed by the Chair.

5. **To receive information on the following ongoing issues and decide further action where necessary**

5.1 ***Cllr G Hinchliffe***
Cllr G Hinchliffe didn't submit the required forms.

RESOLVED that he complete the Register of Interests forms and Eligibility forms and send to the Clerk prior to the next meeting.

5.2 ***Willow Bridge***
The concerns over Willow Bridge were reported to Historic England. They have responded that they will be contacting BMBC about the issues.

5.3 ***Fly tipping on Thurgoland bank***
This was reported to BMBC and was cleared.

5.4 ***Grate in pavement nr the Pinfold***
This was reported to BMBC and was repaired.

5.5 ***Broken Oxspring sign***
The sign near the Travellers was reported to BMBC, but has not been replaced yet.

6. **To consider and decide upon the following planning applications**

2024/0164 – 2 East Road – single storey rear extension – no objections.

7. **Planning Decisions and information**

7.1 2023/0357 – Roughbirchworth Lodge – variation to condition 2 (double driveways, new house type – under consideration
7.2 2023/1066 – Land West of Millstones – rural exception site 6 properties – under consideration.
7.3 2024/0058 – 2 Mayfield Court – rear extension to single storey dwelling – under consideration.

8. **Matters requested by councillors**

8.1 ***Gate at Castle Dam***
A CCTV sign has been purchased and will be installed at Castle Dam. The Clerk has written to the farmer and informed him that the Parish Council will be installing a gate.

RESOLVED that Cllr Hinchliffe will also speak to the farmer and will also get a quote for a metal bar type of gate and will get a price for installation.

8.2 ***SID Statistics***
SID statistics have previously been circulated. These were noted.
The offer of an additional SID from Penistone Council was discussed as a possibility for Bower Hill.

RESOLVED to decline the offer to purchase the additional SID, as it was agreed that it would not be useful on Bower Hill due to the high speed limit.

8.3 ***Community Allotment & Orchard***
Cllr Gratton-Rayson reported that the polytunnel and raised beds will be installed at the Community allotment in May.

8.4 ***Titivator Report***
Litter picking has taken place during March.

8.5 ***Playarea Inspections***
The Chair and Mr Walker have done some repairs to the fencing at the playarea.
Cllr Gratton-Rayson agreed to spray the Tiger Mulch areas to stop the grass growing through.

The offer for two swing units was discussed and an installation quote from Axo was noted. An alternative quote from Sutcliffe Play was also noted for swing sets for comparison. Quotes for Springy's from both companies were also circulated.

RESOLVED to decline the offer of the swing sets.
RESOLVED to order a "bike" springy from Axo Leisure.

8.6 ***OUFC New Community building***
No update received.

8.7 ***Playingfield car park resurface***
Forty tonnes of planings have been purchased and delivered to the playingfield carpark.

RESOLVED to contact J Walters to place an order for spreading and flattening the planings on to the carpark.

8.8 ***Plans for the Anthills***
Cllr Chambers and Cllr Staney met with residents at the Anthills recently to look at how the area can be improved for the bike riders and to ensure the safety of walkers. The land ownership and area under lease from Barnsley was discussed and photos of the Anthills were circulated. It was agreed to install fencing to ensure the bikes and pedestrians don't meet. It was recommended that the cyclists should use a different path to the walkers and signage could be installed to indicate which path the walkers should avoid.
The grass triangle area was also discussed and it was agreed that this could be cut. Cllr Chambers reported that she will talk to an allotment holder that may be able to cut the area.

8.9 ***D Day Flag***
It was noted that the 6th June is the 80th anniversary of the D-Day landings.

RESOLVED to purchase a souvenir flag and fly it for 1 week from the 6th June.

8.10 ***Hanging Baskets***
Hanging basket renewals are complete and 17 new sponsors have signed up for 2024. The new signs will be ordered this month and the final numbers are to be supplied to First Impressions shortly.

The Chair informed the Clerk that Bill Taylor is having a new sign made with his neighbour and will install it himself.

8.11 ***Dry stone wall repairs***
A small repair is being done to a dry stone wall at Bower Dell for approx. £80.
It was reported that the dry stone wall at the Rookery is also damaged.

RESOLVED to get the Rookery repair done by the same dry stone waller.

8.12 ***Donation to Oxspring Friends***
It was noted that the donation can be made via s137. It was agreed to put this item on the next agenda.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

10.1 *To receive and note current bank balances*

Bank balances in the current and savings accounts were noted.

10.2 *To receive and note a bank reconciliation/finance report to 29 February 2024*

Relevant documents had been circulated to councillors prior to the meeting.

10.3 *To approve the following accounts for payment*
RESOLVED to approve payment to:

Payments					
Date	**Ref**	**Name**	**Service/Item**	**Gross amount**	**Account**
Current Account					
26 Feb 24	DD	HSBC	BANK CHARGES	9.00	ADMINISTRATION
11 Mar 24	47	SHAW TOILET HIRE	#TOILET HIRE RB EXCAVATION	168.00	OTHER PAYMENTS (Not liste
11 Mar 24	48	GALLAGHER	INSURANCE 24/25	1159.59	ADMINISTRATION
11 Mar 24	49	MELVYN CARR LTD	PARTS FOR FENCE REPAIR	4.32	PLAYAREA
11 Mar 24	50	AMAZON	CCTV SIGNS	9.99	GENERAL MAINTENANCE
				1350.90	
Deposit Account					
NONE					
				0.00	
Receipts					
Date	**Ref**	**Name**	**Service/Item**	**Amount**	**Account**
Current Account					
29 Feb 24		VARIOUS	HANGING BASKET SPONSORSHIP	595.00	HANGING BASKETS
				595.00	
Deposit Account					
NONE					
				0.00	
Transfers					
Date	**Ref**	**Name**	**Service/Item**	**Amount**	**Account**
NONE					

10.4 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of December.

10.5 Allotment invoices have been issued and are due for payment by the 1st April.

10.6 A VAT reclaim has been submitted.

10.7 *To receive a report on Earmarked Funds*
Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

11. **Correspondence received**

11.1 Ground maintenance contract from BMBC. This was agreed.

11.2 Annual insurance quote from Gallagher insurance for £1159.59. This was agreed.

11.3 Internal Audit quote from Internal Audit Yorkshire for £400. It was resolved to appoint Internal Audit Yorkshire as the internal Auditor for 2024 and the quote was agreed.

11.4 Playarea Inspection quote from BMBC. It was Resolved to enquire whether Axo Leisure have an inspection service.

11.5 Roughbirchworth Excavation site – survey work taking place on the 14th/15th March.

11.6 Axo Leisure quote for white lining the village green carpark for £600. This was agreed.

12. **To receive items to report from Councillors**

12.1 It was reported that there is a rat problem near Willow Bridge.

RESOLVED that the Chair contact pest control at BMBC.

12.2 The Chair reported on her meeting with Jo Birch regarding the playarea and s106 funding. It was agreed to get quotes for individual items. It was also noted that it would be a good idea to get ideas from local families of what items they would like to see in the playarea.

12.3 The Chair reported from Oxspring Friends and informed the Council that the Friends now have a Facebook page and will be holding a gala on the 29th June on the Village Green. The Oxspring Friends are also going to do a calendar for 2025 and would like to receive photos of the village.

12.4 A dangerous drop was reported where the fence at the entrance to Wintwire has fallen. RESOLVED to report to BMBC.

12.5 At the new housing site on lower Roughbirchworth Lane it was reported that a resident has moved in to the first complete house and that parking is an issue as the parking spaces have not yet been created. It was also noted that the site fencing is taking up space on the pavement.

13. **Items for the next ordinary meeting of the Council**

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. **Employment matters**

14.1 None.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the next ordinary meeting of the Parish Council would be held on 8 April 2024.

There being no other business, the Chair thanked all for attending and the meeting closed at 9.35pm.

Signed:

Clerk: Date:

Chair: Date: