

OXSPRING PARISH COUNCIL

Minutes of meeting held on Monday 8th November 2021 at 7.15pm at St Aidans Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor N McKay	(NM)
Councillor L Chambers	(LC)
Councillor I Goldthorpe	(IG)
Councillor E Gratton-Rayson	(EGR)
Councillor I Stanley	(IS)

In attendance: Mrs Stephanie Tolson (Clerk), Barry Tylee.

b. Apologies

None.

2. Prioritisation of Agenda Items.

5.e. Roughbirchworth Archaeological Dig was discussed as the first item of the meeting while Barry Tylee was in attendance.

3. Public Participation

None.

4. Previous meeting minutes

4a. Minutes of the Meetings held on Monday 4th October 2021, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, IG).
- The Clerk informed the resident that neighbours the playarea that all diseased trees had been dealt with and that there was no further tree work to be done along her boundary to the playarea. This was accepted.
- The Clerk and Cllr Stanley visited the Roughbirchworth allotment site and marked the boundary for the plot being split into two. The Clerk is currently finding a new tenant from the waiting list. The plot will require a lot of work.
- A remembrance service will be held at Saint Aidans at 10.45am on the 14th November, following a service in the church. A poppy wreath has been ordered.
- The Clerk contacted Berneslai Homes regarding the sold plot of land. Berneslai Homes do not have the details of the new owner but stated that they have been informed that the site is being cleared, however they also stated that the owner is under no obligation to tidy the site as it is a building site. The site is further discussed under planning matters.
- A planter at the Willows has been removed. There is still one outside number 28 with no-one to work it. The Chair and Cllr Stanley are attending the pop-in club this week to update the attendees on what the Parish Council have been doing during the past year, and the planters at the Willows will be spoken about.

5. Business Matters

a. Titivator Update

- Titivator jobs completed include litter picking, weeding at the gas compound, emptying the planter at the Willows and maintaining the playarea.

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- The Christmas Tree will be put up on the 4th December.
- There is a new titivator called Dee. Cllr Gratton-Rayson will purchase a couple of new litter pickers from Titivator funds.
- It is expected that the hedgerow will be delivered in the Winter, but there is no visible date yet. Twigs have offered to help with the project and involve Springvale School. However, it was agreed that the preference would be assistance from Oxspring Primary school.

b. Community Allotment & Orchard

- Cllr Gratton-Rayson has strimmed the Orchard.
- The planings were delivered in October and were spread by one of the allotment tenants.

c. Playarea Inspections & Seesaw quotes

- Recent inspection reports were positive, and the below maintenance works were carried out in October.
- Axo Leisure heightened the zip wire seat.
- The Titivators infilled around the talk tubes with soil.
- Replacement bushes for the swing seats were installed by the titivators.
- The trip hazard near the gate was infilled with soil.
- Three quotes were obtained for the seesaw replacement; from Axo Leisure, Playdale and Sutcliffe play.
- The quotes all included a resin bonded rubber mulch surface beneath. The quotes varied considerably.
- The quote agreed by the Parish Council was for the Axo Delta steel seesaw. The Clerk will place an order.

d. MUGA

- A thank you letter and photos of the MUGA in use were sent to the s106 team and the Penistone Area team.

e. Roughbitchworth Archaeological Dig tenders

- Barry Tylee attended a meeting prior to the Parish Council meeting with Cllrs Gratton-Rayson, Stanley and Sedgwick to review the tenders for trial trenching.
- The chosen tender for the works was ARS.
- An expression of interest will be sent to ARS, pending the securing of funding.
- Barry will put together a funding application to the Heritage Lottery fund from the Parish Council.

f. Speed Indicator Devices

- The results from Silkstone SID early trials were very promising with a positive speed reduction.
- Damon Brown from BMBC is meeting with Councillors later this week to review the best locations for SID's in Oxspring.
- The Clerk will follow up on Cllr Sedgwick's queries re the data capture software.

g. Newsletter

- The list of newsletter items was reviewed. Items still outstanding are:
- Weed spraying on Sheffield Road, Christmas Tree and planters – Cllr Sedgwick
- Roughbitchworth archaeological dig – Cllr Gratton-Rayson
- The Clerk will add an update on Thurgoland bank which is due to be closed into February.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS,IG)

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<u>Payments</u>					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
8 Nov 21	BP/33	GALLAGHER INSURANCE	MUGA INSURANCE PREMIUM	67.66	ADMINISTRATION
8 Nov 21	BP/34	TWIGGS	#STRIM PLAYINGFIELD	216.00	MAINTENANCE PLAYINGFIELD
8 Nov 21	BP/35	KDA	#TOP SOIL PLAYAREA	8.25	MAINTENANCE PLAYAREA
8 Nov 21	BP/36	ROYAL BRITISH LEGION	POPPY WREATH	21.98	ADMINISTRATION
8 Nov 21	BP/37	BMBC	PLAYGROUND INSPECTIONS	232.00	ADMINISTRATION
20 Nov 21	SO	S TOLSON	CLERK SALARY	585.43	WAGES, PAYE, NI, PENS.,
20 Nov 21	SO	S TOLSON	IMPREST ACCOUNT	15.00	BANK TRANSFERS
				1146.32	
Deposit Account					
NONE					
				0.00	
<u>Receipts</u>					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
20 Oct 21	CR	HMRC	VAT RECLAIM	7405.22	VAT RECOVERED
				7405.22	
Deposit Account					
NONE					
				0.00	
<u>Transfers</u>					
Date	Ref	Name	Service/Item	Amount	Account
6 Oct 21	TRF	HSBC	TRANSFER DEPOSIT TO CURENT	38000.00	BANK TRANSFERS

b. Balances and Transfers

- The closing Balances for 31st October 2021 are c/a £9,250.88 and d/a £353.39, Imprest a/c £47.

c. Other Financial Matters

- None.

7. Planning Matters

a. Planning applications submitted to BMBC

There were two new planning applications:

2021/1398 – 4 Toll Bar Close – rear extension – No comment

2021/1262 – The Willows – 2 semi-detached houses – this application was discussed and several observations were made. A letter will be written to include the following issues: Trees on the site have been cut down already, access to the rear allotment plot, access for the grasscutters to the grassed allotment garden behind, the TPT footpath & the retaining bank, the footpath giving access to the adjoining bungalow and is this land being given to BMBC and the issue that these are two storey and not bungalows.

b. Other Planning Matters

The following applications are still **under consideration** with BMBC:

2021/0295 – 6 Sheffield Road – New dwelling in the garden

2020/1387 - Land at Roughbitchworth Lane - 7 dwellings

2021/0949 – Land off Bower Hill (Marshalls) – Retrospective application for agricultural building

2021/1042 – workshop at Kirkwood Mill

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2021/1335 – 4 Sycamore View - Porch

The following applications have been **approved** by BMBC:
None

The following applications have been **refused** by BMBC:
None

The following application has had an **appeal** lodged with the inspectorate:
2020/1269 – Land off Millstones – no further update

8. Administration Matters

a. Correspondence

- None.

b. Items to Report

- There are a number of maintenance items that are awaiting a quote from J Mitchell. It was agreed to find an alternative quote for: the Castle Dam planings/fence, Bower Dell – small fence for memorial area, gate repair at the football field, fence repair at the Culvert.
- The Chair is enquiring with J Birch as to whether the MUGA should be included on the playarea inspections.
- It was noted that the “Welcome to Oxspring” sign on Roughbitchworth Lane has never been replaced. The Clerk will enquire with BMBC.
- Cllr McKay reported of a Christmas Reindeer that needed a home. Cllr Gratton-Rayson suggested donating to the school.
- It was reported that there are chickens at the back of West Crescent. Cllr Stanley will investigate if these are on an allotment plot or not.
- It was reported that Bower Hill pavement is covered in leaves. The Clerk will report.
- A report of foam in the Culvert was discussed. It was noted that it was just volume of water.
- Cllr Gratton-Rayson reported a camper at Castle Dam who repeatedly complained that he wasn’t allowed to camp there.

9. Other Matters

a. Emergency Items

- None reported.

8. Date and Time of the Next Meeting.

The next meeting will be on Monday 6th December 21 at 7.15pm at Saint Aidans Church.

Signed this day _____ 2021.