

OXSPRING PARISH COUNCIL

Minutes of meeting held on Monday 3rd October 2022 at 7.15pm at St Aidans Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor L Chambers	(LC)
Councillor I Goldthorpe	(IG)
Councillor N McKay	(NM)
Councillor E Gratton-Rayson	(EGR)
Councillor I Stanley	(IS)

In attendance: Mrs Stephanie Tolson (Clerk)

b. Apologies

None.

2. Prioritisation of Agenda Items.

None.

3. Public Participation

- None.

4. Previous meeting minutes

4a. Minutes of the Meetings held on Monday 18th July 2022, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AW, GS).
- B Tylee will attend the November meeting to update the Council on the Roughbitchworth excavation. Cllr Gratton-Rayson confirmed that the dig had been successful.
- CCTV and litter signs have been purchased for Bower Dell. Cllr Sedgwick will install these.
- The Clerk enquired re First Impressions watering the planters in future years. They stated that this would only be possible if their compost was used. The annual price per planter would be £30. It was resolved not to contract First Impressions and that planter sponsors would water themselves. The planter list was reviewed and updated. It was noted that trees are overhanging the planter opposite East Road. The Titivators will investigate and trim.
- Weeds in the squares at the Willows were reported to Berneslai Homes, they confirmed that they would tidy them.
- Damaged fencing along the TPT near the playingfield was reported to BMBC and has been repaired.
- A damaged bollard on the junction of Roughbitchworth Lane was reported to BMBC and has been fixed.
- Damaged fencing on Sheffield Road opposite the school area was reported to BMBC. This is still outstanding.
- The Welcome to Oxspring sign on Roughbitchworth Lane had disappeared and was reported to BMBC. A new sign has been installed on the opposite side at a higher level.
- Councillors completed their registers of interest forms at the meeting.
- Permission has been given for the Ambles Revenge run to start on the playingfield on the 28th December.

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- The Volunteer Celebration Event took place on the 27th September. The Chair reported that it was a very successful and enjoyable evening. The Council had nominated Alan Walker, Titivators, Elaine Cotton, Pop-In club and Jane Harding, Oxspring Buddies.

5. Business Matters

a. Titivator Update

- The Titivators have done regular litter picking this month including Bower Hill and other wider areas.
- The sports field bench was removed to allow installation of the container. Vegetation was removed from around other benches and the surface was strimmed with the assistance of TWIGS.
- Trees on the north side of Sheffield Road were cut back to allow better access to the pavement with the help of TWIGS.
- In Bower Dell vegetation was cleared from around the benches and surfaces strimmed, assisted by TWIGS.
- Gordon's garden was weeded and new plants added. Large tree branches were pruned.
- The rose garden was weeded and will be pruned shortly.
- The access walkways from Mayfield to Sheffield Road and Mayfield to the playingfield have been cleared of weeds.
- The area in front of the gas compound was dug over and planted.
- The Christmas tree area was cleared and weeded.
- Battery operated tree loppers have been purchased.
- Bower Dell has been weed sprayed.
- Two new memorial trees will be purchased and planted in the Pinfold.
- The bed in the Pinfold will have a membrane put down.
- The titivators has a new volunteer, Mr Hodges.

b. Community Allotment & Orchard

- The orchard and community allotment have been mowed.
- One new tree is needed in the orchard to replace a damaged one.

c. Playarea Inspections

- Recent inspection reports were positive with minor repairs to be made. The timber round is ready to be installed on the junior ramp.
- Funding for the first phase of playarea refurbishments has been applied for and obtained from s106 funding and the Ward Alliance. Quotes have been obtained for the replacement ground surfaces, a new springer, a replacement for the train and new ramps for the toddler multi-unit. It was resolved to place an order with Axo Leisure for the works.
- It was noted that the loose fence posts will be repaired at the playarea shortly.

d. Speed Indicator Devices

- Data reports for the first three months operation have been circulated to Councillors. It was discussed whether to move the Roughbitchworth Lane SID or whether to obtain a third SID.
- It was agreed to obtain further data on the difference between the SID operating and the SID being switched off. This data will be obtained over October and November.

e. Civility and Respect Pledge

- The Civility and Respect pledge was circulated and it was resolved to adopt the pledge. A new policy for

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“Dignity at work” was agreed and adopted.

f. OUFC & field Pavilion

- OUFC do not have access to the container yet, but expect to receive it in a couple of months. It was agreed that it can be placed temporarily in the playingfield car park if the ground is too wet for it to be taken to the top of the field.
- A new board of trustees has now been agreed for the football hut, and therefore the new trustees can now progress the project.

g. South Yorkshire closed road rally

- It was agreed to move this to the November agenda.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW,GS)

<u>Payments</u>					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
25 Aug 22	DD	HSBC	BANK CHARGES	10.00	ADMINISTRATION
22 Sep 22	DD	SSE	ELECTRICITY PLAYINGFIELD	40.08	MAINTENANCE PLAYINGFIELD
22 Sep 22	SO	S TOLSON	SALARY	595.83	WAGES, PAYE, NI, PENS.,
22 Sep 22	SO	S TOLSON	IMPREST ACCOUNT	15.00	BANK TRANSFERS
3 Oct 22	30	AMAZON	#CORDLESS PRUNER	139.95	MAINTENANCE GENERAL
3 Oct 22	31	KDA	ANTHRACITE	12.95	MAINTENANCE PLAYAREA
3 Oct 22	32	PKF LITTLEJOHN LLP	AUDIT FEE	360.00	ADMINISTRATION
3 Oct 22	33	NEO GRAPHIX	CCTV SIGN	14.28	MAINTENANCE GENERAL
3 Oct 22	34	B TYLEE	#EXCAVATION EQUIPMENT	18.47	MAINTENANCE GENERAL
				1206.56	
Deposit Account					
7 Sep 22	TRF	HSBC	MONEY MARKET REINVEST	26000.00	BANK TRANSFERS
				26000.00	
<u>Receipts</u>					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
4 Aug 22	CR	WORTLEY RUGBY CLUB	DONATION FOR FIELD USE	100.00	DONATIONS
24 Aug 22	CR	BMBC	WARD ALLIANCE GRANT	2000.00	OTHER GRANTS
30 Aug 22	CR	HSBC	REFUND OF BANK CHARGES	15.45	REFUNDS
7 Sep 22	CR	HSBC	MONEY MARKET INTEREST	71.53	INTEREST on INVTs & A/CS
				2186.98	
Deposit Account					
7 Sep 22	TRF	HSBC	MONEY MARKET MATURITY	33000.00	BANK TRANSFERS
				33000.00	
<u>Transfers</u>					
Date	Ref	Name	Service/Item	Amount	Account
NONE					

b. Balances and Transfers

- The closing Balances for 30th September 2022 are c/a £18,072.91 and d/a £17,858.36, Money Market £26,000, Imprest a/c £19.56.

c. Other Financial Matters

- None.

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• **7. Planning Matters**

a. Planning applications submitted to BMBC

There was one new planning application.

- 2022/0883 – Trefnant, Manor Lane, single storey extension – no objections

b. Other Planning Matters

Previous applications update:

- 2022/0257 – Cedarwoods, Sheffield Road – 2 storey side extension – under consideration
- 2022/0007 – Little London reserved matters – (previous appl 2018/1433) – under consideration
- 2020/1387 – Land at Roughbitchworth Lane (the Paddock) – 7 dwellings – approved
- 2022/0502 – 5 Psalters Drive – Porch extension – under consideration

Cllr Stanley raised concerns about the ongoing building at the Willows. It was agreed to check the plans and conditions of the application.

8. Administration Matters

a. Correspondence

- A letter was received from St Aidans Church informing the Parish Council of a price increase. It was resolved to accept the increase.

b. Items to Report

- The Chair reported that she has investigated the cost of installing a water supply for the playingfield, however it was agreed that the cost was inhibitive.
- The chair reported that Oxspring Friends has three new members.
- It was agreed to discuss the NALC article on SID's at the next meeting.
- It was agreed to review all policies at the next meeting.
- The Chair and Clerk will arrange the Clerks appraisal before the November meeting.
- Councillor Goldthorpe will order the village Christmas tree.
- It was agreed to make a donation of £30 towards the electricity for the Christmas tree lights.
- It was agreed to thank First Impressions for the magnificent hanging baskets this year.
- It was agreed to raise the Union flag for remembrance Sunday.
- The Chair and Cllr Stanley are attending the Pop In on the 16th November to update the members and take any questions for the Parish Council.
- The Oxspring Friends Carol Concert will take place on the 6th December.
- Oxspring Friends are considering a Christmas Lights switch on event.
- It was resolved to issue a physical newsletter during October.

9. Other Matters

a. Emergency Items

- None reported.

8. Date and Time of the Next Meeting.

The next meeting will be on Monday 7th November 22 at 7.15pm at Saint Aidans Church.

Signed this day _____ **2022.**