

OXSPRING PARISH COUNCIL

Grants Policy

To foster and encourage local clubs, groups and organisations within the village, Oxspring Parish Council makes a small budget provision for grant aid to voluntary groups or charitable organisations.

To qualify for a grant the applicant must be able to demonstrate that any funding from Oxspring Parish Council will benefit the Parish or residents of the Parish.

Grant applications will be considered twice per year, at the April and September Parish Council meetings. Organisations/groups are permitted to make one application per year.

- Applications must be made in writing and sent to the Clerk, although Councillors will be happy to offer informal advice, without commitment, if requested.
- The project must be based within the Parish Area and/or considered by Councillors to be of overall benefit to the village and residents, and/or a significant part thereof.
- The organisation making the application should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race, religion etc.) or recognised charity and be based within the boundary of Oxspring Parish Council. (Applications from individuals are not accepted).
- Grants cannot be used to fund religious or political activities.
- The maximum amount that can normally be applied for is £200, but this is subject to the discretion of the Council.
- Application is via an application form which will address the following points:
 - Applicants are asked to provide a statement about the objective of the project/service, the benefits it is envisaged the project/service would bring to the Community, and any other information they feel relevant.
 - Applicants are asked to confirm if funding has been obtained from other sources. This will not prejudice the application; indeed projects in receipt of other (matching) funding will be welcomed.
 - Applicants are asked to consider whether there are any ongoing maintenance costs and if so, advise the Council how these are to be met.
- The Council reserves the right to return to the applicant for additional information and/or clarification where deemed appropriate.
- Where funds are used to purchase equipment the Council reserves the right to reclaim this equipment should the project terminate within 5 years of commencement (normally determined by the drawdown date of the funds).

ADOPTED JUNE 2025

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APPLICATION FORM

APPLICANT NAME:

ADDRESS:

EMAIL:

TELEPHONE:

ORGANISATION NAME & ADDRESS:

TYPE OF ORGANISATION & REGISTRATION NUMBER (if applicable): Charity / Constituted group / Community Interest Company / other
(delete as appropriate – if “other” please explain)

HOW MUCH ARE YOU APPLYING FOR: £

PLEASE TELL US ABOUT YOUR PROJECT AND WHAT THE GRANT WILL BE USED FOR:

WHAT BENEFIT WILL THE PROJECT BRING TO THE OXSPRING COMMUNITY:

HAVE YOU APPLIED FOR OR RECEIVED FUNDING FROM ELSEWHERE FOR THE PROJECT:
(Please provide details if yes)

WILL THERE BE ONGOING FUTURE COSTS, IF SO HOW WITH THESE BE MET: