

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

25th October 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 3 November 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 6th October 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The Ambles Revenge event on the playingfield organisers have agreed to not park on the playing pitches. 4 marshalls will attend and ensure parking is only around the edges.
 - 5.2 The felled tree on the TPT land was reported to the BMBC tree inspector, they have confirmed that it was BMBC who felled the tree.
 - 5.3 The extended decking at the Little London site was reported to planning enforcement and the TPT.
 - 5.4 The Clerk has written to highways requesting that the small piece of land between Little London and the footbridge is adopted and maintained by themselves.
 - 5.5 The Chair to update on a discussion with Foxes farm following the report by a resident at the last meeting.
 - 5.6 The equipment for injecting Japanese Knotweed has been received and Cllr Grattan-Rayson has attended a training course.
 - 5.7 The fencing on the new houses on Lower Roughbitchworth Lane was reported to planning enforcement. They confirmed that that they have discussed with the builder and that the fencing is a temporary measure and will be removed.
 - 5.8 Electricity for the Christmas tree has been agreed by the neighbouring resident.
 - 5.9 The brushcutter has been serviced.
 - 5.10 Ridgwick Tree Services have felled the Rookery tree.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2025/0775 - Development of 4 residential dwellings, landscaping and associated Infrastructure - Land east of Bank View, Bower Hill Road, Oxspring.
7. To receive and note the following planning decision/information:
 - 7.1 None.
8. **Matters requested by councillors:**
 - 8.1 To discuss new licencing rules for hanging baskets.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from the Titivators.

- 8.4 To consider the latest play area inspection report.
- 8.5 To discuss any allotment issues.
- 8.6 To update tree survey discussions.
- 8.7 To discuss the request for business use of the playingfield.
- 8.8 To discuss estate agent boards in the village.
- 8.9 To approve OUFC pitch maintenance agreement.
- 8.10 To approve the new Councillors Code of Conduct.
- 8.11 To complete the new Councillors Statement of Assurance.
- 8.12 New website progress.

9. To receive and consider for decision any recommendations from the Council's Committees:

9.1 None

10. **Financial matters:**

10.1 To receive and note current bank balances as at 31 October 2025

HSBC Current Account - £1,200.90

HSBC Savings Account- £11,456.33

Money Market Account - £19,000.00

10.2 To receive and note a bank reconciliation to 31 October 2025 (enclosed at end of agenda)

10.3 To receive an earmarked fund report to 31 October 2025 (enclosed at end of agenda)

10.4 To receive a Receipts & Payment report to 31 October 2025 (enclosed at end of agenda)

10.5 To approve the following accounts for payment (all payments since the last meeting):

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
24/10/2025	DD	Business Stream	Water bill allotments	81.06
03/11/25	49	Bothams Prestige	Seeding the playingfield	870.00
03/11/25	50	One Ash Training	Pesticide training assessment EGR	126.00
03/11/25	51	Amazon	bolts playarea repairs	25.99
03/11/25	52	Ollyskins	Safety waders	77.80
03/11/25	53	Pirates Cave Chanlery	Safety Life jacket	86.90
03/11/2025	54	Ridgwick Tree services	Fell sycamore Rookery	900.00
03/11/2025	55	S Tolson	Oct expenses clerk	36.31
03/11/2025	56	Rapid Hire Centres	brushcutter service	300.00
03/11/25	57	Pitchcare	weedkiller	60.78
				2564.84
Deposit Account				
none				
				0.00
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
03/10/2025	cr	OUFC	Pitch maintenance contribution	210.00
04/10/2025	cr	Steve Dickinson	donation from S Dickinson for jkw	279.15
25/10/2025	cr	OUFC	Donation for seeding playingfield	800.00
				1289.15
Deposit Account				
none				
				0.00
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
None				

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (Nov 25) and HMRC paye.
 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

11.1 No additional items.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 None.

15. To confirm the date of the next meeting as Monday 1 December 2025.

Current Earmarked Funds	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-529.83		617.91
Playingfield	5940.00				5940.00
Sports Pavillion	2331.46				2331.46
Roughbitchworth Excavation	220.73	3500.00	-3712.03		8.70
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	3500.00	-4904.26	0.00	10005.94
General Fund	11590.12	26575.25	-18425.41		19739.96
Total Funds	23000.32	30075.25	-23329.67	0.00	29745.90

Bank Reconciliation as at 31/10/2025		
		£
<u>Balance per bank statements</u>		
Current Account	2,289.57	
Deposit Account	8,456.33	
Money Market Account	19,000.00	
	29,745.90	
Less Uncleared cheques:		
	-	
Add: uncleared receipts:		
	-	
Adjusted bank balance:	29,745.90	
balance per Cashbook	29,745.90	
Variance	-	

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending October 25

	Total Funds £
Receipts:	
Precept	24370.00
Precept LCT Grant	1070.00
Grants	3500.00
Allotment Rent	260.00
Hanging Basket Sponsorship	158.00
Donations	279.15
Bank Interest	433.10
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	30075.25
Payments:	
Grounds Maintenance	2399.70
Maintenance Other	1290.84
Playarea maintenance/equip	462.72
Playingfield Maintenance	658.48
Planters/baskets/Trees/Xmas Tree	4639.15
Playarea Inspections	0.00
Staff Costs	7598.96
Office/ postage/ Stationery	139.73
Subscriptions	518.00
Insurance	0.00
Training	180.00
Audit Fees	552.00
Room Hire	0.00
Allotments	441.06
Equipment/Assets	380.50
Donations	250.00
Project works	3798.03
Sundries/bank charges	20.50
Total Payments	23329.67
SURPLUS/ (DEFICIT)	6745.58
Balance b/f	23000.32
Balance c/f	29745.90

Represented by:

Current Account	2289.57
Deposit Account	8456.33
Money Market Account	19000.00
Total Monetary Assets	29745.90