

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

29th September 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 6 October 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 1st September 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The Christmas tree was ordered from Windmill Nursery.
 - 5.2 The felled tree on the TPT land was reported to the BMBC tree inspector.
 - 5.3 Cllrs email storage has been increased to as much as it can. To increase further has cost and website implications. To discuss.
 - 5.4 The Portaloo has been installed on the playingfield car park.
 - 5.5 The trees overhanging Roughbitchworth Lane from the TPT were reported to BMBC.
 - 5.6 GardenStyle have confirmed that they had agreed to cut the whole field including outside the footpath.
 - 5.7 The fencing on the new houses on Lower Roughbitchworth Lane was reported to planning enforcement. They confirmed that they will investigate.
 - 5.8 School warning flashing signs – BMBC traffic have confirmed there is a problem with the batteries, and are replacing them. They are also considering moving one to another lamppost due to trees shading the solar panel.
 - 5.9 St Aidans have confirmed that they are purchasing a TV for the meeting room.
 - 5.10 Ridgwick Tree Services are doing the Rookery tree mid October.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2025/0775 - Development of 4 residential dwellings, landscaping and associated Infrastructure - Land east of Bank View, Bower Hill Road, Oxspring.
7. To receive and note the following planning decision/information:
 - 7.1 None.
8. **Matters requested by councillors:**
 - 8.1 To discuss plans re building on field with OUFC, and pitch seeding.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from the Titivators.
 - 8.4 To consider the latest play area inspection report.
 - 8.5 To discuss any allotment issues.
 - 8.6 To discuss doing a tree survey.

8.7 To discuss Japanese Knotweed and training for Emily to stem inject.

8.8 To discuss a village tidy up day.

9. To receive and consider for decision any recommendations from the Council's Committees:

9.1 None

10. **Financial matters:**

10.1 To receive and note current bank balances as at 30 September 2025

HSBC Current Account - £1,200.90

HSBC Savings Account- £11,456.33

Money Market Account - £19,000.00

10.2 To receive and note a bank reconciliation to 30 September 2025 (enclosed at end of agenda)

10.3 To receive an earmarked fund report to 30 September 2025 (enclosed at end of agenda)

10.4 To receive a budget versus actual report to 30 September 2025 (enclosed at end of agenda)

10.5 To approve the following accounts for payment (all payments since the last meeting):

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
25/09/2025	40	Martyn Huges Builder	repair pinfold gate	379.00
06/10/25	41	Tesco	Chocolates for Willows watering	8.00
06/10/2025	42	Garden Style	Ground Maintenance Field	300.00
06/10/2025	43	Barker Gardening	Ground Maintenance Playarea	1100.00
06/10/2025	44	Amazon	LED Christmas tree lights	35.98
06/10/2025	45	S Tolson	Sept expenses clerk	8.32
				1831.30
Deposit Account				
10/09/2025	trf	HSBC	Money market reinvestment	19000.00
				19000.00
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
10/09/2025	cr	HSBC	Money market interest	207.57
11/09/2025	cr	OUFC	Pitch maintenance contribution	210.00
				417.57
Deposit Account				
10/09/2025	trf	HSBC	Money market maturity	27000.00
04/09/2025	cr	HSBC	bank interest	37.49
				27037.49
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
none				

10.6 To note the following payments previously authorised:

10.5.1 Clerk's salary (Oct 25) and HMRC paye.

10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

11.1 Filip Rudnicki – request to use the playingfield for football training sessions.

11.2 Steve Dickinson – request to use field for parking for the Ambles Revenge, 28th December, 9am to 1pm

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting
14. **Employment matters:**
 - 14.1 None.
15. To confirm the date of the next meeting as Monday 3 November 2025.

Bank Reconciliation as at 30/9/2025		
		£
<u>Balance per bank statements</u>		
Current Account		1,200.90
Deposit Account		11,456.33
Money Market Account		19,000.00
		31,657.23
Less Uncleared cheques:		-
Add: uncleared receipts:		
		-
Adjusted bank balance:		31,657.23
balance per Cashbook		31,657.23
Variance		-

Current Earmarked Funds					
	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-529.83		617.91
Playingfield	5940.00				5940.00
Sports Pavillion	2331.46				2331.46
Roughbitchworth Excavation	220.73	3500.00	-3712.03		8.70
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	3500.00	-4904.26	0.00	10005.94
General Fund	11590.12	26296.10	-16234.93		21651.29
Total Funds	23000.32	29796.10	-21139.19	0.00	31657.23

<u>Budget v Actual 25/26</u>	To end September 25			
<u>Receipts</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
Precept	24,370.00	24,370.00	-	
Precept LCT grant	1,070.00	1,070.00	-	
Grants	-	3,500.00	- 3,500.00	
Allotments	1,400.00	260.00	1,140.00	
Bank interest	705.00	433.10	271.90	
Donations	500.00	-	500.00	
Gas Governor rent	5.00	5.00	-	
VAT reclaimed	3,000.00	-	3,000.00	
Hanging Basket sponsorship	3,200.00	158.00	3,042.00	
Total Receipts	34,250.00	29,796.10	4,453.90	
<u>Payments</u>				
Contracts gnd maint	5,500.00	2,009.70	3,490.30	
Maintenance other	1,500.00	1,262.20	237.80	
playarea maintenance/equipment	1,000.00	462.72	537.28	
playingfield maintenance	750.00	640.48	109.52	
Planters/baskets/christmas tree	7,000.00	4,631.15	2,368.85	
Salary	12,300.00	6,503.00	5,797.00	
playarea inspections	500.00	-	500.00	
postage/stationery/office	250.00	131.41	118.59	
Subscriptions	700.00	518.00	182.00	
Administration/bank charges	100.00	20.50	79.50	
Insurance	1,300.00	-	1,300.00	
Room hire/meeting costs	400.00	-	400.00	
Audit	550.00	552.00	- 2.00	
Allotments	500.00	360.00	140.00	
Equipment/assets	900.00	-	900.00	
S137 Payments	-	250.00	- 250.00	
Project Work	-	3,798.03	- 3,798.03	
Training	-	-	-	
Contingency	1,000.00	-	1,000.00	
Total Payments	34,250.00	21,139.19	13,110.81	
Surplus (Deficit)	-	8,656.91	- 8,656.91	