

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

12th February 2026

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 16 February 2026** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 5th January 2026, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Planning have confirmed that they are still investigating several issues with the Little London site, including the extended decking and rubbish on the TPT and are awaiting a reply from the developer and will update the Parish Council in due course.
 - 5.2 Cllr Burnett has escalated the issue with the 20mph signs to BMBC Cabinet and the school governors have also contacted BMBC. No update has been received from BMBC to date.
 - 5.3 The precept request was sent to BMBC.
 - 5.4 The laurel trees planted alongside the fencing on Bower Hill has been followed up with BMBC streetworks, who have confirmed that they are still investigating.
 - 5.5 The stiles at Manor Lane were reported to BMBC footpaths. BMBC have confirmed that the responsibility of stiles belongs to the landowner. They will investigate the loose stones and will contact the landowner and update the PC in due course. Re the metal stile design and dog access, there is no legal requirement for a stile to be accessible for dogs and therefore BMBC have no enforcement powers to request that the landowner change the design of the metal stile.
 - 5.6 Pothole issues have been reported to BMBC via Cllr Burnett.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None
7. To receive and note the following planning decision/information:
 - 7.1 2025/0775 - Development of 4 residential dwellings - Land east of Bank View, Bower Hill Road – under consideration
 - 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
 - 7.3 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration

- 7.4 2025/0889 - Removal of side conservatory, and erection of single storey side and rear extension to dwelling - 9 Millstones, Oxspring, Sheffield, S36 8WZ – **approved**
- 7.5 2025/0976 - Erection of a first floor side extension - 7 Wood Cottages, Sheffield Road, Spring Vale, Sheffield, S36 8ZR – **approved**
- 7.6 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring – under consideration

8. **Matters requested by councillors:**

- 8.1 To discuss hanging baskets.
- 8.2 To receive a report on the Community Allotment & Orchard.
- 8.3 To receive a report from the Titivators & discuss new equipment.
- 8.4 To consider the latest play area inspection report.
- 8.5 To discuss any allotment issues.
- 8.6 To update tree works.
- 8.7 To discuss PC grant opportunity.
- 8.8 To discuss the bench repair at Castle Dam.
- 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
- 8.10 To discuss parish council electoral nominations.
- 8.11 New website progress – accessibility requirements.

9. To receive and consider for decision any recommendations from the Council's Committees:

- 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 January 2026
 HSBC Current Account - £3,644.35
 HSBC Savings Account- £4,484.98
 Money Market Account - £14,000.00

- 10.2 To receive and note a bank reconciliation to 31 January 2026 (enclosed at end of agenda)
- 10.3 To receive an earmarked fund report to 31 January 2026 (enclosed at end of agenda)
- 10.4 To receive a Receipts & Payment report to 31 January 2026 (enclosed at end of agenda)
- 10.5 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
26/01/2026	DD	Scottish Water	Water bill allotments	34.46
04/02/26	DD	Ovo Energy	Playingfield electricity	18.00
16/02/26	70	Microsoft	Microsoft 365 subscription	84.99
16/02/26	71	Garden Style	Ground Maintenance Field	300.00
16/02/26	72	S Tolson	expenses clerk	8.32
				445.77
Deposit Account				
none				
				0.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
01/02/2026	cr	OUFC	Pitch maintenance contribution	210.00
				210.00
Deposit Account				
none				
				0.00
Transfers				
Date	Ref	Name	Description	Amount
8 Jan 26	trf	HSBC	bank transfer	3000.00

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (February 2026) and HMRC paye.
- 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)
- 10.8 To approve the budget for 2026/27 as follows:

Full Year Forecasts		
		2026/27
Receipts		Budget
Precept		25,830.00
Precept LCT grant		1,070.00
Grants		-
Allotments		1,555.00
Bank interest		705.00
Donations		500.00
Gas Governor rent		5.00
VAT reclaimed		3,000.00
Hanging Basket sponsorship		3,385.00
Total Receipts		36,050.00
Payments		
Contracts gnd maint		5,600.00
Maintenance other		1,700.00
playarea maintenance/equipment		1,000.00
playingfield maintenance		750.00
Planters/baskets/christmas tree		7,000.00
Salary		13,500.00
playarea inspections		500.00
postage/stationery/office		250.00
Subscriptions		700.00
Administration/bank charges		50.00
Insurance		1,300.00
Room hire/meeting costs		450.00
Audit		650.00
Allotments		500.00
Equipment/assets		800.00
S137 Payments		100.00
Project Work		-
Training		200.00
Contingency		1,000.00
Total Payments		36,050.00
Surplus (Deficit)		-

11. **Correspondence received:**
 To receive information on the following new correspondence and decide further action where necessary:
- 11.1 A quote has been received for the Internal Audit of £400.
- 11.2 Correspondence from Berneslai Homes re the planters in the Willows.
- 11.3 Quotes received for field grass cutting to be discussed.
12. **To receive items to report from Councillors**
13. To notify the clerk of matters for inclusion on the agenda of the next meeting
14. **Employment matters:**

14.1 None.

15. To confirm the date of the next meeting as Monday 9 March 2026.

Current Earmarked Funds	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-545.97		601.77
Playingfield	5940.00	500.00			6440.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	220.73	3500.00	-3712.03		8.70
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	4000.00	-4920.40	0.00	10489.80
General Fund	11590.12	26732.27	-26682.86		11639.53
Total Funds	23000.32	30732.27	-31603.26	0.00	22129.33

Bank Reconciliation as at 31/1/2026		
		£
<u>Balance per bank statements</u>		
Current Account		3,644.35
Deposit Account		4,484.98
Money Market Account		14,000.00
		22,129.33
Less Uncleared cheques:		
		-
Add: uncleared receipts:		
		-
Adjusted bank balance:		22,129.33
balance per Cashbook		22,129.33
Variance		-

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending January 26

	Total Funds £
Receipts:	
Precept	24370.00
Precept LCT Grant	1070.00
Grants	3500.00
Allotment Rent	260.00
Hanging Basket Sponsorship	158.00
Donations	779.15
Bank Interest	590.12
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	<u>30732.27</u>

Payments:	
Grounds Maintenance	4800.18
Maintenance Other	1590.84
Playarea maintenance/equip	492.41
Playingfield Maintenance	712.48
Planters/baskets/Trees/Xmas Tree	5779.78
Playarea Inspections	483.00
Staff Costs	10886.64
Office/ postage/ Stationery	192.68
Subscriptions	718.00
Insurance	0.00
Training	306.00
Audit Fees	552.00
Room Hire	0.00
Allotments	475.52
Equipment/Assets	545.20
Donations	250.00
Project works	3798.03
Sundries/bank charges	20.50
Total Payments	<u>31603.26</u>

SURPLUS/ (DEFICIT) -870.99
Balance b/f 23000.32

Balance c/f **22129.33**

Represented by:	
Current Account	3644.35
Deposit Account	4484.98
Money Market Account	14000.00
Total Monetary Assets	<u>22129.33</u>