

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

30th December 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 5 January 2026** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 1st December 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Planning have confirmed that they are investigating several issues with the Little London site, including the extended decking and rubbish on the TPT. They have visited the site during December and are following up on several issues with the developer.
 - 5.2 There is one hanging basket sign missing, as noted at the December meeting. To discuss replacement.
 - 5.3 The union jack flag has been removed from the playarea for winter. A new flag will be required next year.
 - 5.4 The laurel trees planted alongside the fencing on Bower Hill has been reported to BMBC streetworks who are now investigating.
 - 5.5 Saint Aidans have previously removed the wall toppers that were loose, however it is now reported that others parts of the wall are loose. Cllr Chambers to report.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2025/0976 - Erection of a first floor side extension - 7 Wood Cottages, Sheffield Road, Spring Vale, Sheffield, S36 8ZR
 - 6.2 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring.
7. To receive and note the following planning decision/information:
 - 7.1 2025/0775 - Development of 4 residential dwellings - Land east of Bank View, Bower Hill Road – under consideration
 - 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
 - 7.3 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
 - 7.4 2025/0889 - Removal of side conservatory, and erection of single storey side and rear

extension to dwelling - 9 Millstones, Oxspring, Sheffield, S36 8WZ – under consideration

8. **Matters requested by councillors:**

- 8.1 To discuss fees for hanging baskets.
- 8.2 To receive a report on the Community Allotment & Orchard.
- 8.3 To receive a report from the Titivators – equipment requirements.
- 8.4 To consider the latest play area inspection report.
- 8.5 To discuss any allotment issues.
- 8.6 To update tree works.
- 8.7 To discuss bulbs at Longley Ings.
- 8.8 To discuss the bench repair at Castle Dam.
- 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
- 8.10 To discuss 20mph speed signs.
- 8.11 New website progress – accessibility requirements.
- 8.12 To discuss South Yorkshire Local Heritage List

9. To receive and consider for decision any recommendations from the Council's Committees:

- 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 December 2025
 HSBC Current Account - £7,484.98
 HSBC Savings Account- £3,290.59
 Money Market Account - £14,000.00

- 10.2 To receive and note a bank reconciliation to 31 December 2025 (enclosed at end of agenda)

- 10.3 To receive an earmarked fund report to 31 December 2025 (enclosed at end of agenda)

- 10.4 To receive a Receipts & Payment/budget report to 31 December 2025 (enclosed at end of agenda)

- 10.5 To approve the following accounts for payment (all payments since the last meeting):

| Payments | | | | |
|------------------------|------------|--------------|--------------------------------|---------------------|
| Date | Ref | Name | Description | Gross amount |
| Current Account | | | | |
| 04/01/2026 | DD | Ovo Energy | Playingfield electricity | 18.00 |
| 05/01/26 | 66 | BMBC | Ground maintenance 1st payment | 1199.70 |
| 05/01/26 | 67 | Garden Style | Ground Maintenance Field | 300.00 |
| 01/01/26 | 62 | S Tolson | dec expenses clerk | 8.32 |
| | | | | |
| | | | | 1526.02 |
| Deposit Account | | | | |
| 10/12/2025 | trf | HSBC | Money market reinvestment | 14000.00 |
| | | | | 14000.00 |
| Receipts | | | | |
| Date | Ref | Name | Description | Amount |
| Current Account | | | | |
| 10/12/2025 | cr | HSBC | Money market interest | 128.37 |
| | | | | |
| | | | | 128.37 |
| Deposit Account | | | | |
| 10/12/2025 | trf | HSBC | Money market maturity | 19000.00 |
| 05/12/2025 | cr | HSBC | bank interest | 28.65 |
| | | | | 19028.65 |
| Transfers | | | | |
| Date | Ref | Name | Description | Amount |
| 6 Dec 25 | trf | HSBC | bank transfer | 3000.00 |

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (Jan 26) and HMRC paye.
 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)
 10.8 To discuss the Precept Request for 2026.

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 A quote has been received from R Barker Gardening for £1400 for the playground grass cutting for 2026.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

- 14.1 None.

15. To confirm the date of the next meeting as Monday 16 February 2026.

| Current Earmarked Funds | Bal Apr 25 | Yr to Date Receipts | Yr to Date Spend | Transfers | Bal c/f |
|------------------------------------|-------------------|----------------------------|-------------------------|------------------|-----------------|
| Play area new equipment | 946.71 | | | | 946.71 |
| Community allotment | 161.16 | | | | 161.16 |
| Titivator Group | 1147.74 | | -545.97 | | 601.77 |
| Playingfield | 5940.00 | 500.00 | | | 6440.00 |
| Sports Pavillion | 2331.46 | | | | 2331.46 |
| Roughbirchworth Excavation | 220.73 | 3500.00 | -3712.03 | | 8.70 |
| BMBC grant for gardens maintenance | 662.40 | | -662.40 | | 0.00 |
| Total | 11410.20 | 4000.00 | -4920.40 | 0.00 | 10489.80 |
| General Fund | 11590.12 | 26732.27 | -24036.62 | | 14285.77 |
| Total Funds | 23000.32 | 30732.27 | -28957.02 | 0.00 | 24775.57 |

| Bank Reconciliation as at 31/12/2025 | |
|---|------------------|
| | £ |
| <u>Balance per bank statements</u> | |
| Current Account | 7,484.98 |
| Deposit Account | 3,290.59 |
| Money Market Account | 14,000.00 |
| | 24,775.57 |
| Less Uncleared cheques: | - |
| Add: uncleared receipts: | - |
| Adjusted bank balance: | 24,775.57 |
| balance per Cashbook | 24,775.57 |
| Variance | - |

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending December 25

| | Total Funds £ |
|----------------------------------|------------------------|
| Receipts: | |
| Precept | 24370.00 |
| Precept LCT Grant | 1070.00 |
| Grants | 3500.00 |
| Allotment Rent | 260.00 |
| Hanging Basket Sponsorship | 158.00 |
| Donations | 779.15 |
| Bank Interest | 590.12 |
| Gas Governor Rent | 5.00 |
| VAT Recovered | 0.00 |
| Total Receipts | <u>30732.27</u> |
| Payments: | |
| Grounds Maintenance | 3510.48 |
| Maintenance Other | 1590.84 |
| Playarea maintenance/equip | 492.41 |
| Playingfield Maintenance | 694.48 |
| Planters/baskets/Trees/Xmas Tree | 5779.78 |
| Playarea Inspections | 483.00 |
| Staff Costs | 9790.88 |
| Office/ postage/ Stationery | 184.36 |
| Subscriptions | 518.00 |
| Insurance | 0.00 |
| Training | 306.00 |
| Audit Fees | 552.00 |
| Room Hire | 0.00 |
| Allotments | 441.06 |
| Equipment/Assets | 545.20 |
| Donations | 250.00 |
| Project works | 3798.03 |
| Sundries/bank charges | 20.50 |
| Total Payments | <u>28957.02</u> |
| SURPLUS/ (DEFICIT) | 1775.25 |
| Balance b/f | 23000.32 |
| Balance c/f | <u>24775.57</u> |

Represented by:

| | |
|----------------------|----------|
| Current Account | 3290.59 |
| Deposit Account | 7484.98 |
| Money Market Account | 14000.00 |

Total Monetary Assets **24775.57**

| <u>Budget v Actual 25/26</u> | To end December 25 | | |
|-------------------------------------|---------------------------|----------------------|------------------------|
| | | | |
| <u>Receipts</u> | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
| Precept | 24,370.00 | 24,370.00 | - |
| Precept LCT grant | 1,070.00 | 1,070.00 | - |
| Grants | - | 3,500.00 | - 3,500.00 |
| Allotments | 1,400.00 | 260.00 | 1,140.00 |
| Bank interest | 705.00 | 590.12 | 114.88 |
| Donations | 500.00 | 779.15 | - 279.15 |
| Gas Governor rent | 5.00 | 5.00 | - |
| VAT reclaimed | 3,000.00 | - | 3,000.00 |
| Hanging Basket sponsorship | 3,200.00 | 158.00 | 3,042.00 |
| Total Receipts | 34,250.00 | 30,732.27 | 3,517.73 |
| | | | |
| <u>Payments</u> | | | |
| Contracts gnd maint | 5,500.00 | 3,510.48 | 1,989.52 |
| Maintenance other | 1,500.00 | 1,590.84 | - 90.84 |
| playarea maintenance/equipment | 1,000.00 | 492.41 | 507.59 |
| playingfield maintenance | 750.00 | 694.48 | 55.52 |
| Planters/baskets/christmas tree | 7,000.00 | 5,779.78 | 1,220.22 |
| Salary | 12,300.00 | 9,790.88 | 2,509.12 |
| playarea inspections | 500.00 | 483.00 | 17.00 |
| postage/stationery/office | 250.00 | 184.36 | 65.64 |
| Subscriptions | 700.00 | 518.00 | 182.00 |
| Administration/bank charges | 100.00 | 20.50 | 79.50 |
| Insurance | 1,300.00 | - | 1,300.00 |
| Room hire/meeting costs | 400.00 | - | 400.00 |
| Audit | 550.00 | 552.00 | - 2.00 |
| Allotments | 500.00 | 441.06 | 58.94 |
| Equipment/assets | 900.00 | 545.20 | 354.80 |
| S137 Payments | - | 250.00 | - 250.00 |
| Project Work | - | 3,798.03 | - 3,798.03 |
| Training | - | 306.00 | - 306.00 |
| Contingency | 1,000.00 | - | 1,000.00 |
| Total Payments | 34,250.00 | 28,957.02 | 5,292.98 |
| | | | |
| Surplus (Deficit) | - | 1,775.25 | - 1,775.25 |