

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

4th March 2026

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 9 March 2026** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 16th February 2026, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Planning have confirmed that they are still investigating several issues with the Little London site, including the extended decking and rubbish on the TPT and are working on options with the developer. They will update the Parish Council in due course.
 - 5.2 The batteries have been replaced in the 20mph signs, and BMBC is now in the process of visiting all the signs in the borough to reset the scheduling times.
 - 5.3 Tim Rivett has reset Ian Stanleys and Alan Harleys email passwords and can assist with setting up on phones.
 - 5.4 The laurel trees planted alongside the fencing on Bower Hill has been followed up with BMBC streetworks, who have confirmed that they are still investigating and are checking the ownership with land registry.
 - 5.5 Regarding the stone stile at Manor Lane, BMBC footpaths have confirmed that they have made the stile safe.
 - 5.6 Reminder that electoral packs need to be submitted between 31st March and 9th April. Please contact the Clerk for electoral numbers of your nominees.
 - 5.7 The upkeep of the planter on the corner of the Rookery has been swapped to Mr & Mrs Cotton as the previous sponsor would like to give it up.
 - 5.8 The three posts that have been knocked over opposite the Waggon & Horses have been reported to BMBC.
 - 5.9 The Clerk is claiming the return of files from Pennine Law solicitors via the SRA intervention team.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None
7. To receive and note the following planning decision/information:
 - 7.1 2025/0775 - Development of 4 residential dwellings - Land east of Bank View, Bower Hill Road – **approved**

- 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
- 7.3 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
- 7.4 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring – under consideration

8. Matters requested by councillors:

- 8.1 To discuss hanging baskets.
- 8.2 To receive a report on the Community Allotment & Orchard.
- 8.3 To receive a report from the Titivators & discuss new equipment.
- 8.4 To consider the latest play area inspection report.
- 8.5 To discuss any allotment issues.
- 8.6 To update tree works.
- 8.7 To discuss PC grant opportunity.
- 8.8 To discuss the bench repair at Castle Dam.
- 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
- 8.10 To note SID readings.
- 8.11 New website progress – accessibility requirements.
- 8.12 To discuss Oxspring signpost at top of Roughbirchworth.

9. To receive and consider for decision any recommendations from the Council's Committees:

- 9.1 None

10. Financial matters:

- 10.1 To receive and note current bank balances as at 28 February 2026
 - HSBC Current Account - £2,113.49
 - HSBC Savings Account- £4,484.98
 - Money Market Account - £14,000.00
- 10.2 To receive and note a bank reconciliation to 28 February 2026 (enclosed at end of agenda)
- 10.3 To receive an earmarked fund report to 28 February 2026 (enclosed at end of agenda)
- 10.4 To receive a Receipts & Payment report to 28 February 2026 (enclosed at end of agenda)
- 10.5 To approve the following accounts for payment (all payments since the last meeting):

| Payments | | | | |
|------------------------|------------|---------------------|--------------------------------|---------------------|
| Date | Ref | Name | Description | Gross amount |
| Current Account | | | | |
| 09/03/26 | 74 | St Aidans Church | room hire | 440.00 |
| 09/03/26 | 75 | Garden Style | Ground Maintenance Field | 300.00 |
| 09/03/26 | 76 | YLCA | training I Yems | 10.00 |
| 09/03/26 | 77 | Gallagher Insurance | PC insurance renewal | 1333.55 |
| | | | | |
| | | | | 2083.55 |
| Deposit Account | | | | |
| 10/03/26 | trf | HSBC | Money market reinvestment | 14000.00 |
| | | | | 14000.00 |
| Receipts | | | | |
| Date | Ref | Name | Description | Amount |
| Current Account | | | | |
| 01/03/26 | cr | OUFC | Pitch maintenance contribution | 210.00 |
| 10/03/26 | cr | HSBC | Money market interest | 86.65 |
| | | | | 296.65 |
| Deposit Account | | | | |
| 10/03/2026 | trf | HSBC | Money market maturity | 14000.00 |
| | | | | 14000.00 |
| Transfers | | | | |
| Date | Ref | Name | Description | Amount |
| none | | | | |

- 10.6 To note the following payments previously authorised:
10.5.1 Clerk's salary (March 2026) and HMRC paye.
10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 Quotes received for field grass cutting to be discussed.
11.2 Insurance renewal received, year 2 of fixed rate contract. Clerk has notified insurers of additional items/ corrected values for asset cover which has resulted in small increase.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

- 14.1 None.

15. To confirm the date of the next meeting as Monday 9 March 2026.

| Current Earmarked Funds | Bal Apr 25 | Yr to Date Receipts | Yr to Date Spend | Transfers | Bal c/f |
|------------------------------------|-------------------|----------------------------|-------------------------|------------------|-----------------|
| Play area new equipment | 946.71 | | | | 946.71 |
| Community allotment | 161.16 | | | | 161.16 |
| Titivator Group | 1147.74 | | -545.97 | | 601.77 |
| Playingfield | 5940.00 | 500.00 | | | 6440.00 |
| Sports Pavillion | 2331.46 | | | | 2331.46 |
| Roughbirchworth Excavation | 220.73 | 3500.00 | -3712.03 | | 8.70 |
| BMBC grant for gardens maintenance | 662.40 | | -662.40 | | 0.00 |
| Total | 11410.20 | 4000.00 | -4920.40 | 0.00 | 10489.80 |
| General Fund | 11590.12 | 26732.27 | -28213.72 | | 10108.67 |
| Total Funds | 23000.32 | 30732.27 | -33134.12 | 0.00 | 20598.47 |

| Bank Reconciliation as at 28/2/2026 | |
|--|------------------|
| | £ |
| <u>Balance per bank statements</u> | |
| Current Account | 2,113.49 |
| Deposit Account | 4,484.98 |
| Money Market Account | 14,000.00 |
| | 20,598.47 |
| Less Uncleared cheques: | - |
| Add: uncleared receipts: | - |
| Adjusted bank balance: | 20,598.47 |
| balance per Cashbook | 20,598.47 |
| Variance | - |

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending February 26

| | Total Funds £ |
|----------------------------|------------------------|
| Receipts: | |
| Precept | 24370.00 |
| Precept LCT Grant | 1070.00 |
| Grants | 3500.00 |
| Allotment Rent | 260.00 |
| Hanging Basket Sponsorship | 158.00 |
| Donations | 779.15 |
| Bank Interest | 590.12 |
| Gas Governor Rent | 5.00 |
| VAT Recovered | 0.00 |
| Total Receipts | <u>30732.27</u> |

| | |
|----------------------------------|------------------------|
| Payments: | |
| Grounds Maintenance | 5100.18 |
| Maintenance Other | 1614.23 |
| Playarea maintenance/equip | 492.41 |
| Playingfield Maintenance | 730.48 |
| Planters/baskets/Trees/Xmas Tree | 5779.78 |
| Playarea Inspections | 483.00 |
| Staff Costs | 11982.80 |
| Office/ postage/ Stationery | 201.00 |
| Subscriptions | 802.99 |
| Insurance | 0.00 |
| Training | 306.00 |
| Audit Fees | 552.00 |
| Room Hire | 0.00 |
| Allotments | 475.52 |
| Equipment/Assets | 545.20 |
| Donations | 250.00 |
| Project works | 3798.03 |
| Sundries/bank charges | 20.50 |
| Total Payments | <u>33134.12</u> |

| | |
|---------------------------|----------|
| SURPLUS/ (DEFICIT) | -2401.85 |
| Balance b/f | 23000.32 |

| | |
|--------------------|------------------------|
| Balance c/f | <u>20598.47</u> |
|--------------------|------------------------|

| | |
|------------------------------|------------------------|
| Represented by: | |
| Current Account | 2113.49 |
| Deposit Account | 4484.98 |
| Money Market Account | 14000.00 |
| Total Monetary Assets | <u>20598.47</u> |