

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 8<sup>th</sup> April 2019

At

7.15 in Saint Aidan's Church

## 1. Attendance

### a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor A Mills	(AM)
Councillor G Sedgwick	(GS)
Councillor Stanley	(IS)
Councillor E Gratton-Rayson	(EGR)

Mrs Stephanie Tolson (Clerk), Bill Taylor (resident).

### b. Apologies

None.

## 2. Prioritisation of Agenda Items.

None.

## 3. Community Matters.

### a. Public Participation Adjournment.

- None.

### 4a. Minutes of the Meetings held on Monday 11th March 2019, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IG, AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Mrs Hughes has put the plaque on the seat at the playarea as agreed at last meeting.
- Spiking and rolling of the playingfield has been added to the ground maintenance contract for £100 extra and will be done twice a year, November and February.
- Councillor nominations have been made and 6 councillors will be elected in May. There will be one vacancy for co-option.
- The Clerk reported the repaired stile at Manor Lane to BMBC and requested that it be inspected. Photos were circulated. It was agreed to send the photos to BMBC to check that it meets safety requirements.

## 5. Business Matters.

### a. Neighbourhood Plan

- The referendum will take place on the 2<sup>nd</sup> May. Leaflets have been issued notifying residents and information is on the websites.
- The Neighbourhood Plan will be made available on the referendum day in the side meeting room for residents to view.

### b. Titivator Update

- Cllrs Sedgwick and Gratton-Rayson gave updates.
- Litter picking has continued.
- Roses have been planted in the rosebed.
- TPT issues of dumping garden waste were discussed as reported by a resident recently. It was agreed that an article can go in the summer newsletter. However the responsibility for clearing and tidying the trail is

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with BMBC. Cllr Stanley will speak with the resident.

### c. TWIGS

- No jobs at present.
- A suggestion was made for the point of the Rookery area to clear and possibly offer to the school to do some planting of wildflowers. Bluebells or snowdrops were suggested. Cllr Walker will contact J Birch re bulbs.

### d. MUGA

- The s106 payment will be required to be made to BMBC within 28 days of building starting at Coates Lane.

### e. Community Orchard

- The trees are in blossom.
- Wildflower seed has been scattered.
- An update will be sent to the Ward Alliance.

### f. Community Allotment

- Councillor Gratton-Rayson is planning a community day for April.
- It was agreed that a digger could be used to start off the work. The Chair will contact J Mitchell for a quote.

### g. Playarea Inspections

- Timberplay attended the site to carry out modifications to the zipwire. They raised the seat height and adjusted the wire tension but were unable to fix the wire a different way. They stated that it was fixed as per the manufacturer's recommendation. A Walker and Cllr Sedgwick will meet again with the BMBC inspector on his next visit to ask his opinion.
- It has been arranged to get the air skier and bike serviced. The failure of the limiters was discussed.
- Timberplay have been asked to provide a quote for servicing the cable guard on the zipwire.
- The annual risk assessment was examined and each item was discussed. A log is being kept by Cllr Walker of the issues and the Council's response to each issue. Items to be dealt with in the near future include replacing a damaged mat near the seesaw, removing fastening pegs that jut out near the waltz and zipwire, to deal with the trip hazard at the gate entrance and to replace the bolt cover caps at the swings.
- It was noted that the gas governor area is still to be made good.

## 6. Financial Matters

### a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW,IS)

### b. Balances and Transfers

- There was one transfer.
- The closing Balances for 31<sup>st</sup> March 2019 are c/a £2945.30 and d/a £3325.24, Imprest a/c £0.

### c. Other Financial Matters

- It was agreed to renew the playarea inspection quote.
- The precept has been received for 2019/20.

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## Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
19 Mar 19	43/elec	D Austin Roses	Roses for rose garden	77.45	PLANTERS/BASKETS/TR
8 Apr 19	1/102134	YLCA	Subscription 2019	409.00	subscriptions
8 Apr 19	2/102135	Barnsley College	leaflet printing NDP referendum	61.00	ADVERTISING & PUBLICI
21 Mar 19	SO	S Tolson	Clerk salary	555.32	WAGES, PAYE, NI, PENS
21 Mar 19	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

## **Deposit Account**

none

## Receipts

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
28 Mar 19	cr	HMRC	VAT refund	1036.55	VAT RECOVERED
30 Mar 19	cr	various	allotment rents	409.00	ALLOTMENTS
1 Apr 19	cr	BMBC	precept	20000.00	precept
1 Apr 19	cr	Cadent Gas	annual rent gas governor	5.00	receipts
<b>Deposit Account</b>					
1 Mar 19	cr	HSBC	interest	3.01	INTEREST on INVTS & A/

## Transfers

Date	Ref	Name	Service/Item	Amount	Account
2 Mar 19	trf	HSBC	bank transfer	2000.00	BANK TRANSFERS

## **7. Planning Matters**

### **a. Planning Applications.**

- There were no planning applications to consider.

## **8. Administrative Matters.**

### **a. Correspondence**

- A request for the Parish Council to contribute towards additional fencing at an allotment plot to keep rabbits out was declined.
- A request for a greenhouse or Polytunnel on an allotment plot was agreed.
- It was noted that Cllr Gratton-Rayson will remove the plants at the Willows as per previous discussion.

### **b. Items to Report**

- The OUFU changing rooms were discussed. Cllr Stanley will speak to the previous chair of the club regarding the trust.
- OPSCC will organise a condition report on the field with existing funds in the charitable trust once more is known about whether the existing changing rooms are held in trust.
- Councillor Walker informed the Council about an Oxspring Friends Ceilidh to be held in September. An article will go in the next newsletter.
- Councillor Mills reported a lot of dog fouling on Thorpe's Lane which is a bridleway. An article will go in the next newsletter. There was concern that this is where the Trunce runner will run and that it is therefore a health hazard. This will be reported to the Dog warden at BMBC.
- Cllrs Sedgwick and Walker reported on the planning training day that they recently attended, and reported that it was very good.
- The Chair thanked Councillor Mills for her service to the Parish Council over the last 12 years. Councillor Mills thanked the Council and said that she would still look after the planter near the field carpark and would be happy to deliver newsletters when required.

## **9. Other Matters**

### **a. Emergency Items**

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- None reported.

### **b. Matters for future discussion.**

Neighbourhood Plan, Titivators update, TWIGS, Community Orchard, Community Allotment, MUGA, playarea inspections, changing room project.

### **7. Date and Time of the Next Meeting.**

**The next meeting will be the annual assembly and annual meeting at 6.45pm on Monday 13th May 2019 at Saint Aidan's Church.**

**Signed this day \_\_\_\_\_ 2019.**