

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 2nd July 2018

At

7.15 in Saint Aidan's Church

## 1. Attendance

### a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor E Gratton-Rayson (EGR)	
Councillor G Sedgwick	(GS)

Mrs Stephanie Tolson (Clerk), David Cross (Resident).

### b. Apologies

Apologies were received and accepted from Councillor Shaw, Councillor Mills, Councillor Stanley (AW,GS)

## 2. Prioritisation of Agenda Items.

None.

## 3. Community Matters.

### a. Public Participation Adjournment.

- Mr Cross expressed his disappointment in the Parish Council's objections to the Smithy Arms extending its opening hours. He stated that only 2 neighbours have objected, and that he has many neighbours and villagers that support the micro pub.
- The Parish Council explained its position and reasons for contacting BMBC, but agreed with Mr Cross that we should have spoken with him first to hear both sides. It was noted that there had been no time to consult further at the time due to the deadline.

## 4a. Minutes of the Meetings held on Monday 4<sup>th</sup> June 2018, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AW, EGR). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk has contacted neighbourhood services re emptying another dog bin, and they have stated that they won't empty it. They have suggested that we remove the existing bin and replace it with a larger regular bin, which they would empty instead of the current dog bin. The Chair has measured again for a floor standing bin and due to the fencing a side opening bin would not be easy to empty. It was agreed a top opening bin would be too heavy to empty with a lot of dog waste in it. As there is currently a BMBC consultation on bins it was agreed to leave it for the time being and see what the outcome of the consultation is, as they wish to remove a lot of dog bins.
- Regarding the dry stone wall damage, Tom Handley has agreed to provide a quote next time he is in the Penistone area this summer.
- The Clerk contacted Cadent Gas regarding the gas governor. They have confirmed that they are not going to alter the access, and that they are going to replace the apparatus within. They have agreed to investigate the unpaid rent issue.
- The Clerk reported the broken stile on Manor Lane and the difficult to cross stile at Berrywell. Sarah Ford has confirmed that she will have a look at both stiles to try and identify ownership. Whether BMBC can help will depend on wall ownership, but it may be that a gap or gate would be the best option for Berrywell.
- Regarding the trellis fencing at the Willows allotments plot, it was noted that the tenant has now removed it.
- The Clerk has given 1 month's notice to an allotment tenant at Clays Green to vacate the plot due to lack of work on the plot.

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### **5. Business Matters.**

#### **a. Neighbourhood Plan**

- Councillor Walker circulated an update on the next process for the Neighbourhood Plan.
- BMBC have been going through it and it is progressing well.

#### **b. Titivator Update**

- The Laurel hedge at the playarea has been trimmed.
- Work is ongoing in Gordon's Garden. Councillor Sedgwick stated that top soil is required at the site. It was agreed to purchase 2 tonnes.
- Cllr Gratton-Rayson reported that she has been weed spraying at various locations and doing lot of pruning.
- The rose bed has been weeded and 4 more roses have been planted. Another 4 will be planted next winter.
- It was noted that weed spraying is required along Sheffield Road beneath the dry stone wall. The Clerk will report to BMBC.
- It was noted that the two planters on Bower Hill need moving as they are permanently in Shade. The Clerk will request permission from BMBC to move them to the corner of Bower Hill/RB Lane junction.
- Residents on Mayfield have requested pruning and tidying at the playingfield at the back of their houses. This is quite a big job and Councillor Gratton Rayson will contact the TWIGS team to see if they can help. It was also agreed to ask them to trim the overhanging trees on Sheffield Road.
- Cllr Gratton-Rayson reported on the progress so far with the Japanese knotweed at the back of Manor Lane.

#### **c. Village in Bloom and Fete 2019**

- An article was put in the Summer Newsletter requesting volunteers for this project. As there were no volunteers that came forward it has been agreed that this project will not go ahead.

#### **d. Youth Grant Fund**

- Councillor Walker is working on terms and conditions. To be considered at a future meeting.

#### **e. Community Orchard**

- Cllr Gratton-Rayson is still working on this. She hopes to have a seat in the middle of the Orchard when it is finished.

#### **f. Community Allotment**

- The Parish Council is meeting with Tesco Bags of Help at 1pm on the 18<sup>th</sup> July to be presented with the grant cheque. All Parish Councillors and Titivators are invited.
- The Clerk will update the Clays Green allotment tenants about the community allotment plan.
- Discussion took place on starting work on the community allotment. The TWIGS team are going to assist with clearing the ground and laying hardcore.

#### **g. Other Business**

- None.

### **6. Financial Matters**

#### **a. Payments and Receipts**

The following items were presented and **agreed** for payment. (AW,GS)

#### **b. Balances and Transfers**

- There were no transfers.
- The closing Balances for 30th June 2018 are c/a £6227.41 and d/a £5315.85, Imprest a/c -£5.69.

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## Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
2 Jul 18	10/102107	Barnsley College	Newsletter printing	41.60	ADVERTISING & PUBLICI NEWSLETTE
2 Jul 18	11/102108	D Howford	Newsletter delivery	60.00	ADMINISTRATION NEWSLETTE
21 Jul 18	SO	S Tolson	Clerk salary	555.32	WAGES, PAYE, NI, PENS., EXPENSES
21 Jul 18	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

## **Deposit Account**

None

## Receipts

Date	Ref	Name	Service/Item	Amount	Account
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## **Current Account**

None

## **Deposit Account**

None

## **c. Other Financial Matters**

- Two policies were agreed and signed; an updated Standing Orders policy and a Document Retention policy.
- It was agreed that the Clerk needs a lockable filing box to keep files with personal data in due to the GDPR.

## 7. Planning Matters

### **a. Planning Applications.**

- There was one planning application to consider:
- 2018/0746 – Little London – outline plans for demolition and redevelopment of the site.
- Councillors discussed this application and agreed to request an extension until after the summer to enable proper consultation with effected residents and for the Parish Council to put together a response.

## 8. Administrative Matters.

### **a. Correspondence**

- A letter from a resident was discussed about lorries from Horseshoe Distribution. The issues are speeding on Sheffield Road. The Clerk will write to the Company to make them aware of the issue.

### **b. Items to Report**

- Councillor Walker explained that Ward Councillor Wilson is hoping to be able to get funding for the MUGA idea for the playingfield via s106 funds. The project is estimated at approximately £28k.
- Councillor Sedgwick reported that he is regularly updating the website and is thinking of adding a projects page where residents can follow progress of projects.
- Councillor Sedgwick reported signs that have been left at the side of Sheffield Road following works to the overhead power lines. The Clerk will contact the company concerned.

## 9. Other Matters

### **a. Emergency Items**

- None reported.

### **b. Matters for future discussion.**

Neighbourhood Plan, Titivators update, TWIGS, Youth Grant Fund, Community Orchard, Community Allotment.

## 7. Date and Time of the Next Meeting.

**The next meeting will be at 7.15pm on Monday 3<sup>rd</sup> September 2018 at Saint Aidan's Church.**

**Signed this day \_\_\_\_\_ 2018.**