

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 12<sup>th</sup> November 2018

At

7.15 in Saint Aidan's Church

## 1. Attendance

### a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor Stanley	(IS)
Councillor G Sedgwick	(GS)
Councillor E Gratton-Rayson	(EGR)

Mrs Stephanie Tolson (Clerk).

## b. Apologies

Apologies were received and accepted from Councillor Mills, (AW,GS)

## 2. Prioritisation of Agenda Items.

None.

## 3. Community Matters.

### a. Public Participation Adjournment.

- None.

### 4a. Minutes of the Meetings held on Monday 1st October 2018, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, GS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Cllr Shaw has tendered her resignation in October. This was accepted, and it was agreed to send her flowers.
- The process for filling the vacancy was discussed. This will be advertised in November and the next newsletter.
- The dry stone wall has been repaired by Tom Handley.
- The vacant planter opposite Saint Aidans has been adopted by a resident this month. The Willows planter will be advertised in the Christmas newsletter.
- BMBC highways have inspected the Park Lane crossroads in Roughburchworth in October and agreed to redo the white lines and install signage. Cllr Stanley reported that he has spoken to BMBC re the timescales to get the works done.
- Cadent Gas has made an initial payment to the PC for the Gas station rent. The Clerk will contact them about the back rent.
- Comments were sent to BMBC re the proposed Parish Council charter.
- The fallen trees on the TPT were reported to the TPT officer and have since been removed.
- A congratulatory letter was sent to the school re their Gold RHS award.
- The Clerk reported the visibility issues and mirror request for Mayfield/Roughburchworth Lane junction. BMBC have unfortunately replied that mirrors are not allowed and against Council policy. This was discussed further and it was agreed to ask Cllr Barnard re having a SID in Oxspring.

## 5. Business Matters.

### a. Neighbourhood Plan

- Councillor Walker gave an update on the next process for the Neighbourhood Plan.

## OXSPRING PARISH COUNCIL

- The plan is being examined later this month by an independent examiner.
- b. Titivator Update**
- Cllr Sedgwick gave an update.
  - A Walker has done regular litter picks.
  - The Titivators shed has been painted.
  - A tree has been removed in the playarea.
  - The group is planning to get bulbs for the rookery and self seeded trees have been removed with help from TWIGS. Also for the Rookery, nesting boxes were discussed. Cllr Gratton-Rayson will inspect some of the Rookery trees.
  - It was agreed to have the brushcutter maintained.
  - Cllr Gratton-Rayson has been weed spraying around the Old Bower Hill Bridge.
  - The Willows troughs will be emptied soon and stored over winter at the nursery.
  - Cllr Gratton Rayson spoke about purchasing four new roses to the rosebed and would like to plant a Charlotte rose in memory of Charlotte Hughes. This was agreed.
- c. TWIGS**
- TWIGS have helped the Titivators move the Bower Hill planters.
  - TWIGS have helped the Titivators with the removal of saplings from the Rookery as noted above.
  - Cllr Sedgwick will ask TWIGS to help prune the trees along the footpath at the top of Roughbirchworth Lane.
- d. MUGA**
- This project is progressing, and the Council is hopeful to obtain the funding via s106 money. There is a Council meeting about this this month.
  - The Clerk has had a quote from the insurance company to add a MUGA onto the Councils policy for cover against damage and public liability.
  - Cllr Walker and Cllr Stanley are trying to get hold of OUFC regarding a changing facilities project. A meeting has been set up with the relevant parties for the 30<sup>th</sup> November.
- e. Community Orchard**
- The trees have been pruned and the ground re-seeded.
- f. Community Allotment**
- Cllr Gratton-Rayson has arranged for TWIGS to help clear the community allotment ground.

## 6. Financial Matters

### a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS,GS)

### b. Balances and Transfers

- There was one transfer.
- The Trunce runners have made a donation in November of £700.
- The closing Balances for 31<sup>st</sup> October 2018 are c/a £1011.52 and d/a £10317.24, Imprest a/c £43.33.

# OXSPRING PARISH COUNCIL

## Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
12 Nov 18	19/102117	Growforest	repair dry stone wall	230.00	MAINTENANCE
12 Nov 18	20/elec	Ridgwick Tree Services	#fell dead tree playarea	150.00	MAINTENANCE PLAY AREA
12 Nov 18	21/102118	Myers Building Supplies	#pebbles	15.84	MAINTENANCE TITIVATORS
12 Nov 18	22/102119	KDA	#paint for shed	13.12	MAINTENANCE TITIVATORS
21 Nov 18	SO	S Tolson	Clerk salary	555.32	WAGES, PAYE, NI, PENS., EXPENSES
21 Nov 18	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

## **Deposit Account**

none

## Receipts

Date	Ref	Name	Service/Item	Amount	Account
------	-----	------	--------------	--------	---------

## **Current Account**

none

## **Deposit Account**

none

## Transfers

Date	Ref	Name	Service/Item	Amount	Account
14 Nov 18	trf	HSBC	bank transfer	2000.00	BANK TRANSFERS

## **c. Other Financial Matters**

- The money market investment deposit is being re-invested in November.

## 7. Planning Matters

### **a. Planning Applications.**

- There were no planning applications to consider.

## 8. Administrative Matters.

### **a. Correspondence**

- It was agreed to grant permission to S Dickinson for the Hunshelf Amble to use the field for parking if it isn't too wet for their December run.
- The feedback session with Neighbourhood Services re the bin audit was discussed. Cllr Stanley will attend the meeting on Thursday.

### **b. Items to Report**

- The Clerk will report the leaning give way sign on Roughburchworth Lane and also the sign on the Bower Hill/Roughburchworth Lane junction.
- The Clerk will report the streetlight on the Roughburchworth Lane Bridge as the light that is over the TPT side is not working.
- The Clerk will obtain the deeds for the playarea to look at the boundary.
- The Chair will arrange for J Mitchell to repair the Rookery wall.
- Cllr Walker reported that we have a quote from an alternative person to do repairs/maintenance jobs when J Mitchell is not available.
- It was agreed to make repairs to the wall toppers at the playarea entrance and re-instate the ground near the gate entrance, and also install a couple more metal railings on the Gas compound where there are gaps.
- Cllr Sedgwick reported on a tree on the playingfield at the back of Mayfield that is in bad condition. A report from a tree surgeon was discussed. Cllr Gratton-Rayson looked at the photos and it was agreed to fell the tree. A second quote will be obtained.

## OXSPRING PARISH COUNCIL

- It was agreed that a tree inspection throughout Oxspring PC areas was needed. Cllr Sedgwick will ask Ridgwick Tree services to look at some of the trees in question.
- Cllr Walker reported on the Armistice Ceremony. It was agreed that next year it would be nice to get some of the village children either through school or brownies involved.
- It was agreed to send a Thank you note to Ian and Helen Simms for playing the music at the Ceremony.
- It was agreed that the Neighbourhood Plan sign at the front of Saint Aidans can be removed.
- The winter newsletter will be published early December and items for this were discussed.
- The Christmas tree will be installed on the first weekend of December. Councillor Sedgwick will test the lights.
- Councillor Stanley spoke about the grass verge on Sheffield Road being damaged and phone lines being pulled down by a contractor working at a house there recently. The Clerk will report the verge damage to BMBC. BT has been out to fix the lines. Cllr Stanley will send the address and a photo to the Clerk.

### **9. Other Matters**

#### **a. Emergency Items**

- None reported.

#### **b. Matters for future discussion.**

Neighbourhood Plan, Titivators update, TWIGS, Community Orchard, Community Allotment, MUGA.

### **7. Date and Time of the Next Meeting.**

**The next meeting will be at 7.15pm on Monday 10th December 2018 at Saint Aidan's Church.**

**Signed this day \_\_\_\_\_ 2018.**