

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 3rd June 2019

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor N Mckay	(NM)
Councillor I Goldthorpe	(IG)
Councillor I Stanley	(IS)
Councillor L Chambers	(LC)
Councillor E Gratton-Rayson	(EGR)

Mrs Stephanie Tolson (Clerk).

b. Apologies

None.

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meetings held on Monday 13th Ma7 2019, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, GS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk informed BMBC that it would not agree to the waste container on the playingfield carpark.
- The Clerk contacted the Red Cross re a First Aid course. Possible dates were discussed. The Clerk will find out what date the Red Cross can do.
- The Clerk contacted Councillor Wilson re the Park Lane crossroads and road safety. He has contacted BMBC Highways about the matter. Councillor Stanley is also awaiting a call back re the issue.
- The Clerk reported the waterlogged footpath at the bottom of Thurgoland Bank to the Thurgoland Clerk. She is raising the issue at their next meeting.
- Re the replacement gas governor near the playarea, the work has now been completed and site is being cleared.

5. Business Matters.

a. Titivator Update

- Cllrs Sedgwick and Gratton-Rayson gave updates.
- Gordon's Garden has been weeded.
- The footbridge over the TPT at Roughbirchworth Lane has been cleared.
- The NP banners have been taken down. Cllr Sedgwick has plans to use the wood at the playingfield to make a seat.
- Weed spraying has been done at Bower Hill bridge.

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- The Clerk will contact BMBC as they appear not to be cutting the grass at Bower Dell.
 - Litter picking has continued.
 - A quote to repaint the village benches was agreed, and for the village green wall repair.
- b. TWIGS**
- TWIGS will be painting the Bower Hill bridge seat on the 28th June. Cllr Sedgwick will attend.
- c. MUGA**
- The s106 payment will be required to be made to BMBC within 28 days of building starting at Coates Lane.
- d. Community Allotment**
- JS Mitchell has quoted for the ground clearing. Cllr Gratton-Rayson will confirm a date.
- e Playarea Inspections**
- The gap beneath the gate has been repaired.
 - The caps on the swing bolts have been put back on.
 - The matting beneath the seesaw has been repaired.
 - The worn chain links are being repaired shortly by Cllrs.
 - The white lines will be repainted shortly in the car park.
 - The detailed quote from Timberplay for the zipwire service was discussed as was the requirements by the manufacturer. The Chair is contacting J Birch at BMBC re the servicing of BMBC zipwires.
- f. Calendar**
- Calendar items were agreed.
 - It was noted that the trees on Sheffield Road need trimming back. The Clerk will report to BMBC.
 - The Chair will speak to BMBC, J Birch, re bulb ordering and confirm the price ready for the autumn.
- g. Outstanding jobs**
- The Council discussed the list of outstanding issues that have been reported to BMBC. It was agreed to write to the leader of BMBC re the list progress, as some issues have been outstanding for two years.
 - The Chair reported that she is doing a Ward Alliance application for bird boxes.
 - The Chair and Cllrs reported on the site visit to the playingfield changing facility and showed pictures of the container. Possible locations for a similar design were discussed and it was agreed to get an idea of cost. A grant would be required to cover the cost of the container and to include the car park surface.
 - Cllr Stanley reported on the barrier for the Christmas tree. He will try to obtain a firm quote.
- 6. Financial Matters**
- a. Payments and Receipts**
- The following items were presented and **agreed** for payment. (AW,IS)

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Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
3 Jun 19	5/BP	J Mitchell	#Works at various sites	480.00	MAINTENANCE GENERAL
3 Jun 19	6/102137	Freshair Fitness	#Service fitness equipment	105.60	MAINTENANCE PLAYAREA
3 Jun 19	7/102138	Robert Acton Products	#litter pickers	60.00	MAINTENANCE GENERAL
3 Jun 19	8/102139	ICO	Data protection registration fee	40.00	SUBSCRIPTIONS
3 Jun 19	10/102139	A Walker	key cutting/screws	15.58	MAINTENANCE GENERAL
3 Jun 19	11/102140	Screwfix	#Line marking paint	19.96	MAINTENANCE PLAYAREA
3 Jun 19	9/102138	Pop in Club	Donation from Samuel Wordsworth C	39.00	OTHER PAYMENTS (Not list
21 Jun 19	SO	S Tolson	Clerk Salary	569.83	WAGES, PAYE, NI, PENS., E
21 Jun 19	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS
				1344.97	
Deposit Account					
30 May 19	trf	HSBC	money market investment	35000.00	BANK TRANSFERS
				35000.00	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
31 May 19	cr	various	allotment rents	114.00	ALLOTMENTS
				114.00	
Deposit Account					
17 May 19	cr	HSBC	money market interest	46.94	INTEREST on INVTS & A/CS
17 May 19	trf	HSBC	money market maturity	25000.00	BANK TRANSFERS
				25046.94	

b. Balances and Transfers

- There were no transfers.
- The closing Balances for 31st May 2019 are c/a £1861.09 and d/a £11325.24, Imprest a/c £25.92.

c. Other Financial Matters

None

7. Planning Matters

a. Planning Applications.

- There were no planning applications to consider.

8. Administrative Matters.

a. Correspondence

- A request for the Hunshelf Amble to start from the playingfield was agreed.
- A request for a Polytunnel at a Roughbitchworth allotment was agreed.

b. Items to Report

- The noticeboard and website need an updated Councillor list. The Clerk will arrange.
- Parking on the grass verges on Sheffield Road was discussed. A letter will be sent out to residents.
- Speeding on Sheffield Road was discussed. The Clerk will contact Ward Councillor Barnard re the SID.
- It was agreed for A Walker to attend the upcoming playground training and funding course.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Titivators update, TWIGS, Community Allotment, MUGA, playarea inspections, calendar, outstanding jobs.

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7. Date and Time of the Next Meeting.

The next meeting will be at 7.15pm on Monday 1st July 2019 at Saint Aidan's Church.

Signed this day _____ 2019.