

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 5 January 2026, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Ian Stanley
Cllr Ian Yems
Cllr Emily Gratton-Rayson
Cllr Alan Harley
Cllr Lisa Chambers
The Parish Clerk

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None.

2.1 To receive apologies for absence

Apologies were received from Cllr Graham Sedgwick.

2.2 To consider the approval of reasons for absence given by councillors

The reasons for the apologies were approved.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 1 December 2025, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 1 December 2025 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

- 5.1 Planning have confirmed that they are investigating several issues with the Little London site, including the extended decking and rubbish on the TPT. They have visited the site during December and are following up on several issues with the developer. They have formally written to the developer but have not received a response yet.
- 5.2 There is one hanging basket sign missing, as noted at the December meeting. The sponsor does not have it. It was RESOLVED to replace it.
- 5.3 The union jack flag has been removed from the play area for winter. A new flag will be required next year.

- 5.4 The laurel trees planted alongside the fencing on Bower Hill has been reported to BMBC Streetworks who are now investigating. The Clerk will request an update.
- 5.5 Saint Aidans have previously removed the wall toppers that were loose, however it is now reported that other parts of the wall are loose. The Chair reported that the church is applying for grants and hope to repair the wall.

6. **To consider and decide upon the following planning applications**

- 6.1 2025/0976 - Erection of a first-floor side extension - 7 Wood Cottages, Sheffield Road, Spring Vale, Sheffield, S36 8ZR – No objections
- 6.2 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring – No objections

7. **Planning Decisions and information**

- 7.1 2025/0775 - Development of 4 residential dwellings - Land east of Bank View, Bower Hill Road – under consideration
- 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
- 7.3 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX – under consideration
- 7.4 2025/0889 - Removal of side conservatory, and erection of single storey side and rear extension to dwelling - 9 Millstones, Oxspring, Sheffield, S36 8WZ – under consideration

8. **Matters requested by councillors**

8.1 **To discuss fees for hanging baskets**

It was RESOLVED to increase the sponsor renewal fee to £55 and inform sponsors of the amount they are subsidised by the Parish Council in case any sponsors wish to make a full contribution. It was RESOLVED that the Clerk apply to BMBC for the licence to have hanging baskets again on the posts that have been previously approved. There will be no cost for these posts. It was agreed to not request approval for previously unused posts due to the costs involved for structural testing. If an existing sponsor decides not to renew, then that post will be made available to a new sponsor.

8.2 **Community Allotment & Orchard**

Cllr Grattan-Rayson reported on the sites and the pruning of the fruit trees.

8.3 **Titivator Report**

Cllrs discussed the removal of the Christmas tree and lights. It was suggested to purchase a waterproof box for the lights and a star for the top of the tree next year instead of the cross. New equipment was discussed, and it was noted that it would be better to have battery operated items that can share the batteries. Suggested items are chainsaw, strimmer, brush cutter, grinder, impact wrench and PPE. It was RESOLVED that Cllr Yems will research these items, and that funding would be applied for from the Ward Alliance.

8.4 **Playarea Inspections**

The latest report stated that all equipment is safe to use.

8.5 **To discuss any allotment issues**

None.

8.6 **Tree works update**

Cllr Grattan-Rayson's agreed to do the tree survey in the Spring and obtain quotes for the tree works on the play area boundary.

8.7 **To discuss bulbs at Longley Ings**

Cllr Chambers reported on a resident's group at Longley Ings that wish to plant spring bulbs. It was RESOLVED that the Parish Council can donate some bulbs to the group.

8.8 **To discuss the bench repair at Castle Dam**

Cllr Harley reported that he has inspected the bench and that he needs a grinder to remove the existing screws. He will look into repairing.

8.9 **To discuss Japanese knotweed works by Cllr Grattan-Rayson**

The Japanese Knotweed has now died down and will not be visible until the Spring. Regarding the Japanese Knotweed on the Wintwire site it was RESOLVED to invite Mr Robinson to attend a meeting to discuss the extent of the spread and which field he owns and whether it is feasible for Cllr Grattan-Rayson to treat it in return for a donation.

8.10 **To discuss 20mph speed signs near the school**

It was noted that both signs are still not working. BMBC have confirmed that they are still waiting for the new batteries. Cllr A Burnett has now escalated the issue to BMBC cabinet as we have been waiting for new batteries since the summer. Cllr Grattan-Rayson has confirmed that the School Governors are also chasing this with BMBC.

8.11 **New Website Progress**

Mr Rivett has now created an accessible website but there is still a lot of pages and content to add. The Clerk and Cllr Yems can create accessible pdf's to be added to the site for the document pages. The Clerk will find out a timeline for the work to be completed.

8.12 **South Yorkshire Local Heritage Trust**

Cllr Chambers reported on the meeting she attended and explained the types of sites that the trust would like adding to the list. She has started compiling a list of potential sites to apply for. As much information as possible and photos will be required.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

10.1 RESOLVED to note the balances in the current, savings & money market accounts.

10.2 RESOLVED to accept the bank reconciliation to 31/12/25.

10.3 RESOLVED to accept the Receipts and Payment report to 31/12/25.

10.4 RESOLVED to accept the budget versus actual report to 31/12/25.

10.5 RESOLVED to approve payment to:

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
04/01/2026	DD	Ovo Energy	Playingfield electricity	18.00
05/01/26	66	BMBC	Ground maintenance 1st payment	1199.70
05/01/26	67	Garden Style	Ground Maintenance Field	300.00
01/01/26	68	S Tolson	dec expenses clerk	8.32
05/01/26	69	SLCC	Membership subs	200.00
				1726.02
Deposit Account				
10/12/2025	trf	HSBC	Money market reinvestment	14000.00
				14000.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
10/12/2025	cr	HSBC	Money market interest	128.37
				128.37
Deposit Account				
10/12/2025	trf	HSBC	Money market maturity	19000.00
05/12/2025	cr	HSBC	bank interest	28.65
				19028.65
Transfers				
Date	Ref	Name	Description	Amount
6 Dec 25	trf	HSBC	bank transfer	3000.00

10.6 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of December.

10.7 *To receive a report on Earmarked Funds*

Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

10.8 The precept for 2026 was discussed using a finance report prepared by the Clerk and the council tax base provided by BMBC. The full year forecast for this year was reviewed alongside a forecast for 2026. It was RESOLVED to increase the precept to £25,830. Based on the forecast for 2026 this will enable income to cover expenditure with neither a surplus nor loss.

11. **Correspondence received**

11.1 A quote from Barker Gardening was received for grass cutting in the play area. It was RESOLVED to accept the quote for 2026.

12. **To receive items to report from Councillors**

12.1 It was RESOLVED to amend the date of the March 26 meeting to the 9th due to Councillor availability.

12.2 It was reported that Roughbirchworth Lane is a mess where Yorkshire Water has been laying new pipes. It was RESOLVED to report to Yorkshire Water.

12.3 It was reported that the stone Stile in the field beyond manor Lane has a loose stone. It was also reported that the metal stile at the end of Manor Lane is a poor design as dogs cannot get over it. It was RESOLVED to report to BMBC footpaths.

