

# OXSPRING PARISH COUNCIL

## Minutes of a remote meeting held on Monday 15th March 2021 at 7pm

The meeting was held remotely using the Zoom video conferencing platform as permitted by the Local Authority Coronavirus regulations 2021.

### 1. Attendance

#### a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor E Gratton-Rayson	(EGR)
Councillor N McKay	(NM)
Councillor I Stanley	(IS)
Councillor L Chambers	(LC)
Councillor I Goldthorpe	(IG)

Hosted by Mrs Stephanie Tolson (Clerk).  
Additional attendees: Ward Councillor John Wilson.

### b. Apologies

None.

### 2. Prioritisation of Agenda Items.

None.

### 3. Public Participation

None.

### 4. Previous meeting minutes

#### 4a. Minutes of the Meetings held on Monday 15<sup>th</sup> March 2021, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, GS).
- Payments were made and orders placed for quotes.
- The Clerk requested a mobile speed van for Oxspring. The police have agreed to do this when all the current road closures are finished on Sheffield Road. Cllr Chambers reported that police had been in the village in March with a speed gun. It was resolved that the Clerk will try and find out some results.
- Photos of where the road collapses into the Culvert on Sheffield Road near the Pinfold have been sent to BMBC by Cllr Wilson.
- Cllr Wilson has sent photos of the state of the grass verges to BMBC highways and has requested an update on the grass crete proposal. Cllr Wilson confirmed that he was waiting to hear from Scot Meakin in BMBC. It was noted that some of the verges have been reinstated with topsoil and grass seed.
- All other items resolved or to be discussed under business matters.

### 5. Business Matters

#### a. Titivator Update

- Cllr Sedgwick reported that he has been clearing the undergrowth around the seats in Bower Dell.
- Cllr Gratton-Rayson reported that she is working to tidy the Rose bed and will need to order some soil in the near future. This was agreed.

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### **b. Tree works**

- Ridgewick Tree Services will be carrying out the works in the playarea to remove three Ash trees and an Elm, and to remove a Horse Chestnut tree from the Clays Green Allotments on the 25<sup>th</sup>/26<sup>th</sup> March.
- A quote to remove three trees at the West Crescent Allotments was also agreed, and this work will also be carried out on Friday 26<sup>th</sup> March.
- The playarea will be closed while the work is undertaken. Cllr Sedgwick and Alan Walker will arrange the closure.
- All allotment tenants that are affected by the above have been informed.
- It was resolved to ask Ridgwicks to leave the wood chippings at the back of the Village Green. Cllr Gratton-Rayson will use them at the school.

### **c. Community Allotment & Orchard**

- No further updates.

### **d. Playarea Inspections**

- Recent inspection reports were positive with no issues apart from muddy ground.
- A report has been received from a member of the public stating that the zip wire ramps are very slippery and possibly dangerous. Cllr Walker reported that Alan will be inspecting this week and that the astro turf was installed to help stop the ramps being so slippery. He will report back on the current condition.

### **e. Memorial Trees**

- The two memorial trees have been planted last week. The Shaw family will be sorting the platform for their seat.

### **f. Playingfield Car park and handrail to field**

- Two quotes for re-surfacing the car park and installing drainage to take the water that runs off the field to the culvert have been received, from J Mitchell and Fieldings. The Clerk will forward the details to Councillors.
- Cllr Stanley reported that he has also met with Dransfields who have given him a verbal quote.
- The spec for the work was discussed so that the quotes can be like for like.
- It was agreed that Cllrs Walker, Sedgwick and Stanley will meet on site to discuss the scheme and obtain quotes for the chosen proposal.
- Cllr Walker reported that a handrail would be a good idea from the car park to the field. This was agreed. It was resolved to ask Martin to do this work.

### **g. Hanging Baskets sponsorship scheme**

- The Clerk reported that 17 sponsorships have been confirmed, and there are another 8 that have registered an interest in sponsoring a basket.
- It was agreed to increase the number of baskets in the village to 25 from 18.
- Cllrs Chambers and Stanley will choose 7 more signs, and will look to expand the signs onto Roughbirchworth Lane and increase the number on Sheffield Road and Bower Hill.

### **h. Neighbourhood Safety Scheme Proposal**

- Information was circulated prior to the meeting.
- Cllr Wilson spoke to the Council about the scheme and reiterated that they are looking for schemes to put forward for next year now. It was agreed to set up a committee to come up with a proposal for Oxspring.
- Cllrs Chambers, Stanley, Gratton-Rayson and Mckay will be on the committee.

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## 6. Financial Matters

### **a. Payments and Receipts**

The following items were presented and **agreed** for payment. (AW,GS)

#### Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
15 Mar 21	59/ELEC	CAME&COMPANY	PC INSURANCE	775.82	ADMINISTRATION
21 Mar 21	SO	S TOLSON	CERLK SALARY	585.43	WAGES, PAYE, NI, PENS., E
21 Mar 21	SO	S TOLSON	IMPREST ACCOUNT	15.00	BANK TRANSFERS
				<u>1376.25</u>	
<b>Deposit Account</b>					
NONE					
				<u>0.00</u>	

#### Receipts

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
28 Feb 21	CR	VARIOUS	hanging basket sponsorship	680.00	RECEIPTS
				<u>680.00</u>	
<b>Deposit Account</b>					
NONE					
				<u>0.00</u>	

#### Transfers

Date	Ref	Name	Service/Item	Amount	Account
17 Feb 21	TRF	HSBC	transfer	2500.00	BANK TRANSFERS

### **b. Balances and Transfers**

- The closing Balances for 28<sup>th</sup> February 2021 are c/a £1,266.21 and d/a £7,352.05, Imprest a/c £9.62.

### **c. Other Financial Matters**

- The insurance renewal was agreed.
- The Grounds maintenance contract renewal was agreed.

## 7. Planning Matters

### **a. Planning applications submitted**

There were three new planning applications to consider:

- 2021/0196 – 21 Toll Bar Close – single storey extension – no objections
- 2021/0212 – Lynwood, Manor Lane – 2 storey side and rear extension – concern that the neighbours windows are overlooked and that the parking spaces are being lost. The Clerk will forward the comments to BMBC.
- 2021/0200- 7 Wood Cottages – side storey extension – no objections

### **b. Other Planning Matters**

It was noted that no decision has been made by BMBC yet on the below recent applications:

2020/1033 – Land off Bower Hill

2020/1269 – Land off Millstones

2021/0099 – Tanyard Farm

The following application has been approved:

2021/0093 – Bungalow, Manor Lane

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## **8. Administration Matters**

### **a. Correspondence**

- None

### **b. Items to Report**

- The Oxspring sign on Roughbirchworth Lane is still down. The Clerk will report again to highways.
- Cllr Chambers reported that dogs have been seen in the playarea. She has put a post on social media informing people that dogs are not allowed in there.
- Cllr Stanley reported that a lot of bikes on the TPT are inconsiderate to walkers. The Clerk will report to the TPT and see if they can put up more signage.

## **9. Other Matters**

### **a. Emergency Items**

- None reported.

### **8. Date and Time of the Next Meeting.**

The next meeting will be on the 12<sup>th</sup> April 21 at 7pm on zoom.

**Signed this day \_\_\_\_\_ 2021.**