

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 9th March 2020

At

7. 15pm in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor L Chambers	(LC)
Councillor I Stanley	(IS)
Councillor I Goldthorpe	(IG)
Councillor N McKay	(NM)

Mrs Stephanie Tolson (Clerk).

b. Apologies

Apologies were received and accepted from Councillor E Gratton-Rayson.

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meetings held on Monday 3rd February 2020, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, GS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The quote for replacing the playingfield footpath surface was accepted and J Mitchell has confirmed that he will do the job when the weather is dryer.
- Vandalism in the village took place in February with the Bower Hill bus shelter being damaged and some areas of dry stone walling on Sheffield Road. SYPTE has confirmed that they will inspect the bus shelter and a quote has been obtained for the walling repairs. However, there are now also some further walls that need repairing at the entrance to the field and the playarea carpark, therefore the Chair will speak to J Mitchell about adding these to the quote. The quote obtained so far was agreed.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Titivator Update

- A tree has blown over in Bower Dell which Cllr Sedgwick and Bill Taylor have partially removed. The main part of the trunk has been left over the stream for people to use as a bridge.
- The bluebells in the green were delivered, and half have been planted by Cllr Sedgwick. The rest will be planted this week by Cllr Gratton-Rayson.
- Ridgwick Tree services will be at the playarea in March to do some work.
- The tree survey will be started when Ridgwick are on site. The Titivators will then sort out the remaining areas to be reviewed.

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b. TWIGS

- It was noted that the TWIGS contract is up for renewal in March.
- Cllr Sedgwick will speak to TWIGS regarding helping with the footpath on upper Roughbirchworth Lane.

c. MUGA

- It was noted that building work has not started on the site at Coates Lane but that groundworks were in progress.
- A supplier was chosen for the MUGA. An amendment to the quote will be sought to make the side fencing higher.
- The Clerk will contact the tenderers to inform them of the decision.

d. Community Allotment

- Cllr Gratton-Rayson reported prior to the meeting that fruit trees have been planted at the Community allotment.

e Playarea Inspections

- The latest report on inspections by A Walker was looked at.
- Cllr Sedgwick and A Walker are looking at safety issues of the zip wire platforms. They will come up with some suggestions. The opinion of J Birch at BMBC will then be sought on the suggested modifications.
- Axo Leisure will be maintaining the zipwire traveller parts as per the quote obtained as soon as possible.

f. Calendar

- The hanging baskets will be ordered for the Spring/summer.
- The baskets for the Willows railings will be ordered.
- The Parish Council insurance will be renewed.
- Allotment invoices for 2020 have been issued.

g. Grass Verges Sheffield Road

- Councillors discussed the grass verges. It was agreed to get a quote for grass crete per meter squared and then ask BMBC if we can trial it.
- The chair has been given a new contact at BMBC.

h. Outstanding jobs

- BMBC have accepted responsibility for the broken fences on Sheffield Road and have placed a works order for their repair.

i. Playingfield Sports Facility

- A meeting was held with the football foundation and OUFC to discuss the proposals for a new facility on the playingfield. It was agreed that a committee would be needed to work on the project.
- An application has been made to undertake a pitch improvement plan.
- The type and size of facility was discussed and how it would be used.
- Approval has been received from the last remaining trustee of the original OUFC changing rooms for the land to be sold and for proceeds to go towards a new facility. This is in writing.
- The football foundation outlined the requirements for grant funding and this was explained to the Parish Council.
- Committee members are now looking at grant ideas, getting the land valued and estimated costs.
- The bank statements from the OPSCC were presented by trustee Ian Stanley, as were the trust deeds.
- It was noted that the trust deeds for OPSCC state that proceeds can go to Oxspring Parish Council on dissolution of the charity. Trustee Ian Stanley stated that he agrees for the charity to be closed.
- The Chair will contact other trustees of OPSCC regarding the possible dissolution of the charity.

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- It was noted that OUFC need to actively grow the club if grant funding is to be pursued.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IG,IS)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
9 Mar 20	50/102170	Communicorp	LC Update subscription	75.00	SUBSCRIPTIONS
9 Mar 20	51/102171	Pitchcare	#Herbicide	46.80	PLANTERS/BASKETS/TREE
21 Mar 20	SO	S Tolson	Clerk Salary	569.83	WAGES, PAYE, NI, PENS., E
21 Mar 20	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS
				706.63	

Deposit Account

none

0.00

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
27 Feb 20	cr	Marsland	allotment rents	15.00	ALLOTMENTS
				15.00	

Deposit Account

none

0.00

Transfers

Date	Ref	Name	Service/Item	Amount	Account
1 Feb 20		HSBC	transfer deposit to current	2500.00	BANK TRANSFERS

b. Balances and Transfers

- The closing Balances for 29th February 2020 are c/a £2,546.63 and d/a £4,344.42, Imprest a/c £4.48.

c. Other Financial Matters

- None.

7. Planning Matters

a. Planning Applications.

- There were no new planning applications to consider.
- Update on previous applications:
- 2020/0015 – Brookside, Sheffield Rd – 2 storey rear and side extension – approved.
- 2020/0014 – 9 Psalters Drive – rear extension – approved.

8. Administrative Matters.

a. Correspondence

- The ground maintenance contract was agreed for renewal. There is a price decrease for the year, but the number of scheduled cuts has also been decreased.
- It was agreed to ask for a contact within Neighbourhood Services and to be informed when cutting has taken place in Oxspring.

b. Items to Report

- It was noted that the majority of street lights on Bower Hill are not working. The Clerk will report.
- The TDY on Saturday 2nd May will pass through Oxspring. It was agreed to buy bunting.

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9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Titivators update, TWIGS, Community Allotment, MUGA, playarea inspections, calendar, outstanding jobs, sports facility at the playingfield.

7. Date and Time of the Next Meeting.

The next meeting is still to be confirmed.

Signed this day _____ 2020.