

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 2nd September 2019

At

7. 15pm in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor L Chambers	(LC)
Councillor I Goldthorpe	(IG)
Councillor N Mckay	(NM)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk).

b. Apologies

Apologies were received and accepted from Councillor E Gratton-Rayson. (AW,GS)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meetings held on Monday 1st July 2019, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, GS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Red Cross First Aid course took place in July. Several residents attended and gave positive feedback.
- Thurgoland Parish Council has confirmed that BMBC have included the water logged footpath at the bottom of Thurgoland Bank on their footpath inspection schedule.
- BMBC have confirmed that they have ordered works for Roughbitchworth Lane footpath to be grubbed, weeded and sprayed. This is also being investigated as a job for TWIGS via the Penistone Area Team leader, Elaine.
- Funding was received from the Ward Alliance for funding towards replacement cradle swings and 2 arms for the roundabout. The swings have been installed and the Lapsett Arms have been delivered this week since the meeting. They will be installed in the next few days.
- The stone anchors at the Willow Bridge were reported to the TPT team.
- Motorbikes on the Trail have been reported to the TPT team.
- Parish Council policies have now been put onto the website.
- Letters were written to the Psalters Croft residents whose houses back onto the main road regarding hedge cuttings being left on the footpath.
- A letter was written to the resident at Willow Dene requesting that the hedge is cut back. As the hedge is still impeding on the footpath the matter will be referred to BMBC.
- A letter was written to Sheffield Road residents regarding the grass verges. Several residents replied and the Chair and Cllr Sedgwick have met with a few residents to discuss a way forward. Letters have also

OXSPRING PARISH COUNCIL

been written to Network Rail and BMBC to ask for their representation at a meeting to discuss a way forward. A discussion has since taken place with Network Rail and they have declined to be involved as they rarely park at the site. It was also agreed to write to Mount Pleasant residents regarding parking on the Sheffield Road verges opposite the houses. At the meeting with residents, the speeding along this stretch was also discussed, and therefore the Parish Council has contacted Cllr Barnard about the SID. He has agreed that Oxspring will be able to use it as soon as BMBC agree to the purchase by the Penistone Ward team.

- Permission was granted to the Waggon & Horses to use the field for a fundraising event in September.
- The Clerk contacted the Trunce re having a food van at Trunce meets.
- Cllr Stanley reported that he will be replacing the locks on the playarea noticeboard shortly.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Titivator Update

- Cllrs Sedgwick gave an update.
- Strimming has taken place around various seats.
- Weed clearing has taken place along Roughbitchworth Lane, and overhanging trees have been trimmed back.
- The Laurels in the playarea have been cut back.
- The rose garden has been weeded.
- Mayfield footpath has been cleared by a resident. Cllr Sedgwick has thanked him.
- Cllr Sedgwick reported that he has a Cherry Tree, Raspberry Canes and a Gooseberry Bush spare. He will speak to Cllr Gratton-Rayson regarding where these could be used.
- The footpath at the playingfield was discussed and it was agreed to contact J Mitchell for a quote to have the weeds scraped off. Since the meeting a quote has been obtained, and also quotes for replacement plantings have been obtained from BMBC and another company.
- The Community Orchard was discussed and it was agreed to contact Cllr Gratton-Rayson for an update. The Chair has since spoken to her and the plan is to allow the growth this year before cutting paths into the meadow and up to the trees next year.
- Several other jobs that have previously been quoted from J Mitchell were discussed and it was agreed to contact him to get the works done. This has been confirmed since the meeting.
- A large number of bulbs have been delivered this week from Boston Bulbs with further Bluebells to be delivered from BMBC after Christmas. A plan for bulb planting and two community days was discussed. The location for the planting was also discussed. Cllr Chambers will do posters and share on Social Media and at the School. The dates agreed for the Community days are the 21st and 28th September. The Titivators will work on the woodland areas, and the remainder will go into several grass verge areas.

b. TWIGS

- The seat on the old Bower Hill Bridge has been painted by TWIGS; a photo has been circulated by email.
- Cllr Sedgwick will contact TWIGS re further works needed to the footpath on Bower Hill.

c. MUGA

- The s106 payment will be required to be made to BMBC within 28 days of building starting at Coates Lane.

d. Community Allotment

- Since the meeting J Mitchell has been contacted re the works at the allotment. He has recommended a different supplier with a bigger digger. A quote has been received and accepted and the work will take place

OXSPRING PARISH COUNCIL

in September to get the ground cleared and turned over.

e. **Playarea Inspections**

- Works completed since the last meeting include replacement Cradle Swings and Chains and repair of the protective rubber at the base of the zip wire.
- A temporary closure and lock off procedure was also written by A Walker.
- It is noted that the limiters on the fitness equipment have deteriorated again.
- Some more peg heads have been cut off where they were causing a trip hazard, and the seat under the small slide that had wear has been removed.
- The laurels have been trimmed back.
- As previously mentioned, the Lapsett Arms will be installed shortly.
- Since the meeting the Chair and A Walker have met with the Annual risk assessment inspector on site and have discussed all the outstanding items and risks that he has highlighted on his report. In particular the zip wire was discussed. He noted that the manufacturer has advised us that it is correctly attached at the far end and that we have it in writing. He also explained the reason for an internal inspection of the traveller. An update will be given at the next meeting. He also stated that we are correct to replace the two arms on the Lapsett Waltz.
- He recommended that we don't replace the matting around the units as this could de-stabilise them and stated that new equipment is not yet needed as the current large units are fine.

f. **Calendar**

- The Chair will book the 10th November for a remembrance service at St Aidans.

g. **Outstanding jobs**

- Regarding the letter sent to the head of BMBC regarding outstanding issues, some issues have now been resolved: The broken grit bin has been replaced; the dropped kerb has been reinstated opposite the Waggon & Horses; repairs have been ordered for Park Lane road surface; the signs have been reinstated at Cross Lane crossroads.
- The Chair has also written to Peter Clerk, the PC liaison officer at BMBC for his assistance in getting matters progressed. In particular we are chasing the leaning road sign on Roughbirchworth Lane, the state of the side of the road on Park Lane and the fencing on Sheffield Road that is broken.
- The Chair reported that she is doing a Ward Alliance application for bird boxes and also will be looking into information boards with Cllr Gratton-Rayson.
- Cllr Stanley reported on the barrier for the Christmas tree. He will try to obtain a firm quote.
- The Chair reported on the installation of no camping/fires sign at Bower Dell. This is complete.
- John Mitchell has been given the go ahead to paint all the Parish Council seats and repair the small wall areas. This will be done in September. The quote was agreed in June.

6. **Financial Matters**

a. **Payments and Receipts**

The following items were presented and **agreed** for payment. (AW,IS)

OXSPRING PARISH COUNCIL

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
25 Jul 19	dd	Yorkshire Water	water allotments	7.81	ALLOTMENTS
3 Sep 19	19/bp	BMBC	Grounds Maintenance	2252.22	MAINTENANCE CONTRACT
3 Sep 19	20/102148	BMBC	#Planning advice	40.00	AGENCY SERVICES
3 Sep 19	21/102149	Amazon	#singage for Bower Dell	17.96	MAINTENANCE GENERAL
3 Sep 19	22/102150	KDA	#Compost, barrier tape	8.14	MAINTENANCE GENERAL
21 Sep 19	SO	S Tolson	Clerk Salary	569.83	WAGES, PAYE, NI, PENS., E
21 Sep 19	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS
				2910.96	

Deposit Account

none

0.00

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
20 Jul 19	cr	BMBC	Ward alliance play equipment	1473.63	
				1473.63	

Deposit Account

none

0.00

Transfers

Date	Ref	Name	Service/Item	Amount	Account
11 Jul 19	trf	HSBC	bank transfer	2500.00	

b. Balances and Transfers

- There was one transfer.
- The closing Balances for 31st August 2019 are c/a £2686.68 and d/a £6834.24, Imprest a/c £3.79.

c. Other Financial Matters

None

7. Planning Matters

a. Planning Applications.

- There was one planning application to consider:
- 2019/0956 – 23 Brookfield- 2 Storey rear extension.
- Cllr Walker declared an interest in this application, and therefore left the meeting while this application was discussed.
- A number of letters have been received from residents regarding this application and the Parish Council is aware that some residents have sent objections to BMBC. It was agreed to send comments to BMBC planning regarding reduction of light and loss of privacy to the immediate neighbours and the lack of parking for the number of bedrooms planned.
- The Little London application is still under consideration.
- Cllr Stanley is still searching for J Booth, trustee to the football changing rooms building.
- An application for pre-application planning advice has been submitted to BMBC regarding a converted container on the playingfield to use as Changing Rooms for the football club and other users. Advice is required as to where to site the container.

8. Administrative Matters.

a. Correspondence

- None.

OXSPRING PARISH COUNCIL

b. Items to Report

- The Chair reported that she has reported the overgrown footpath at Willow Bridge to the TPT officer.
- It was noted that there is Himalayan Balsam in the Culvert; this will be reported to Cllr Gratton-Rayson.
- It was noted that there is Himalayan Balsam by Willow Bridge. The Clerk will report to BMBC.
- It was noted that there was an issue at the last Hunshelf Amble regarding cars driving close to Children at the basket ball court. It was agreed to tell the Amble organisers that they must tape off the court area to keep cars away from the edge.
- It was noted that the Titivators need more help, or some jobs will need to be contracted out.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Titivators update, TWIGS, Community Allotment, MUGA, playarea inspections, calendar, outstanding jobs.

7. Date and Time of the Next Meeting.

The next meeting will be at 7.15pm on Monday 7th October 2019 at Saint Aidan's Church.

Signed this day _____ 2019.