

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 7th September 2020

At

6pm in Saint Aidan's Church

## 1. Attendance

### a. In attendance

Councillor A Walker	(Chair)
Councillor G Sedgwick	(Vice Chair)
Councillor E Gratton-Rayson	(EGR)
Councillor N Mckay	(NM) – arrived 7pm.

Mrs Stephanie Tolson (Clerk).

### b. Apologies

None.

## 2. Prioritisation of Agenda Items.

None.

### 3a. Minutes of the Meetings held on Monday 13<sup>th</sup> July 2020, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AW, GS).
- Payments were made and orders placed for quotes.
- Following the meeting Cllr Sedgwick met with Steven Morley regarding the mountain bike track at the Anthills. They looked at the work required to re-instate the track, which would mostly be strimming. Cllr Sedgwick will contact Mr Morley again to see if they have made any plans. Cllr Gratton-Rayson also has a contact that has an interest in the track, so she will pass the details to Cllr Sedgwick.

## 4. Business Matters

### a. Titivator Update

- Litter picking has taken place throughout the village.
- The OPC sign near the playingfield has been repainted by A Walker. Thanks are to be conveyed to him via Cllr Walker.
- The barrier at the Christmas tree has been painted as previously agreed.
- Gordon's Garden has been weeded.
- Cllr Sedgwick has been working on planting in various areas including the new playingfield carpark garden.
- Ridgwick Tree services are cutting back trees in the playarea on the 14<sup>th</sup> October. The playground will be closed while the work takes place.
- Cllr Gratton-Rayson will use some of the wood chippings for the rose bed.
- The Rose garden has been tidied.
- A bird box donated by TWIGS has been installed in the playingfield garden.
- Hedges/bushes near the railway bridge have been cut back to improve visibility lines.
- Weed spraying has been done on the old road bridge at Bower Dell and on Upper Roughbirchworth Lane.
- It was agreed to get the strimmer serviced soon.

### b. MUGA

- No reply has been received to the Parish Council letter of Complaint to BMBC. The Clerk will chase. The Chair will contact Cllr J Wilson for any updates on the s106 moneys.

# OXSPRING PARISH COUNCIL

## c. Community Allotment & Orchard

- Trees have been trimmed back near the community allotment site at Clays Green allotments.
- It was agreed to move the gate so that it opens from the other side.
- A damaged tree is to be removed.
- A meeting was held with the allotment tenants on site to explain the ongoing work and resolve any concerns.
- Cllr Gratton-Rayson will prune the Orchard trees in the winter.
- The area will be strimmed and moved shortly.
- It was agreed to purchase a scythe and osmo oil and manure.

## d. Playarea Inspections

- It was noted that the brakes are failing on the zipwire. The Clerk will contact Axo Leisure to get the work done as per their previous quote.
- The recent inspection report was discussed.
- A trip hazard around the roundaplay talk tubes has been fixed with additional soil.
- A Walker is replacing some sections on the Lappset Waltz barrier.
- Some of the timber steps on the Multi units need replacing. It is planned to work on this when the playground is closed for the tree work.
- A quote will be obtained for a new rope on the toddler unit.

## e. Pitch inspection feedback

- The pitch inspection took place last week and feedback is awaited.

## 6. Financial Matters

### a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW,EGR)

#### Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
7 Sep 20	30/ELEC	G SEDGWICK	#PLANTS	31.50	PLANTERS/BASKETS/TREE
7 Sep 20	31/ELEC	S TOLSON	BACKDATED PAY NALC	78.00	WAGES, PAYE, NI, PENS., E
7 Sep 20	32/102174	MELVYN CARR LTD	#PAILINGSX3	5.36	MAINTENANCE PLAYAREA
21 Sep 20	SO	S TOLSON	CERLK SALARY	569.83	WAGES, PAYE, NI, PENS., E
				684.69	

#### **Deposit Account**

5 Sep 20	TRF	HSBC	MONEY MARKET REINVEST	30000.00	BANK TRANSFERS
				30000.00	

#### Receipts

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
1 Sep 20	CR	CHARITY OF SAMUEL WOR	DONATION FOR SENIORS	38.00	DONATIONS
5 Sep 20	CR	HSBC	INTEREST ON MONEY MARKET	9.70	INTEREST on INVTS & A/Cs
				47.70	

#### **Deposit Account**

5 Sep 20	TRF	HSBC	MONEY MARKET MATURITY	35000.00	BANK TRANSFERS
				35000.00	

#### Transfers

Date	Ref	Name	Service/Item	Amount	Account
	NONE				

# OXSPRING PARISH COUNCIL

## **b. Balances and Transfers**

- The closing Balances for 31st August 2020 are c/a £2,661.97 and d/a £9,351.46 Imprest a/c £75.

## **c. Other Financial Matters**

- None.

## **7. Planning Matters**

### **a. Planning applications submitted**

Two planning applications had been circulated. There were no objections:

2020/0789 – Rojaci – erect car port

2020/0803 – Seven Arches – two storey extension

### **b. Other Planning Matters**

- Work has started on the field off of Bower Hill old road by a company called Marshalls Ltd. There are no planning applications in place for this. The Parish Council has written to the company to enquire what the works are and has contacted BMBC planning enforcement who are going to investigate.

## **8. Administration Matters**

### **a. Correspondence**

- None

### **b. Items to Report**

- The earth point to the power supply in the playingfield needs to be regularly tested. The Clerk will contact the electrician who installed the earth point to locate the point and arrange the test. The cost will be £70.
- The Christmas tree will be ordered from Windmill Nursery for delivery on the 28<sup>th</sup> November. It will be the same size as last year.
- Cllr Sedgwick will test the lights.
- Ongoing work to the website to meet the website accessibility regulations is being done by Tim Rivett. The Council passed on their thanks for this work.

## **9. Other Matters**

### **a. Emergency Items**

- None reported.

### **8. Date and Time of the Next Meeting.**

**The next meeting is still to be confirmed.**

**Signed this day \_\_\_\_\_ 2020.**